**FORM OF QUOTATION**

**for provision of vehicle suitability examination for Hackney Carriage and Private Hire Vehicles**

To: Stewart Bryant

Lewes District Council

1 Grove Road

Eastbourne BN21 4TW

Dear Lewes District Council,

We *enter name of supplier*, having examined the quotation documents for the above contract, offer to carry out the services for the sums specified below:

[*enter* *total amount of quotation in words, then numbers*] per vehicle test.

We acknowledge that the price we have submitted includes any expenses of delivering the contract.

We acknowledge the terms and conditions which apply to the acceptance of this offer and accept that we will comply with them should we be appointed.

We agree that the offer set out in this quotation constitutes an irrevocable offer by us which is capable of acceptance by the Council for a period of 120 days from the closing date for the submission of tenders.

We understand that Lewes District Council does not bind itself to accept any quotation.

**SIGNED** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

*(Signature)*

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

*(PRINT name)*

Authorised signatory on behalf of:

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

*(Print company name)*

**DATE** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_