

## Framework Schedule 6 - Order Form and Call-Off Schedules

### Order Form

CALL-OFF REFERENCE: **Con\_20990 - Electronic Monitoring: Future Services Project**

THE BUYER: The Secretary of State for Justice

BUYER ADDRESS: 102 Petty France, Westminster,  
London, SW1H 9AJ

THE SUPPLIER: DLA Piper LLP

SUPPLIER ADDRESS: 160 Aldersgate St, Barbican, London EC1A 4HT

REGISTRATION NUMBER: OC307847

DUNS NUMBER: 73-862-3557

SID4GOV ID: 73-862-3557

#### APPLICABLE FRAMEWORK CONTRACT

This Order Form is for the provision of the Call-Off Deliverables and dated 25th March 2022.

It's issued under the Framework Contract with the reference number Legal Services Panel RM6179 for the provision of legal advice and services.

CALL-OFF LOT(S):  
**Lot 1 – General Legal Advice and Services**

## Framework Schedule 6

Call-Off reference: Con\_20990

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### CALL-OFF INCORPORATED TERMS

The following documents are incorporated into this Call-Off Contract. Where numbers are missing we are not using those schedules. If the documents conflict, the following order of precedence applies:

1. This Order Form including the Call-Off Special Terms and Call-Off Special Schedules.
2. Joint Schedule 1 (Definitions and Interpretation) RM6179
3. Framework Special Terms
4. The following Schedules in equal order of precedence:
  - Joint Schedules for RM6179
    - Joint Schedule 2 (Variation Form)
    - Joint Schedule 3 (Insurance Requirements)
    - Joint Schedule 4 (Commercially Sensitive Information)
    - Joint Schedule 10 (Rectification Plan)
    - Joint Schedule 11 (Processing Data)
  - Call-Off Schedules for: **Con\_20990 - Electronic Monitoring: Future Services Project**
    - Call-Off Schedule 1 (Transparency Reports)
    - Call-Off Schedule 2 (Staff Transfer)
    - Call-Off Schedule 3 (Continuous Improvement)
    - Call-Off Schedule 7 (Key Supplier Staff)
    - Call-Off Schedule 8 (Business Continuity and Disaster Recovery)
    - Call-Off Schedule 9 (Security)
    - Call-Off Schedule 10 (Exit Management)
    - Call-Off Schedule 20 (Call-Off Specification)
    - Call-Off Schedule 24 (Special Schedule)
5. CCS Core Terms (version 3.0.11)
6. Joint Schedule 5 (Corporate Social Responsibility) RM6179
7. Call-Off Schedule 4 (Call-Off Tender) as long as any parts of the Call-Off Tender that offer a better commercial position for the Buyer (as decided by the Buyer) take precedence over the documents above.

No other Supplier terms are part of the Call-Off Contract. That includes any terms written on the back of, added to this Order Form, or presented at the time of delivery.

### CALL-OFF SPECIAL TERMS

The following Special Terms are incorporated into this Call-Off Contract:

None

CALL-OFF START DATE: 25<sup>th</sup> March 2022

CALL-OFF EXPIRY DATE: 25<sup>th</sup> March 2025

Framework Ref: RM6179

Project Version: v1.0

Model Version: v3.7

CALL-OFF INITIAL PERIOD: 3 years

CALL-OFF OPTIONAL EXTENSION PERIOD: 1 year

#### CALL-OFF DELIVERABLES

**[REDACTED]**

See details in Call-Off Schedule 20 (Call-Off Specification)

#### MANAGEMENT OF CONFLICT OF INTEREST

Nothing additional to the CCS Core Terms (version 3.0.11).

#### CONFIDENTIALITY

Nothing additional to the CCS Core Terms (version 3.0.11).

#### IPR

Nothing additional to the CCS Core Terms (version 3.0.11).

#### MAXIMUM LIABILITY

The limitation of liability for this Call-Off Contract is stated in Clause 11.2 of the Core Terms, and as amended by the Framework Special Terms.  
Capped at £10,000,000

**[REDACTED]**

#### CALL-OFF CHARGES

The total contract value shall be £1,000,000. The Authority is not committing to spend any amount of this approved budget through this contract.

##### (a) Hourly Rate

DLA Piper Hourly Rates Used

**[REDACTED]**

#### VOLUME DISCOUNTS

Where the Supplier provides Volume Discounts, the applicable percentage discount (set out in Table 2 of Annex 1 of Framework Schedule 3 (Framework Prices)) shall automatically be applied by the Supplier to all Charges it invoices regarding the Deliverables on and from the date and time when the applicable Volume Discount threshold is met and in accordance with Paragraphs 8, 9 and 10 of Framework Schedule 3.

#### REIMBURSABLE EXPENSES

To be confirmed with the agreement of the authority

#### DISBURSEMENTS

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To be confirmed with the agreement of the authority

**ADDITIONAL TRAINING CHARGE**

None

**SECONDMENT CHARGE**

None

**PAYMENT METHOD**

BACS transfer

**[REDACTED]**

**BUYER'S INVOICING ADDRESS:**

SSCL

MoJ Corporate

APinvoices-MOJ-U@gov.sscl.com

Ministry of Justice

102 Petty France, London SW1H 9AJ

**BUYER'S AUTHORISED REPRESENTATIVE**

**[REDACTED]**

**BUYER'S ENVIRONMENTAL POLICY**

Available on request

**BUYER'S SECURITY POLICY**

Available on request

**BUYER'S ICT POLICY**

Available on request

**SUPPLIER'S AUTHORISED REPRESENTATIVE**

**[REDACTED]**

**SUPPLIER'S CONTRACT MANAGER**

**[REDACTED]**

**PROGRESS REPORT**

WIP required every week

**PROGRESS REPORT FREQUENCY**

Weekly

**PROGRESS MEETINGS AND PROGRESS MEETING FREQUENCY**

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Review meetings shall take place monthly or as otherwise required by the Buyer Representative or such other person nominated by the Buyer Representative

**KEY STAFF****[REDACTED]****KEY SUBCONTRACTOR(S)**

Not Applicable

**COMMERCIALLY SENSITIVE INFORMATION**

Supplier's Commercially Sensitive Information

**SERVICE CREDITS**

Not Applicable

**ADDITIONAL INSURANCES**

Lot 1 Suppliers are required to have £10m Professional Indemnity Insurance

**GUARANTEE**

Not applicable

**SOCIAL VALUE COMMITMENT**

Not applicable

For and on behalf of the Supplier:		For and on behalf of the Buyer:	
Signature:	<b>[REDACTED]</b>	Signature:	<b>[REDACTED]</b>
Name:	<b>[REDACTED]</b>	Name:	<b>[REDACTED]</b>
Role:	<b>[REDACTED]</b>	Role:	<b>[REDACTED]</b>
Date:	<b>[REDACTED]</b>	Date:	<b>[REDACTED]</b>

**[Buyer guidance:** execution by seal / deed where required by the Buyer].