Estio Training Limited

New Lane

Leeds

West Yorkshire

LS11 5EB

Attn: **REDACTED**

**Email: REDACTED** Date: 30th November 2020

Contract ref: CCZP20A13

Dear **REDACTED**,

**Award of contract for the Provision of Apprenticeship Training for Information Technology.**

On behalf of (the “Authority”), I am pleased to inform you that we would like to award this contract to you.

The call-off contract is backdated to commence on the 6th November 2020 and the Expiry Date will be 5th November 2023. The contract has the option to be extended by up to a further six (6) months. The total contract value shall be £63,000.00 excluding VAT.

This procurement activity was a Rapid Award under Commercial Agreement RM6102 Apprenticeship Training Dynamic Marketplace DPS and the Commercial Agreement Terms and Conditions shall apply. A copy of the contract is provided with this Award Letter and includes those terms and conditions.

Please sign a copy of the Call Off Order Form and forward to the Procurement Lead electronically by 10:00am on 2nd December 2020.

A copy signed on behalf of the Contracting Authority will be returned for your records.

Should you have any queries regarding this or any other matter please do not hesitate to contact me.

Yours faithfully,

|  |  |
| --- | --- |
| Signed for and on behalf of Crown Commercial Service | |
| Name: **REDACTED** |  |
| Signature: **REDACTED** |  |
| Date: 30th November 2020 |  |