

Framework Schedule 6 (Order Form Template and Call-Off Schedules) Crown
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Framework Schedule 6 (Order Form Template and Call-Off Schedules)

Order Form

CALL-OFF REFERENCE: PADSP11630

THE BUYER: Cabinet Office

BUYER ADDRESS 70 Whitehall, London, SW1A 2AS

THE SUPPLIER: Browne Jacobson LLP

SUPPLIER ADDRESS: Mowbray House
Castle Meadow Road,
Nottingham, NG2 1BJ

REGISTRATION NUMBER: OC306448

DUNS NUMBER: 737471594

SID4GOV ID: N/A

APPLICABLE FRAMEWORK CONTRACT

This Order Form is for the provision of the Call-Off Deliverables and dated 06th August 2025.

It's issued under the Framework Contract with the reference number Legal Services Panel RM6179 for the provision of legal advice and services.

CALL-OFF LOT(S):

Lot 1 – General Legal Advice and Services

CALL-OFF INCORPORATED TERMS

The following documents are incorporated into this Call-Off Contract. Where numbers are missing we are not using those schedules. If the documents conflict, the following order of precedence applies:

1. This Order Form including the Call-Off Special Terms and Call-Off Special Schedules.
2. Joint Schedule 1(Definitions and Interpretation) RM6179
3. The following Schedules in equal order of precedence:
 - Joint Schedules for RM6179
 - Joint Schedule 2 (Variation Form)

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- Joint Schedule 3 (Insurance Requirements)
- Joint Schedule 4 (Commercially Sensitive Information)
- Joint Schedule 6 (Key Sub Contractors)
- Joint Schedule 10 (Rectification Plan)
- Joint Schedule 11 (Processing Data)
- Call-Off Schedules for PADSP11630
 - Call-Off Schedule 1 (Transparency Reports)
 - Call-Off Schedule 2 (Staff Transfer)
 - Call-Off Schedule 3 (Continuous Improvement)
 - Call-Off Schedule 7 (Key Supplier Staff)
 - Call-Off Schedule 20 (Call-Off Specification)
- 4. CCS Core Terms (version 3.0.11)
- 5. Joint Schedule 5 (Corporate Social Responsibility) RM6179

No other Supplier terms are part of the Call-Off Contract. That includes any terms written on the back of, added to this Order Form, or presented at the time of delivery.

CALL-OFF SPECIAL TERMS

None

CALL-OFF START DATE: 8th September 2025

CALL-OFF EXPIRY DATE: 31st March 2026

CALL-OFF INITIAL PERIOD: 7 Months

CALL-OFF OPTIONAL EXTENSION PERIOD: 6 Months

CALL-OFF DELIVERABLES

See details in Call-Off Schedule 20 (Call-Off Specification)

MANAGEMENT OF CONFLICT OF INTEREST

Nothing additional to the CCS Core Terms (version 3.0.11)

CONFIDENTIALITY

See details in Joint Schedule 4 (Commercially Sensitive Information).

IPR

Nothing additional to the CCS Core Terms (version 3.0.11)

MAXIMUM LIABILITY

The limitation of liability for this Call-Off Contract is stated in Clause 11.2 of the Core Terms, and as amended by the Framework Special Terms.

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The Estimated Year 1 Charges used to calculate liability in the first Contract Year is £120,000.00.

REDACTED TEXT under FOIA Section 43 (2), Commercial Information

CALL-OFF CHARGES
£120,000.00 excluding VAT

VOLUME DISCOUNTS

Where the Supplier provides Volume Discounts, the applicable percentage discount (set out in Table 2 of Annex 1 of Framework Schedule 3 (Framework Prices)) shall automatically be applied by the Supplier to all Charges it invoices regarding the Deliverables on and from the date and time when the applicable Volume Discount threshold is met and in accordance with Paragraphs 8, 9 and 10 of Framework Schedule 3.

REIMBURSABLE EXPENSES
None

DISBURSEMENTS
Not Payable

ADDITIONAL TRAINING CHARGE
Not Applicable

SECONDMENT CHARGE
Not Applicable

PAYMENT METHOD
The Buyer will pay the Call-Off Charges by BACS Payment

BUYER'S INVOICING ADDRESS:

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Electronic Invoices will be sent to **REDACTED TEXT under FOIA Section 40, Personal Information** and must include PO number and a description of the services provided.

BUYER'S AUTHORISED REPRESENTATIVE

REDACTED TEXT under FOIA Section 40, Personal Information

BUYER'S ENVIRONMENTAL POLICY

The Buyer will provide a copy of its environmental policy to the Supplier on request, which the Supply will comply with. The Supplier must provide reasonable support to enable Buyers to work in an environmentally friendly way, for example by helping them recycle or lower their carbon footprint.

BUYER'S SECURITY POLICY

Security Policy Framework available online at:

<https://www.gov.uk/government/publications/security-policy-framework>

BUYER'S ICT POLICY

The Buyer will provide a copy of its ICT Policy to the Supplier upon request.

SUPPLIER'S AUTHORISED REPRESENTATIVE

REDACTED TEXT under FOIA Section 40, Personal Information

SUPPLIER'S CONTRACT MANAGER

REDACTED TEXT under FOIA Section 40, Personal Information

PROGRESS REPORT

Not applicable.

KEY STAFF

REDACTED TEXT under FOIA Section 40, Personal Information

KEY SUBCONTRACTOR(S)

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COMMERCIALLY SENSITIVE INFORMATION
See details in Joint Schedule 4 (Commercially Sensitive Information)

SERVICE CREDITS
Not applicable

ADDITIONAL INSURANCES
Lot 1 Suppliers are required to have £10m Professional Indemnity Insurance

GUARANTEE
Not applicable

SOCIAL VALUE COMMITMENT
Not applicable

Signed - via DocuSign	
Supplier	
<Supplier Sign Here>	
REDACTED TEXT under FOIA Section 40, Personal Information	
Date Signed:	17.09.25
Buyer	
<Commercial Sign Here>	

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Date Signed: 17 September 2025