

## PROJECT INFORMATION for PRELIMINARY TENDER ENQUIRY

---

PROJECT: THAXTED PUBLIC TOILETS REFURBISHMENT

---

### 1. Project

The Employer wishes to invite tenders for full refurbishment of Thaxted public toilets including new provision of disabled WC.

### 2. Description of Works

Repositioning of toilets, new drainage, new external doorways and new finishes.

### 3. Employer

3.1 Thaxted Parish Council  
7 Town Street  
Thaxted  
Essex  
CM6 2LD

### 4. Employer's Professional Team

4.1 Contract Administrator, Building Surveyor and Architect

Wilby & Burnett LLP  
Provident House  
123 Ashdon Road  
Saffron Walden  
Essex  
CB10 2AJ

Contact: Wayne Everitt  
Telephone: 01799 513621  
E-mail: wayne@wilbyburnett.co.uk

and/or

Contact: Lianne Toothill  
Telephone: 01799 513621  
E-mail: liannetoothill@wilbyburnett.co.uk

**5. Location of Site**

The site is located in the centre of Thaxted, accessed by Margaret Street via Weaverhead Lane.

**6. Construction**

The building was erected in 2000.

**7. Number of Tenderers it is Proposed to Invite**

Six.

**8. Tender Documentation**

Specification comprising Schedules of Work and drawings.

**9. Form of Contract**

JCT Minor Works Building Contract 2016, including JCT Public Sector Supplement.

The Appendix to this Contract will be completed as follows:

Rectification Period	- 12 months
Insurance 5.3.2	- £5,000,000
Insurance 5.4	- Clause 5.4 Option C
Liquidated and Ascertained Damages	- £500 per calendar week or pro-rata thereto
Interim Certificates	- Monthly
Retention	- 5%

**10. Examination and Correction of Priced Documents**

Alternative 2 will apply - Confirm or Amend.

**11. Execution of Contract**

The Contract is to be executed as a Deed.

**12. Anticipated Date for Possession**

March 2019

**13. Period for Completion of the Works**

Tender A - 10 weeks

or

Tender B - Alternative period to be proposed by the tenderer.

**14. Approximate Date for Despatch of Tender Documents**

January 2019

**15. Tender Period**

4 weeks.