

DPS Schedule 6

Order Form

ORDER REFERENCE: **DFERPPU 22-23-011 Proj_7006**

THE BUYER: **Department for Education (DfE)**

BUYER ADDRESS: Sanctuary Buildings, Great Smith Street, London,
SW1P 3DJ

THE SUPPLIER: **Ecorys UK**

SUPPLIER ADDRESS: Ecorys UK, Albert House Quay Place, 92-93
Edward St, Birmingham B1 2RA

REGISTRATION NUMBER: 01650169

DUNS NUMBER: 227761384

DPS SUPPLIER REGISTRATION SERVICE ID: SQ-A7EB6N8 (for RM6126)

This Order Form is for the provision of the Deliverables and dated 16/02/2023
It's issued under the DPS Contract with the reference number **RM6126 CCS
Research & Insights Marketplace DPS** for the provision of **National Education
Nature Parks and Climate Leaders Award**

DPS FILTER CATEGORY(IES):
None

ORDER INCORPORATED TERMS

The following documents are incorporated into this Order Contract. Where numbers are missing we are not using those schedules. If the documents conflict, the following order of precedence applies:

1. This Order Form including the Order Special Terms and Order Special Schedules.
2. Joint Schedule 1(Definitions and Interpretation) **RM6126 CCS Research & Insights Marketplace DPS**
3. DPS Special Terms
4. The following Schedules in equal order of precedence:

Joint Schedules for **RM6126 CCS Research & Insights Marketplace**

- Joint Schedule 1
- Joint Schedule 2 (Variation Form)
- Joint Schedule 3 (Insurance Requirements)
- Joint Schedule 4 (Commercially Sensitive Information)
- Joint Schedule 5 (Corporate Social Responsibility) is covered in '6.' below
- Joint Schedule 6 (Key Subcontractors)
- Joint Schedule 10 (Rectification Plan)
- Joint Schedule 11 (Processing Data)
- Order Schedules for **DFERPPU 22-23-011 Proj_7006**
 - Order Schedule 1 (Transparency Reports)
 - Order Schedule 2 (Staff Transfer)
 - Order Schedule 3 (Continuous Improvement)
 - Order Schedule 4 is covered in '7.' Below
 - Order Schedule 5 (Pricing Details)
 - Order Schedule 7 (Key Supplier Staff)
 - Order Schedule 8 (Business Continuity and Disaster Recovery)
 - Order Schedule 9 (Security)
 - Order Schedule 10 (Exit Management)
 - Order Schedule 14 (Service Levels)
 - Order Schedule 15 (Order Contract Management)
 - Order Schedule 18 (Background Checks)
 - Order Schedule 20 (Order Specification)

5. CCS Core Terms (DPS version) v1.0.3
6. Joint Schedule 5 (Corporate Social Responsibility) **RM6126 CCS Research & Insights Marketplace DPS**
7. Order Schedule 4 (Order Tender) as long as any parts of the Order Tender that offer a better commercial position for the Buyer (as decided by the Buyer) take precedence over the documents above.

No other Supplier terms are part of the Order Contract. That includes any terms written on the back of, added to this Order Form, or presented at the time of delivery.

ORDER SPECIAL TERMS

The following Special Terms are incorporated into this Order Contract:

Special Term 1. Safeguarding Children and Vulnerable Adults

Special Term 2. Project outputs

Special Term 3. Departmental Security Standards for Business Services and ICT Contracts

ORDER START DATE: **06/02/2023**

ORDER EXPIRY DATE: **31/09/2025**

ORDER INITIAL PERIOD: 2 years, 6 months

The initial period is fixed for the Climate Literacy Survey deliverables. Research related to the evaluation of the National Education Nature Park and Climate Leaders Award will be for a period determined by Review Point(s) to be undertaken after the feasibility study (end of Summer term 22/23). At this point the Buyer will determine – based on evidence from the feasibility study – which research will continue. Any amendments will be covered by means of a contract variation and this will be based on the outcomes of the Review Point.

DELIVERABLES

See details in Order Schedule 20 (Order Specification)

MAXIMUM LIABILITY

The limitation of liability for this Order Contract is stated in Clause 11.2 of the Core Terms.

The Estimated Year 1 Charges used to calculate liability in the first Contract Year is **excluding VAT.**

ORDER CHARGES

Total expenditure shall not exceed £532,499.50 excluding VAT.

See details in Order Schedule 5 (Pricing Details)

All changes to the Charges must use procedures that are equivalent to those in Paragraphs 4, 5 and 6 (if used) in DPS Schedule 3 (DPS Pricing)

The Charges will not be impacted by any change to the DPS Pricing. The Charges can only be changed by agreement in writing between the Buyer and the Supplier because of:

- Indexation
- Specific Change in Law

REIMBURSABLE EXPENSES

None

PAYMENT METHOD

Payment by completion of work against milestones included within the contract. Invoices must include a valid Purchase Order number and be sent via email in pdf format to: AccountsPayable.OCR@education.gov.uk

BUYER'S INVOICE ADDRESS:

Department for Education, Sanctuary Buildings, Great Smith Street,
London SW1P 3BT

Invoices must be submitted in pdf format, state the Purchase Order number (provided separately to this form), and sent via email to AccountsPayable.OCR@education.gov.uk

BUYER'S AUTHORISED REPRESENTATIVE

[REDACTED]

Department for Education, Sanctuary Buildings, Great Smith Street,
London SW1P 3BT

BUYER'S ENVIRONMENTAL POLICY

Department for Education Sustainability and Climate Change Strategy, 21 April 2022, available online at: <https://www.gov.uk/government/publications/sustainability-and-climate-change-strategy>

BUYER'S SECURITY POLICY

Department for Education Personal Information Charter, available online at: <https://www.gov.uk/government/organisations/department-for-education/about/personal-information-charter#contents>

SUPPLIER'S AUTHORISED REPRESENTATIVE

[REDACTED]

Ecorys UK, Albert House Quay Place, 92-93 Edward St, Birmingham B1 2RA

SUPPLIER'S CONTRACT MANAGER

[REDACTED]

Ecorys UK, Albert House Quay Place, 92-93 Edward St, Birmingham B1 2RA

PROGRESS REPORT FREQUENCY

DPS Schedule 6 (Order Form Template and Order Schedules)

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To be determined during project kick off and at a minimum the frequency outlined in the bid documentation

PROGRESS MEETING FREQUENCY

To be determined during project kick off

KEY STAFF

[REDACTED]

Ecorys UK, Albert House Quay Place, 92-93 Edward St, Birmingham B1 2RA

REDACTED

Ecorys UK, Albert House Quay Place, 92-93 Edward St, Birmingham B1 2RA

KEY SUBCONTRACTOR(S)

[REDACTED]

Ipsos 3 Thomas More St, London E1W 1YW

Royal Meteorological Society (RMets)

[REDACTED]

RMets, 104 Oxford Road, Reading, RG1 7LL

Royal Holloway University of London

[REDACTED]

Royal Holloway, University of London Egham Hill Egham Surrey TW20 0EX

E-AUCTIONS

Not applicable

COMMERCIALLY SENSITIVE INFORMATION

Supplier's Commercially Sensitive Information

[REDACTED]

SERVICE CREDITS

Not applicable

ADDITIONAL INSURANCES

Not applicable

GUARANTEE

There's a guarantee of the Supplier's performance provided for all Order Contracts entered under the DPS Contract

SOCIAL VALUE COMMITMENT

Supplier agrees, in providing the Deliverables and performing its obligations under the Order Contract, that it will comply with the social value commitments in Order Schedule 4 (Order Tender)

For and on behalf of the Supplier:		For and on behalf of the Buyer:	
Signature:	██████████	Signature:	██████████
Name:		Name:	
Role:	██████████	Role:	Commercial Lead
Date:	16/02/2023	Date:	16/02/2023