

DPS Schedule 6 (Order Form and Order Schedules)

Order Form

ORDER REFERENCE: DFERPPU 22-23/060

THE BUYER: Department for Education

BUYER ADDRESS: Sanctuary Buildings, Great Smith Street, London,
SW1P 3BT

THE SUPPLIER: CooperGibson Research

SUPPLIER ADDRESS: First Floor, 81-85 High Street, Brentwood, Essex,
United Kingdom, CM14 4RR

REGISTRATION NUMBER: 06816154

DUNS NUMBER: 211528564

DPS SUPPLIER REGISTRATION SERVICE ID: n/k

APPLICABLE DPS CONTRACT

This Order Form is for the provision of the Deliverables and dated **7th June 2023**.
It's issued under the DPS Contract with the reference number **RM6126 CCS
Research & Insights Marketplace DPS** for the provision of **Connect the Classroom
2 (CTC2) Evaluation**.

DPS FILTER CATEGORY(IES):
Primary, Secondary, Online, Impact Assessment, Case Studies, England

Subject area:
Education

Research Methods:
Data collection method: mixed method (qualitative and quantitative)
Evaluation and evidence synthesis: theory-based impact evaluation
Research specialisms:

ORDER INCORPORATED TERMS

The following documents are incorporated into this Order Contract. Where numbers are missing we are not using those schedules. If the documents conflict, the following order of precedence applies:

1. This Order Form including the Order Special Terms and Order Special Schedules.
2. Joint Schedule 1(Definitions and Interpretation) **RM6126 CCS Research & Insights Marketplace DPS**



DPS Joint Schedule 1 - Definitions v1.0.pdf

3. DPS Special Terms
4. The following Schedules in equal order of precedence:

- Joint Schedules for **RM6126 CCS Research & Insights Marketplace DPS**

- Joint Schedule 1 is covered in '2.' above.
- Joint Schedule 2 (Variation Form)



DPS Joint Schedule
2 - Variation Form.d

- Joint Schedule 3 (Insurance Requirements)



DPS Joint Schedule 3 - Insurance Requirements v1.0.pdf

- Joint Schedule 4 (Commercially Sensitive Information)



DPS Joint Schedule
4 - Commercially Ser

- Joint Schedule 5 is covered in '6.' below.
- Joint Schedule 6 (Key Subcontractors)



DPS Joint Schedule 6 - Key Subcontractors v1.0.pdf

- Joint Schedule 10 (Rectification Plan)



DPS Joint Schedule
10 - Rectification Pla










- Joint Schedule 11 (Processing Data)



DPS Joint Schedule
11 - Processing Data

DPS Schedule 6 (Order Form and Order Schedules)

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- Order Schedules for **DFERPPU 22-23/060**
 - Order Schedule 1 (Transparency Reports)

Order Schedule 1 -
Transparency Repor
 - Order Schedule 2 (Staff Transfer)

Order Schedule 2 -
Staff Transfer.docx
 - Order Schedule 3 (Continuous Improvement)

Order Schedule 3 -
Continuous Improve
 - Order Schedule 4 (Order Tender)

Order Schedule 4 -
Order Tender.docx
 - Order Schedule 5 (Pricing Details)

Order Schedule 5 -
Pricing Details.docx
 - Order Schedule 7 (Key Supplier Staff)

Order Schedule 7 -
Key Supplier Staff.d
 - Order Schedule 9 (Security)

Order Schedule 9 -
Security.docx
 - Order Schedule 15 (Order Contract Management)

Order Schedule 15 -
Order Contract Man
 - Order Schedule 20 (Order Specification)

Order Schedule 20 -
Order Specification.

5. CCS Core Terms (DPS version) v1.0.3



RM6126 DPS Core Terms v1.0.pdf

6. Joint Schedule 5 (Corporate Social Responsibility) RM6126 CCS Research & Insights Marketplace DPS



DPS Joint Schedule 5 - Corporate Social Responsibility v1.0.pdf

- 7. Order Schedule 4 (Order Tender) as long as any parts of the Order Tender that offer a better commercial position for the Buyer (as decided by the Buyer) take precedence over the documents above.**

No other Supplier terms are part of the Order Contract. That includes any terms written on the back of, added to this Order Form, or presented at the time of delivery.

ORDER SPECIAL TERMS

The following Special Terms are incorporated into this Order Contract:

Special Term 1. Safeguarding Children and Vulnerable Adults

Special Term 2. Project outputs

Special Term 3. Departmental Security Standards for Business Services and ICT Contracts



Special Terms -
Research.docx

ORDER START DATE: 7th June 2023

ORDER EXPIRY DATE: 30th November 2025

ORDER INITIAL PERIOD: 2 years 6 months, with a standard no fault break clause after 3 months

DELIVERABLES

The research should be delivered in line with the specification in 'Attachment 3 – Statement of Requirements' and the supplier's bid outlined at the tendering stage see details in Order Schedules 4 (Order Tender), and Order Schedule 20 (Order Specification) with the deliverables being:

1. Project progress updates (weekly)
2. Engagement with the project steering group (expected to be on a monthly basis)
3. Interim report by August/September 2023
 - a. Covering Wave 4 analysis
4. Final (publishable) report by Autumn 2025
 - a. Including presentation and highlights sheet

MAXIMUM LIABILITY

The limitation of liability for this Order Contract is stated in Clause 11.2 of the Core Terms.

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The Estimated Year 1 Charges used to calculate liability in the first Contract Year is

[REDACTED]

ORDER CHARGES

Total expenditure shall not exceed **£65,920**.

See details in Order Schedule 5 (Pricing Details)

REIMBURSABLE EXPENSES

None.

PAYMENT METHOD

Payment by completion of work against milestones included within the contract.

BUYER'S INVOICE ADDRESS:

Department for Education, Sanctuary Buildings, Great Smith Street,
London SW1P 3BT

Invoices must be submitted in pdf format, state the Purchase Order number
(provided separately to this form), and sent via email to [REDACTED]

BUYER'S AUTHORISED REPRESENTATIVE

[REDACTED]

Senior policy and strategy officer

[REDACTED]

Department for Education, Sanctuary Buildings, Great Smith Street, London SW1P
3BT

BUYER'S ENVIRONMENTAL POLICY

Department for Education Sustainability and Climate Change Strategy, 21 April
2022, available online at: <https://www.gov.uk/government/publications/sustainability-and-climate-change-strategy>

BUYER'S SECURITY POLICY

Department for Education Personal Information Charter, available online at:
<https://www.gov.uk/government/organisations/department-for-education/about/personal-information-charter#contents>

SUPPLIER'S AUTHORISED REPRESENTATIVE

[REDACTED]

Director

[REDACTED]

First Floor, 81-85 High Street, Brentwood, Essex, CM14 4RR

SUPPLIER'S CONTRACT MANAGER

[REDACTED]

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Director

[REDACTED]

First Floor, 81-85 High Street, Brentwood, Essex, CM14 4RR

PROGRESS REPORT FREQUENCY

Monthly in writing

PROGRESS MEETING FREQUENCY

Weekly throughout key project points, fortnightly during periods of inactivity

Monthly steering group meetings with wider DfE contacts. In weeks where a steering group meeting occurs there will be no weekly meeting.

KEY STAFF

[REDACTED]

Director at CGR

[REDACTED]

First Floor, 81-85 High Street, Brentwood, Essex, CM14 4RR

[REDACTED]

CGR Senior Associate Researcher

[REDACTED]

First Floor, 81-85 High Street, Brentwood, Essex, CM14 4RR

[REDACTED]

CGR Senior Associate Researcher

[REDACTED]

First Floor, 81-85 High Street, Brentwood, Essex, CM14 4RR

[REDACTED]

CGR Associate Researcher

[REDACTED]

First Floor, 81-85 High Street, Brentwood, Essex, CM14 4RR

[REDACTED]

CGR Associate Researcher

[REDACTED]

First Floor, 81-85 High Street, Brentwood, Essex, CM14 4RR

KEY SUBCONTRACTOR(S)

Not applicable.

E-AUCTIONS

Not applicable.

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COMMERCIALLY SENSITIVE INFORMATION

Staff day rates (commercially sensitive, not to be published).

SERVICE CREDITS

Not applicable.

ADDITIONAL INSURANCES

Not applicable.

GUARANTEE

Not applicable.

SOCIAL VALUE COMMITMENT

The Supplier agrees, in providing the Deliverables and performing its obligations under the Order Contract, that it will comply with the social value commitments in Order Schedule 4 (Order Tender)

For and on behalf of the Supplier:		For and on behalf of the Buyer:	
Signature:	██████████	Signature:	██████████
Name:	██████████	Name:	██████████
Role:	██████████	Role:	██████████
Date:	Jun 7, 2023	Date:	Jun 7, 2023