**Contractual & Tendering Criteria**

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| **Question** | **Tenderer Response** |
| State the full name of the legal entity (company/partnership/trader) for which this tender is being submitted |  |
| Confirm if this legal entity is considered to be a SME (Small and medium-sized enterprise) | Yes / No (delete as necessary) |
| Confirm that you are able to deliver everything detailed in the Statement of Requirements | Yes / No (delete as necessary) |
| Confirm that you accept all Framework call off contract Terms & Conditions and that contract payments will be made through CP&F/Exostar after delivery of goods/services | Yes / No (delete as necessary) |
| Confirm that prices provided represent the total price for each item, including any delivery and charges | Yes / No (delete as necessary) |
| Confirm if personnel who will deliver services will be employed through your payroll (to allow MOD to consider if an IR35 assessment is required) | Yes / No (delete as necessary) |
| Confirm you have completed and uploaded a Statement Relating to Good Standing (form included in attachments area) | Yes / No (delete as necessary) |
| Confirm that: • where the text answer to any technical criteria question needs to reference information contained in a separate document, that the supporting document has been uploaded and that the text answer clearly references the relevant parts of the supporting document, as any documents that have not been referenced will be discounted during evaluation. • no prices have been included in any of the technical criteria question responses or supporting documents. | Yes / No (delete as necessary) |

**Technical Criteria**

Where the response to any technical criteria needs to reference information contained in a separate document, the supporting document should been uploaded and the answer below should clearly reference the relevant parts of the supporting document. Any documents that have not been referenced will be discounted during evaluation. No prices should be included in any of the technical criteria responses or supporting documents.

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| **Question** | **Tenderer Response** |
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| Potential Suppliers are required to outline their approach to undertake this requirement. This should confirm strength of technical capabilities, relevant organisational and governance design, interface management, training needs analysis process mapping and information flows. This should include a resource plan of the proposed team and where/how their time will be allocated, focused and measured. |  |
| Potential Suppliers are required to demonstrate how they would utilise their experience and ability to deliver the project at the scale, technical complexity, value and pace outlined. In particular, they should evidence how their capabilities would benefit and add value to the NC FMSP programme. |  |
| Potential Suppliers are required to outline their proposed project team; this should include CVs for team members who must have a demonstrable history of recent relevant experience in the Maritime Support environment. The relevant skills and experience of the proposed team should indicate why this makes them suitable for delivering this project. |  |
| Potential Suppliers are required to provide evidence within their proposal of where they have enabled, facilitated and delivered Maritime Support requirements, identifying where they are relevant to this contract. |  |
| Potential Suppliers are required to outline what they perceive to be the success criteria for this project and to identify potential risks and issues to delivery within the proposed timescales. |  |
| Potential Suppliers are required to specifically detail the Government Furnished Assets required to deliver their proposal and in the timescale detailed in their response. This must include any reliance on the provision of dedicated Authority human resources or ad-hoc subject matter expertise, including assumptions and dependencies. |  |

**Pricing Table**

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| **Deliverables in accordance with Statement of Requirements** | | | | | | |
| **Item Number** | **Description** | **Delivery Date**  **(exact dates to be confirmed on contract award)** | **Unit of Measurement** | **Quantity** | **Firm Price (£) Ex VAT –**  **Per Item**  **(including any packaging, delivery and importing)** | **Firm Price (£) Ex VAT**  **-Total**  **(including any packaging, delivery and importing)** |
| 1 | Review and familiarise with FMSP Operating Model design and documentation.  Identify and develop ‘core’ workstreams and activities fundamental to NC CDT delivery at IOC.  Sentence remaining work strands/activities for implementation iaw transition timeline and availability of resource to support development.  Create NC CDT Implementation Plan of work to achieve IOC.  Produce ‘baseline’ NC CDT Operating Handbook with key processes and information flows required at IOC. | 1 September 2021 | Per Item | 1 |  |  |
| 2 | Develop NC CDT MI&R architecture, including (but not limited to) MIDAS, COMPASS, CIRIUS and CP&F.  Map processes and workflows to NC CDT MI&R architecture.  Produce 1st draft of NC CDT Operating Handbook  Describe in the NC CDT Operating Handbook how MI&R tools will work in NCHQ  Review alignment and integration with FMSP Op and NCHQ Operating Models. | 13 October 2021 | Per Item | 1 |  |  |
| 3 | Conduct NC CDT scenario testing and acceptance and adjust accordingly  Produce final version of NC CDT Operating Handbook  Produce next steps plan of work for NC CDT to achieve FOC. | 10 November 2021 | Per Item | 1 |  |  |
| 4 (option 1) | Optimise output at 1-3 above, expanding on development of responsibilities, workflow and information channels for ‘core’ workstreams.  Produce a needs analysis that will support the aim of upskilling NC users and stakeholders to operate MSP more effectively. | 1 December 2021 | Per Item | 1 |  |  |
| 5 (option 1) | Further define/develop FMSP understanding and reporting of operational performance, outputs, finance, health and efficiencies. | 22 December 2021 | Per Item | 1 |  |  |
| Quantities shown are expected numbers and not a guarantee of amounts required or due. Quantity ordered under the contract may differ dependent on The Authority requirements | | | | | **Total Price excluding Options** |  |
|  | | | | | **Total Price including Options** |  |

**(Call Off Contract Charges)**

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| --- | --- | --- | --- | --- |
| **Name** | **Grade** | **Day Rate** | **Total Days** | **Total** |
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