# DPS Schedule 6 (Order Form Template and Order Schedules)

## **Order Form**

ORDER REFERENCE:	CH-1109			
THE BUYER:	THE SECRETARY OF STATE for Business, Energy & Industrial Strategy acting through the Registrar of Companies for England and Wales			
BUYER ADDRESS	Companies House, Crown Way, Cardiff, CF14 3UZ			
THE SUPPLIER:	IFF Research			
SUPPLIER ADDRESS:	5 <sup>th</sup> Floor, St. Magnus House, 3 Lower Thames Street, London, ECR3 6HD			
REGISTRATION NUMBER:	00849983			
DUNS NUMBER:	211574041			
DPS SUPPLIER REGISTRATION SERVICE ID:				
APPLICABLE DPS CONTRACT				

This Order Form is for the provision of the Deliverables and dated 2<sup>nd</sup> December 2022. It's issued under the DPS Contract with the reference number RM6126 for the provision of Social Research – Advanced User Functionality.

DPS FILTER CATEGORY(IES): Category number **30590**  DPS Schedule 6 (Order Form Template and Order Schedules) Crown Copyright 2021

#### ORDER INCORPORATED TERMS

The following documents are incorporated into this Order Contract. Where numbers are missing we are not using those schedules. If the documents conflict, the following order of precedence applies:

- 1. This Order Form including the Order Special Terms and Order Special Schedules.
- 2. Joint Schedule 1(Definitions and Interpretation) RM6126
- 3. DPS Special Terms
- 4. The following Schedules in equal order of precedence:
  - Joint Schedules for CH-1109
    - Joint Schedule 1 (Definitions)
    - Joint Schedule 2 (Variation Form)
    - o Joint Schedule 3 (Insurance Requirements)
    - Joint Schedule 4 (Commercially Sensitive Information)
    - Joint Schedule 5 (Corporate Social Responsibility)
    - Joint Schedule 10 (Rectification Plan)
    - Joint Schedule 11 (Processing Data)
  - Order Schedules for CH-1109
    - Order Schedule 1 (Transparency Reports)
    - Order Schedule 2 (Staff Transfer)
    - Order Schedule 3 (Continuous Improvement)
    - Order Schedule 7 (Key Supplier Staff)
    - Order Schedule 9 (Security)
    - Order Schedule 20 (Order Specification)
- 5. CCS Core Terms (DPS version) v1.0.3

No other Supplier terms are part of the Order Contract. That includes any terms written on the back of, added to this Order Form, or presented at the time of delivery.

ORDER START DATE: 8<sup>th</sup> December 2022

ORDER EXPIRY DATE: 31<sup>st</sup> March 2023

Unless extended by mutual agreement.

DELIVERABLES See details in Order Schedule 20 (Order Specification)

MAXIMUM LIABILITY The limitation of liability for this Order Contract is stated in Clause 11.2 of the Core Terms.

RM6126 - Research & Insights DPS Project Version: v1.0 Model Version: v1.3 The Charges used to calculate liability of the Contract is

ORDER CHARGES £75,347.50

REIMBURSABLE EXPENSES None

PAYMENT METHOD

30 days from invoice date by BACS

Invoices must quote Purchase Order number. Invoice payable upon acceptance of deliverables. Maximum three Invoices for this Contract. Final Invoice at completion of contract deliverables.

BUYER'S INVOICE ADDRESS:

Accounts Payable Companies House Crown Way Cardiff CF14 3UZ

BUYER'S AUTHORISED REPRESENTATIVE

BUYER'S ENVIRONMENTAL POLICY Available online at: <u>Companies House environmental policy 2022 - GOV.UK (www.gov.uk)</u>

BUYER'S SECURITY POLICY Companies House information security and assurance - GOV.UK (www.gov.uk)

#### SUPPLIER'S AUTHORISED REPRESENTATIVE

RM6126 - Research & Insights DPS Project Version: v1.0 Model Version: v1.3 DPS Schedule 6 (Order Form Template and Order Schedules) Crown Copyright 2021

### SUPPLIER'S CONTRACT MANAGER



#### **KEY STAFF**

KEY SUBCONTRACTOR(S) None

E-AUCTIONS Not Applicable

COMMERCIALLY SENSITIVE INFORMATION As per Joint Schedule 4

SERVICE CREDITS Not applicable]

ADDITIONAL INSURANCES Not applicable

GUARANTEE There's a guarantee of the Supplier's performance provided for all Order Contracts entered under the DPS Contract

SOCIAL VALUE COMMITMENT Not applicable

For and on behalf of the Supplier:		For and on behalf of the Buyer:	
Signature:		Signature:	
Name:		Name:	
Role:		Role:	
Date:	1/12/22	Date:	2 <sup>nd</sup> December 2022

