Innovas Consulting Solutions Ltd

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9 March 2023

**Contract Award Notice – Specification Reference NHSLA.NAT.390**

Thank you for your application for the provision of Executive Director Pathway Scheme: Interim Evaluation of Pilot (Cohort 1).

1. We are pleased to confirm that your application has been successful, and you have been awarded a contract for: *Executive Director Pathway Scheme: Interim Evaluation of Pilot (Cohort 1).*
2. The award criteria for this contract were detailed in the Specification document shared via email on 8 February 2023. The technical / quality element made up of 80% of the total score, with the price element 20% of the total score. The overall score you obtained against the award criteria for your bid was 82/100.
3. The contract is awarded based on the costings and day rates submitted in your response, up to a total contract price of £14,825.00 (excluding VAT), covering REDACTED………………………… as set out within the bid. Please see ***Appendix A Contract Detail***for a full breakdown. Travel and accommodation expenses are not payable separately under this specification.
4. The contract period for this specification is 13 March 2023 to 31 March 2023.
5. The contract will come into existence once the Academy receives your signed agreement confirming acceptance and availability to proceed with the work detailed within specification NHSLA.NAT.390 and your associated bidder response.
6. Once in receipt of your confirmed acceptance, the Academy will allocate this work to your Faculty Framework Contract and associated terms (NHS/SoEPS/18.412) and connect you with the commissioning team to enable the work to progress.

A purchase order, to inform your usual invoicing process, will be requested by the commissioning team and notified to you. Once in place, the PO confirms the conclusion of the contractual process.

Thank you for your interest in the Academy and we look forward to working with you on this contract.

Yours sincerely,

**Faculty Resource Team, NHS Leadership Academy**

**Leadership and Lifelong Learning**

**AGREEMENT**

Signed for and on behalf of **NHS England:**

By signing, you are indicating your agreement of the detail laid out within the Contract Award Notice and Appendix A (Contract Detail); and confirming your availability to proceed with the work awarded under specification NHSLA.NAT.390.

Signed for and on behalf of **Innovas Consulting Solutions Ltd:**

**APPENDIX A: CONTRACT DETAIL**

**Innovas Consulting Solutions Ltd**

**NHSLA.NAT.390**

Contract Terms: Faculty Framework NHS/SoEPS/18.412

Contract Date: 13/03/2023 to 31/03/2023

**1. Summary Programme Information**

Provision of the evaluation of the EDP pilot cohort and an evaluation report which outlines the progress made against EDP objectives, combining both in programme evaluation, focus group feedback, and interviews. The requirement is to collate feedback and conduct focus groups and interviews with the key roles of EDP, combining this with the internal evaluation outputs to produce a written report which demonstrates key learning and recommendations for future design and scope in line with the new NHS landscape. This contract covers the following activity:

* Conduct primary research via interviews and / or focus groups with the key roles within EDP. The interviews / focus groups will seek to understand their overall experience of the programme, and the impact it has had on programme participants, recommendations for improvements/future alumni offers
* Review and summarise the findings from the in-programme evaluation
* Triangulate and consolidate the findings from the primary research and in-programme evaluation

The key deliverables are:

1. REDACTED……
2. REDACTED……
3. REDACTED……………………………………………………………………………………………………………………………………………………………………………………………………….
4. REDACTED……

**2. Contract Pricing Detail**

Full costing details submitted and accepted under this specification and award are as follows:

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| **ITEM** | **DAYS** | **RATE** | **TOTAL** |
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| **TOTAL** |  |  | **£14,825.00** |

*Additional Notes:*

1. *REDACTED………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………*
2. *All prices above exclude VAT at the prevailing rate, where applicable*
3. *Expenses are not payable under this specification*