

**PRUDHOE TOWN COUNCIL**  
**CHRISTMAS LIGHTS INVENTORY AND SPECIFICATION: INVITATION TO TENDER 2024-2027**

The successful contractor will be required to collect and store the lights from April 2024. During this time, they should be fully tested and ready to be installed prior to the Christmas Lights switch-on which is on the last Friday of November each year.

This is a 3-year contract for which the successful contractor will be required to dismantle the lights each January and store them until the end of the contract; 31<sup>st</sup> March 2027.

Contractors are expected to include within their tender all costs associated with installation, dismantling, testing and programming, those lights installed and in storage. Any repairs or additional lights required would be quoted and costs approved prior to being carried out/purchased.

Contractors are expected to be able to attend promptly in the event of a fault, or damage occurring during the display period, a call-out cost should be submitted with the tender.

Contractors are expected to attend the lights switch-on event where possible.

Item	Location	Quantity and Specification
<b>Sleigh &amp; Reindeer</b>	West Wylam Inn – east gable end (See figure 1)	1 no. sleigh and reindeer silhouette
<b>Wall-mounted Motifs White Bells and Red/Green Holly</b>	Either side of Front Street (See figures 2, 3, 6, 8, 9 10, 12, 14, 16)	17 no. displays, 2 metres high x 0.65 – 0.8 metres wide (9 x ‘Holly’ and 8 x ‘Bell’), mounted on wall brackets and in storage.
<b>Cross street festoons</b>	Locations across Front Street (See figures 4, 7, 11, 15, 17a, 22)	6 no. festoons Lightweight lighting displays, each with two rows of festoon totalling approx 100 no. multicoloured LED long life 1.2W bulbs with 3D Jewel displays. Power taken from commando sockets located above shop units
<b>Wall-mounted Motifs Candle and Flashing Stars</b>	Herons Foods (See Figure 17) <i>(This is now residential so may need to be removed in the future.)</i>	2 no. individual displays approx 2 metres x 0.6 metres, (1 x ‘Holly’ and 1 x ‘Berry’), mounted on wall brackets

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<b>Waving Santa</b>	The Spetchells Centre (See figure 13)	1 no. waving Santa silhouette
<b>Large green displays with white lighting</b>	Either side of the Glade, one on east side (Corner Café), the other on the west side (A McGee DIY) (See figure 19 and 21)	2 no. double swag 7m x 2.2m displays with LED 230V WHITE minibulbs Garlands hung with chemical bolts and heavy-duty wire cable. Power taken from commando sockets on respective shop units
<b>Displays on trees (The Glade)</b>	The Glade (See figure 19 and 20)	7 no. trees comprising 56 sets of 10m light strings OSLS1024W including transformers. These displays remain <i>in situ</i> throughout the year.
<b>'Live' Christmas tree</b>	The Glade, in mounting in centre of triangular bed adjacent to sculpture (See figure 18)	1 no. tree approx 5 metres in height to be supplied by PTC Tree mounted in 30" metal sheath in concrete base under soil 24 x 10 metre strings 24v static, multi-coloured LED lights, snowfall strips, pulstars and 3D tree-top star to be installed on tree. 2 no. transformers Power taken from PTC-owned electricity supply installed on the Glade, with undergrounded cabling to edge of 'step' located towards front of the Glade. Contractor to conduit power supply along face of 'step' into base of tree mounting. Conduit to be removed when displays dismantled.
<b>2<sup>ND</sup> Live Christmas Tree</b>	Parish Hall, in gated area on hard standing (See figure 29)	8 x 10 metre strings 24v static, multi-coloured LED lights to be installed on tree
<b>Curtain of white lights</b>	Across the front of the Glade, between A McGee's and Corner Café (See figure 21)	White LED ceiling of light @ 20 metres x 8 metres, plus ancillary fittings (wire rope and fixings)
<b>3D coloured Spheres</b>	Wall mounted either side of Front Street (See figures 2, 3, 5, 6, 8, 9, 10, 12, 14, 16, 23, 24)	16 no. globes 300mm diameter (4 each red, white, blue and green)
<b>Line of festoon lights</b>	On hanging basket stands along Front Street West (See figures 25, 26, 27, 28)	1 no. line of lights on 100 metre single-row festoon 1 no. multicoloured LED long life 1.2W bulb <i>per metre</i> of festoon

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		6 no. hanging basket trees plus temporary mounting pole in centre of row (located on pedestrian traffic light standard) to carry festoon across double gap between trees Permanent power source for display from Parish Hall
<b>3D Coloured Spheres</b>	Front Street West (See Figures 25, 26, 27 and 28)	12 no. globes 300mm diameter (4 each red, white, and green) mounted 2 per tree. Globes are frames for the lights.
<b>Displays on trees (Mickley Square)</b>	Mickley Square	1 no. trees comprising 32 sets of 10m light strings OSLS1024W including transformers. These displays remain <i>in situ</i> throughout the year

**Please provide a fully costed proposal:**

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