

## Appendix D- Project Timetable

### PROJECT TIMETABLE

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1. The council commenced drawing up some initial designs for some sites in December 2019, and this process is expected to continue until approximately June 2020. As indicated in the Specification (Appendix C) this is envisaged to be iterative with a variety of different inputs including viability and daylight and sunlight however the council will also be drawing on internal and external expertise relating to flood risk, sustainability and climate change adaption measures.
2. In addition to undertaking the daylight and sunlight, and Right of light testing, paragraph 26 of the Specification also sets out that the consultant will be expected to provide their expert input into an evidence-base report prepared by the council. This is included within the timetable for the length of the project as set out in Table 1 below. This will be subject to further discussion and clarification as the project progresses. The successful consultant will be expected to engage regularly with the council and have regard to this at all stages in the process. The council will also expect regular updates, approximately every 2 weeks.

*Table 1- Project timescales*

Stage	Component	By whom	Indicative timescale
Preparation of relevant information and receipt of site boundaries		Appointed consultant	12 <sup>th</sup> February 2020
Appraisals	D&S testing	Appointed consultants	February -June 2020
Evidence-base document (produced with Council)	Draft document	Council officers	Beginning July 2020
	D&S evidence base report	Appointed consultant	Beginning July 2020
	Final document	Council officers	End July 2020
	Final input evidence base report	Appointed consultant	End July 2020
Additional testing <sup>1</sup>	Daylight and sunlight testing stage 2	Appointed consultant	January-March 2021

3. Table 1 above sets out the main part of the tasks associated with this contract which are required in support of the development of the Site Allocations DPD up to Regulation 18 stage (anticipated October 2020). Consultants will be retained within the period October 2020- October 2021 to be able to verify any additional results of testing required in response to the consultation. Officers will be able to advise further following the conclusion of the consultation in Autumn 2020. The final programme dates are to be refined and finalized once the consultants are commissioned.
4. The Council will also be conducting design-based capacity; daylight and sunlight testing; and flood risk work on each of the proposed site allocations which will also be conducted to the above timetable. The aim is to take a Regulation 18 version of the SA DPD to Cabinet in October 2020.

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<sup>1</sup> The need for any additional testing and verification will become apparent during the project following the close of the Regulation 18 consultation process in early 2021.

5. Following this consultation stage, there may be a need to re-visit the design and daylight and sunlight testing which would need to take place in January-March 2021. Therefore as set out in Appendix B, this should be factored in as a cost per additional testing, should these be required in excess of the quantum included in the quote.