

## QUOTATION FORM

<b>Company Name</b>	
<b>Address</b>	
<b>Email Address</b>	
<b>Phone number</b>	
<b>Form completed by</b>	
<b>Website</b>	
<b>Contact Name in case of enquiry</b>	

I/We having read the Conditions of Contract and Specification deliver to me/us and having examined the sites, do hereby offer to execute and complete the whole of the works described for the sum of:

Price per linear meter: £.....

Total for work: £..... Total

I/We hereby undertake to commence and complete works within 12 weeks if my/our quotation is accepted.

I/We understand that I am/we are quoting at our own expense and that neither the lowest nor any quotation will necessarily be accepted and that Billing Parish Council reserves the right to call for fresh quotes should they consider this desirable.

Unless and until a formal agreement is prepared and executed, this quotation together with your written acceptance thereof shall constitute a binding contract between us.

I/We agree that this quotation shall remain open for consideration for 6 months from the date of receipt of quotes.

Signed..... this day of.....2023

Name.....in the capacity of.....

**References from organisations for whom similar works have been undertaken**

<b>Name</b>	
<b>Company</b>	
<b>Contact details including phone and email</b>	

<b>Name</b>	
<b>Company</b>	
<b>Contact details including phone and email</b>	

**Details of relevant qualifications and experience.**

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**Please ensure you also include the following:**

- A copy of existing Professional Indemnity and Public Liability Insurance is enclosed.
- An example of typical Risk Assessments and Method Statements that would normally be used for this type of work are enclosed.
- A copy of the company Health and Safety Policy.

**Tenders, completed forms and supporting documentation should be sent via email to [clerk@billing-pc.gov.uk](mailto:clerk@billing-pc.gov.uk) and clearly marked as Bellinge Field Pathworks & Turning Circles Tender. Alternatively, tenders can be returned by post to: Billing Parish Council, Bernard Weston Pavilion, Off Penfold lane, Great Billing, Northampton, NN3 9EF.**

**Tenders must be submitted by: Noon on Wednesday 5<sup>th</sup> July 2023**