

# **DPS Schedule 6 (Order Form and Order Schedules)**

## **Order Form**

ORDER REFERENCE: **PS24268 - RAF019/2425 - Streamlined Energy and Carbon Reporting Framework Evaluation**

THE BUYER: **Department for Energy Security & Net Zero (DESNZ)**

BUYER ADDRESS: 3-8 Whitehall Place, London, SW1A 2EG

THE SUPPLIER: **ICF Consulting Services Ltd**

SUPPLIER ADDRESS: 62 Threadneedle Street, London, EC2R 8HP

REGISTRATION NUMBER: 04161656

DUNS NUMBER: [REDACTED]

DPS SUPPLIER REGISTRATION SERVICE ID: [REDACTED]

### **APPLICABLE DPS CONTRACT**

This Order Form is for the provision of the Deliverables and dated Monday, 6<sup>th</sup> January 2025.

It's issued under the DPS Contract with the reference number RM6126 for the provision of PS24268 - RAF019/2425 - Streamlined Energy and Carbon Reporting Framework Evaluation.

### **DPS FILTER CATEGORY(IES):**

Climate change, Decarbonisation, emissions and net zero, Mixed method (qualitative and quantitative), Impact evaluation, Theory-based impact evaluation (incl. Theories of Change (ToC) and Logic Modelling), Large businesses, Companies

### **ORDER INCORPORATED TERMS**

The following documents are incorporated into this Order Contract. Where numbers are missing we are not using those schedules. If the documents conflict, the following order of precedence applies:

1. This Order Form including the Order Special Terms and Order Special Schedules.
2. Joint Schedule 1 (Definitions and Interpretation) RM6126
3. DPS Special Terms

RM6126 - Research & Insights DPS  
Project Version: v1.0  
Model Version: v1.3

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4. The following Schedules in equal order of precedence:

- Joint Schedules for **RM6126**
  - Joint Schedule 2 (Variation Form)
  - Joint Schedule 3 (Insurance Requirements)
  - Joint Schedule 4 (Commercially Sensitive Information)
  - Joint Schedule 10 (Rectification Plan)
  - Joint Schedule 11 (Processing Data)
- Order Schedules for **PS24268**
  - Order Schedule 2 (Staff Transfer)
  - Order Schedule 3 (Continuous Improvement)
  - Order Schedule 5 (Pricing Details)
  - Order Schedule 7 (Key Supplier Staff)
  - Order Schedule 20 (Order Specification)

5. CCS Core Terms (DPS version) v1.0.3

6. Joint Schedule 5 (Corporate Social Responsibility) RM6126

7. Order Schedule 4 (Order Tender)

No other Supplier terms are part of the Order Contract. That includes any terms written on the back of, added to this Order Form, or presented at the time of delivery.

**ORDER SPECIAL TERMS**

None

ORDER START DATE: Wednesday, 8<sup>th</sup> January 2025

ORDER EXPIRY DATE: Tuesday 30<sup>th</sup> September 2025

ORDER INITIAL PERIOD: 9 months

**DELIVERABLES**

See details in Order Schedule 20 (Order Specification)

**MAXIMUM LIABILITY**

The limitation of liability for this Order Contract is stated in Clause 11.2 of the Core Terms.

In accordance with Clause 11.6, the Supplier's total aggregate liability in each Contract Year under Clause 14.8 is no more than the Data Protection Liability, being £1,000,000.00 excluding VAT.

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**ORDER CHARGES**

See details in Order Schedule 5 (Pricing Details).

The total contract value is £266,130.60 excluding VAT.

**REIMBURSABLE EXPENSES**

None

**PAYMENT METHOD**

The Supplier shall submit an invoice within 28 days of supplying the Supplies and or performing Services to the satisfaction of the Contracting Authority. The invoice shall show the amount of VAT payable and bear the Purchase Order number. Save where an invoice is disputed, the Contracting Authority shall pay the Contractor within 30 days of receipt of an invoice via BACS payment.

If you have a query regarding an outstanding payment please contact our accounts payable section either by email to [ap@uksbs.co.uk](mailto:ap@uksbs.co.uk) or by telephone 01793-867004 between 09:00 and 17:00 Monday to Friday

The Supplier must facilitate payment by the Buyer of the Charges under a Call-Off Contract under any method agreed with the Buyer in the Order Form.

The Supplier must facilitate a change of payment method during the term of any Call-Off Contract.

The Supplier shall not charge the Buyer for a change in payment method during the term of the Call-off Contract.

**BUYER'S INVOICE ADDRESS:**

All invoices should be sent to [ap@uksbs.co.uk](mailto:ap@uksbs.co.uk) with the following address: UKSBS, Queensway House, West Precinct, Billingham, TS23 2NF.

**BUYER'S AUTHORISED REPRESENTATIVE**

[REDACTED]

**BUYER'S ENVIRONMENTAL POLICY**

See details in the Environmental Policy Annex

**BUYER'S SECURITY POLICY**

Available online at: <https://www.gov.uk/government/publications/security-policy-framework>

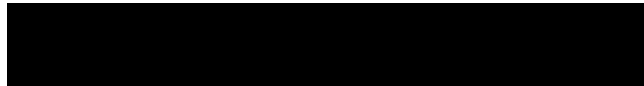
**SUPPLIER'S AUTHORISED REPRESENTATIVE**

[REDACTED]

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**SUPPLIER'S CONTRACT MANAGER**



**PROGRESS REPORT FREQUENCY**

The Supplier will attend Progress Meetings with the Buyer as required for the project.

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The Supplier will attend Progress Meetings with the Buyer as required for the project.

**KEY STAFF**

See details in Order Schedule 7 (Key Supplier Staff)

**KEY SUBCONTRACTOR(S)**

Not applicable

**E-AUCTIONS**

Not applicable

**COMMERCIALLY SENSITIVE INFORMATION**

See details in Joint Schedule 4 (Commercially Sensitive Information)

**SERVICE CREDITS**

Not applicable

**ADDITIONAL INSURANCES**

Not applicable

**GUARANTEE**

Not applicable

**SOCIAL VALUE COMMITMENT**

The Supplier agrees, in providing the Deliverables and performing its obligations under the Order Contract, that it will comply with the social value commitments in Order Schedule 4 (Order Tender).