**Framework Schedule 6 (Order Form Template and Call-Off Schedules)**

**Order Form**

CALL-OFF REFERENCE: **PS/24/156 Provision of Virtual F5 Software**

THE BUYER: **DVLA**

BUYER ADDRESS Longview Road Morriston, Swansea SA6 7JL

THE SUPPLIER: Computacenter UK Ltd

SUPPLIER ADDRESS: Hatfield Business Park

Hatfield Avenue

Hatfield

AL10 0TW

REGISTRATION NUMBER: XXXX redacted under FOIA section No40 Personal Information

DUNS NUMBER: XXXX redacted under FOIA section No40 Personal Information

APPLICABLE FRAMEWORK CONTRACT

This Order Form is for the provision of the Call-Off Deliverables and dated 14th March 2025 date of issue.

It’s issued under the Framework Contract with the reference number RM6098 for the provision of Technology Products & Associated Service 2, Lot 3 Software

CALL-OFF LOT(S):

Lot 3 Software

CALL-OFF INCORPORATED TERMS

This is a Bronze Contract.

The following documents are incorporated into this Call-Off Contract. Where numbers are missing we are not using those schedules. If the documents conflict, the following order of precedence applies:

This Order Form including the Call-Off Special Terms and Call-Off Special Schedules.

Joint Schedule 1 (Definitions and Interpretation) RM6098

Framework Special Terms

The following Schedules in equal order of precedence:

* Joint Schedules for RM6098
  + Joint Schedule 2 (Variation Form)
  + Joint Schedule 3 (Insurance Requirements)
  + Joint Schedule 4 (Commercially Sensitive Information)
  + Joint Schedule 7 (Financial Difficulties) including Annex 5 – Optional Terms for Bronze Contracts
  + Joint Schedule 11 (Processing Data)
* Call-Off Schedules for RM6098
  + Call-Off Schedule 5 (Pricing Details)
  + Call-Off Schedule 6 (ICT Services) including Annexes A to E
  + Call-Off Schedule 20 (Call-Off Specification)

CCS Core Terms (version 3.0.11) as amended by the Framework Award Form

Joint Schedule 5 (Corporate Social Responsibility) RM6098

No other Supplier terms are part of the Call-Off Contract. That includes any terms written on the back of, added to this Order Form, or presented at the time of delivery.

CALL-OFF SPECIAL TERMS

Third party software shall be licensed subject to the third-party licensor’s standard license terms which shall govern the Purchaser’s use of and obligations relating to the software in their entirety.

Third party services (if any) shall be supplied subject to the applicable third party’s standard service terms and conditions as set out in Appendix 1 to this order form.

CALL-OFF START DATE: **01.04.25**

CALL-OFF EXPIRY DATE: **31.03.28**

CALL-OFF INITIAL PERIOD: **36 months**

CALL-OFF DELIVERABLES

See details in Call-Off Schedule 20 (Call-Off Specification)]

XXXX redacted under FOIA section No43 Commercial Interests



**LOCATION FOR DELIVERY**

|  |
| --- |
| **DVLA Stores**  **D Basement Morriston** |
| DVLA  Longview Road  SWANSEA  SA6 7JL  **7am till 3pm** |

**DATES FOR DELIVERY**

TBC

**TESTING OF DELIVERABLES**

None

**WARRANTY PERIOD**

The warranty period for the purposes of Clause 3.1.2 of the Core Terms shall be per manufacturer warranty.

**MAXIMUM LIABILITY**

The limitation of liability for this Call-Off Contract is stated in Clause 11.2 of the Core Terms.

**CALL-OFF CHARGES**

See details in Call-Off Schedule 5 (Pricing Details)

The Charges will not be impacted by any change to the Framework Prices. The Charges can only be changed by agreement in writing between the Buyer and the Supplier because of:

* [Indexation]
* [Specific Change in Law]
* [Benchmarking using Call-Off Schedule 16 (Benchmarking)]

**REIMBURSABLE EXPENSES**

N/A

**PAYMENT METHOD**

The Supplier shall submit invoices directly to the billing address as per the Buyer’s order. The Supplier shall invoice the Buyer for Goods on despatch and for Services as per Supplier’s quotation. Payment to be made by BACS payment.

BUYER’S INVOICE ADDRESS:

Email Address: [SSa.invoice@Ubusinessservices.co.uk](mailto:SSa.invoice@Ubusinessservices.co.uk)

BUYER’S INVOICE ADDRESS:

The DVLA’s invoicing procedures are detailed below.



**BUYER’S AUTHORISED REPRESENTATIVE**

XXXX redacted under FOIA section No40 Personal Information

**BUYER’S ENVIRONMENTAL POLICY**



**BUYER’S SECURITY POLICY**

None

**SUPPLIER’S AUTHORISED REPRESENTATIVE**

XXXX redacted under FOIA section No40 Personal Information

Hatfield Business Park, Hatfield Avenue, Hatfield AL10 9TW

**SUPPLIER’S CONTRACT MANAGER**

XXXX redacted under FOIA section No40 Personal Information

Hatfield Business Park, Hatfield Avenue, Hatfield AL10 9TW

**PROGRESS REPORT FREQUENCY**

**N/A**

**PROGRESS MEETING FREQUENCY**

N/A

**KEY STAFF**

As above

**KEY SUBCONTRACTOR(S)**

**Not applicable**

**COMMERCIALLY SENSITIVE INFORMATION**

To be agreed with successful supplier on contract award

**SERVICE CREDITS**

Not applicable

**ADDITIONAL INSURANCES**

Not applicable

**GUARANTEE**

Not applicable

**SOCIAL VALUE COMMITMENT**

Not applicable

|  |  |  |  |
| --- | --- | --- | --- |
| **For and on behalf of the Supplier:** | | **For and on behalf of the Buyer:** | |
| Signature: | XXXX redacted under FOIA section No40 Personal Information | Signature: | XXXX redacted under FOIA section No40 Personal Information |
| Name: |  | Name: |  |
| Role: |  | Role: | Commercial Category Lead |
| Date: |  | Date: |  |

APPENDIX 1

XXXX redacted under FOIA section No41 Information provided in confidence