I.F.F Research Limited

REDACTED

Attn: REDACTED

REDACTED

Date: 18/08/2021

Contract ref: CCMK21A02

Dear REDACTED,

**Award of contract for the Provision of Kickstart Evaluation Research**

Further to your submission of a bid for the above Procurement, on behalf of Department of Work and Pensions (the “Authority”), I am pleased to inform you that you ranked first in our evaluation and therefore we would like to award the contract to you.

The attached appendix provides detailed feedback on your submission.

The call-off contract shall commence 23rd day of August 2021 and the Expiry Date will be 22nd day of February 2023. There is no option to extend the Contract. The total contract value shall be REDACTED (ex VAT).

This procurement activity was a Call Off under the RM6018 Research Marketplace DPS Commercial Agreement, and the Commercial Agreement Terms and Conditions shall apply. A copy of the contract is provided with this Award Letter and includes those terms and conditions, and a Letter of Appointment.

Please sign the Letter of Appointment and forward to the Procurement Lead electronically via the e-Sourcing Suites’ messaging service by 15:00 Friday 20th August 2021. You are reminded that no engagement with the Contracting Authority is permitted until a copy of the signed Letter of Appointment is received.

A copy signed on behalf of the Contracting Authority will be returned for your records.

Should you have any queries regarding this or any other matter please do not hesitate to contact me.

Yours Sincerely,

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| Signed for and on behalf of Department of Work and Pensions | |
| Name: REDACTED  REDACTED |  |
| Signature: REDACTED |  |
| Date: 18/08/2021 |  |