

**ANNEX E – Post Design Service (PDS) Tasking Forms 1, 2, 3, 4
and DEFFORM 315 Contract Data Requirement (CDR)**

To Contract 703040452

PART 1 - REQUEST FOR A QUOTATION

Authority Project Manager to fill out, Commercial Officer to review and submit.

| | | | | | | | | | | | | | | | | | | | | |
|--|---|--|--------------------------|--------------------------|--------------------------|---------------------|------|-------------|-------|--------------------------|--------------------------|--------------------------|--------------------------|--------------------------|---|--|--|---|--|---------------------|
| 1. | To: Oshkosh Defense LLC 2307 Oregon Street Oshkosh Wisconsin WI 54903-2566 USA | From: Vehicle Support Team (VST) Defence Equipment and Support Cedar 1A, #4110, MOD Abbey Wood South, Bristol, BS34 8JH | | | | | | | | | | | | | | | | | | |
| 2. | <table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 25%;">Contract No:</td> <td style="width: 25%;"></td> <td style="width: 25%;">PDS Task No:</td> <td style="width: 25%;"></td> </tr> <tr> <td>Task Title</td> <td colspan="3"></td> </tr> <tr> <td>Platform</td> <td colspan="3"></td> </tr> <tr> <td>Priority</td> <td colspan="3">Low / Medium / High / Very High (delete as appropriate)</td> </tr> </table> | Contract No: | | PDS Task No: | | Task Title | | | | Platform | | | | Priority | Low / Medium / High / Very High (delete as appropriate) | | | <table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 50%;"></td> <td style="width: 50%;">Task Sponsor</td> </tr> </table> | | Task Sponsor |
| Contract No: | | PDS Task No: | | | | | | | | | | | | | | | | | | |
| Task Title | | | | | | | | | | | | | | | | | | | | |
| Platform | | | | | | | | | | | | | | | | | | | | |
| Priority | Low / Medium / High / Very High (delete as appropriate) | | | | | | | | | | | | | | | | | | | |
| | Task Sponsor | | | | | | | | | | | | | | | | | | | |
| 3. | The Contractor is requested to provide a Firm Price Quotation for the activity detailed below: | | | | | | | | | | | | | | | | | | | |
| A. <u>Description and Scope of Task:</u> | | | | | | | | | | | | | | | | | | | | |
| B. <u>Target Date for Completion of Work:</u> | | | | | | | | | | | | | | | | | | | | |
| C. <u>Output Required:</u> | | | | | | | | | | | | | | | | | | | | |
| <table border="1" style="width: 100%; border-collapse: collapse; text-align: center;"> <tr> <td style="width: 16.6%;">INVESTIGATION REPORT</td> <td style="width: 33.3%;">FEASIBILITY STUDY REPORT</td> <td style="width: 16.6%;">MODIFICATION DESIGN</td> <td style="width: 16.6%;">AESP</td> <td style="width: 16.6%;">SAFETY CASE</td> <td style="width: 16.6%;">OTHER</td> </tr> <tr> <td><input type="checkbox"/></td> <td><input type="checkbox"/></td> <td><input type="checkbox"/></td> <td><input type="checkbox"/></td> <td><input type="checkbox"/></td> <td><input type="checkbox"/></td> </tr> </table> | | | | INVESTIGATION REPORT | FEASIBILITY STUDY REPORT | MODIFICATION DESIGN | AESP | SAFETY CASE | OTHER | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | | | | | |
| INVESTIGATION REPORT | FEASIBILITY STUDY REPORT | MODIFICATION DESIGN | AESP | SAFETY CASE | OTHER | | | | | | | | | | | | | | | |
| <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | | | | | | | | | | | | | | | |
| OTHER [TRIALS, PROTOTYPES ETC]: | | | | | | | | | | | | | | | | | | | | |
| D. <u>Acceptance Criteria:</u> | | | | | | | | | | | | | | | | | | | | |

| | | |
|----|--|-------------------------------|
| 4. | Security Classification of Task: | |
| 5. | Date: | |
| 6. | The Authority authorises the Contractor to complete Part 2 (Firm Price Quotation): | |
| | <div style="display: flex; justify-content: space-between;"> <div style="width: 60%;"> <u>Signed</u> Name </div> <div style="width: 30%;"> (Authority's Project Manager) (Block Capitals) </div> </div> | Tel: Date: |
| | <div style="display: flex; justify-content: space-between;"> <div style="width: 60%;"> <u>Signed</u> Name </div> <div style="width: 30%;"> (Authority Commercial Officer) (Block Capitals) </div> </div> | Tel: Date: |

Ministry of Defence

DEFFORM 315 - CONTRACT DATA REQUIREMENT

To be filled out by Authority PM & Commercial Officer

Only to be filled out if DEFCONS 14, 15 or 16 apply. If DEFCONS 14, 15 or 16 apply, DEFCON 21 applies.

| | | | |
|---|----------------------|---|----------------------------------|
| 1. <u>ITT/Contract Number</u> | 2. <u>CDR Number</u> | 3. <u>Data Category</u> | 4. <u>Contract Delivery Date</u> |
| 5. <u>Equipment/Equipment Subsystem Description</u> | | 6. <u>General Description of Data Deliverable</u> | |
| 7. <u>Purpose for which data is required</u> | | 8. <u>Intellectual Property Rights</u> a. <u>Applicable DEFCONS</u> b. <u>Special IP Conditions</u> | |
| 9. <u>Update/Further Submission Requirements</u> | | | |
| 10. <u>Medium of Delivery</u> | | 11. <u>Number of Copies</u> | |

Part 2 – FIRM PRICE QUOTATION

| | | | | |
|--|--|---------------------------|---|---------|
| 1. | To: | | From: | |
| | Vehicle Support Team (VST) Defence Equipment and Support Cedar 1A, #4110, MOD Abbey Wood South, Bristol, BS34 8JH | | Oshkosh Defense LLC 2307 Oregon Street Oshkosh Wisconsin WI 54903-2566 USA | |
| A quotation is provided in Section 4 below in respect of PDS Tasking No. __ on the basis of current programme planning the resources defined in Section 4 are available for the period shown without conflict with existing commitments and your Task can be undertaken. <u>This is a Firm Price.</u> | | | | |
| Signed: | | Name: | | Date: |
| | | (Block Capitals) | | |
| 2. | Contract No: | | PDS Task No: | __ |
| 3. | Assumed Start Date: | | Completion Date: | |
| 4. | Cost | | | Totals |
| a. | Direct Labour: | | | £ |
| | Grade | Hours | Rate | |
| | | | £..... | |
| | | | £..... | |
| | | | £..... | |
| | | | £..... | |
| | | | £..... | |
| | Direct labour sub-total: | | | |
| b. | Material/Subsistence: | | | £ |
| | Item | Cost | | |
| | | £..... | | |
| | | £..... | | |
| | | £..... | | |
| | | £..... | | |
| | Material/Subsistence sub-total: | | | |
| c. | Bought out parts: | | | £ |
| | Item | Cost | | |
| | | £..... | | |
| | | £..... | | |
| | | £..... | | |
| | Bought out parts sub-total: | | | |
| d. | Sub-contracted work: | | | £ |
| | Contractor name: | | | |
| | Item | Cost | | |
| | | £..... | | |
| | | £..... | | |
| | | £..... | | |
| | | £..... | | |
| | Contractor name: | | | |
| | Item | Cost | | |
| | | £..... | | |
| | Subcontracted work sub-total: | | | |
| e. | Special jigs/Tools | | | £ |

| | | | |
|----|--|--------|----------------|
| | Item | Cost | |
| | | £..... | |
| | | £..... | |
| | | £..... | |
| | Special jobs/tools sub-total: | | |
| f. | Overheads | | £ |
| g. | Profit @ | | £ |
| | TOTAL FIRM PRICE (Ex VAT) (Price is not subject to any variation) | | £ |
| 5. | Outline of Work to be Completed: | | |
| | [Please outline here how the work will be completed to fulfil the scope of the task, along with a schedule.] | | |

Copies to: Contract Commercial Officer and Authority's Project Manager

PART 3 - CUSTOMER AUTHORISATION

| | | | | | | |
|--|--|--|--|------------|-----------------------------|-------------|
| 1. | To: Oshkosh Defense LLC 2307 Oregon Street Oshkosh Wisconsin WI 54903-2566 USA | From: Vehicle Support Team (VST) Defence Equipment and Support Cedar 1A, #4110, MOD Abbey Wood South, Bristol, BS34 8JH | | | | |
| 2. | Contract No: | PDS Task No: | | | | |
| 3. | To be completed by Authority's Project Manager: | | | | | |
| a. I can confirm that: <ul style="list-style-type: none"> i. The man hours effort, material and sub-contractor costs detailed within the Contractor quotation as at Section 2 are commensurate with the work involved. ii. All GFS required in support of this task will be made available to the Contractor within the required timescales. iii. The Target date for completion of the task is acceptable. iv. An RCA/RFA number has been raised for authorisation. | | | | | | |
| b. I can confirm that PDS Task no __ has been authorised. | | | | | | |
| <table style="width: 100%; border: none;"> <tr> <td style="width: 50%; border: none;"> Signed (Authority's Project Manager) </td> <td style="width: 50%; border: none;"> Tel: </td> </tr> <tr> <td style="border: none;"> Name (Block Capitals) </td> <td style="border: none;"> Date: </td> </tr> </table> | | | Signed (Authority's Project Manager) | Tel: | Name (Block Capitals) | Date: |
| Signed (Authority's Project Manager) | Tel: | | | | | |
| Name (Block Capitals) | Date: | | | | | |
| To be completed by VST Commercial: | | | | | | |
| I can confirm that: <ul style="list-style-type: none"> i. PDS Task no __ has been approved at a Firm Price of £..... Payment on satisfactory completion of all work in accordance with the agreed acceptance criteria detailed at Section 1. | | | | | | |
| <table style="width: 100%; border: none;"> <tr> <td style="width: 50%; border: none;"> Signed (Commercial Officer) </td> <td style="width: 50%; border: none;"> Tel: </td> </tr> <tr> <td style="border: none;"> Name (Block Capitals) </td> <td style="border: none;"> Date: </td> </tr> </table> | | | Signed (Commercial Officer) | Tel: | Name (Block Capitals) | Date: |
| Signed (Commercial Officer) | Tel: | | | | | |
| Name (Block Capitals) | Date: | | | | | |
| 4. | Please confirm receipt of this Task Authorisation. Once you have confirmed receipt, you should proceed with performance of the Task. | | | | | |

PART 4 - TASK ACCEPTANCE, DOCUMENTATION CHANGE DETAILS AND CLOSURE FORM

| | | | | |
|---|---|---|-----------------------------|-----------------------|
| 1. | To: | From: | | |
| | Vehicle Support Team (VST) Defence Equipment and Support Cedar 1A, #3157, MOD Abbey Wood South, Bristol, BS34 8JH | Oshkosh Defense LLC 2307 Oregon Street Oshkosh Wisconsin WI 54903-2566 USA | | |
| 2. | Contract No: | PDS Task No: | | |
| To be completed by the Contractor: | | | | |
| 3. | # | Acceptance Criteria deliverables | Criteria Compliance offered | Evidence Supplied Y/N |
| | 1 | | | |
| | 2 | | | |
| | 3 | | | |
| | 4 | | | |
| | 5 | | | |
| | 6 | | | |
| 4. | I can confirm that PDS Task no. __ is completed in its totality. | | | |
| | Name: | Position: | Signature: | Date |
| | | | | |
| 5. | To be completed by the Authority Project Manager: | | | |
| | I am content PDS Task no. __ is complete and can be closed down. I can confirm that all deliverables have been received, that all payments have been made and, where appropriate, all GFE has been returned to the Authority. | | | |
| | Name: | Position: | Signature: | Date |
| | | | | |

Copies to: Authority's Project Manager and VST Commercial Officer

TASKING PROCESS

1. The Authority shall identify a requirement from information received from various sources, e.g. Land, the Field Army, Defence Equipment & Support (DE&S) or the Design Authority (DA).
 2. Where there is a requirement for tasking activity the Authority's Project Manager shall complete the Tasking Form (TF) Part 1 – REQUEST FOR A QUOTATION
 3. The Authority shall allocate the task with a Contract specific task number which shall be issued to the Contractor via the Authority's Commercial Branch.
 4. The Authority's Project Manager and the Commercial Officer shall complete a DEFFORM 315 – Contract Data Requirement (CDR) for all tasks generating a data deliverable. This will be issued with the TF Part 1..
 5. The Contractor shall submit a cost proposal using the TF Part 2 – FIRM PRICE QUOTATION within the time periods identified within Appendix J, Key Performance Indicator, for the priority designated in Part 1 or other time period as jointly agreed to by the Authority and Contractor. This shall identify:
 - a. Timescales to complete, including Work Breakdown Schedule
 - b. Breakdown of costs including rates, hours, materials and sub-contracts.
- No work shall be undertaken by the Contractor in anticipation of a task being approved by the Authority's Commercial Branch.
6. Following the receipt of the TF Part 2 and within ten (10) working days, the Authority's Project Manager will review the Contractor's proposal ensuring that the Scope of Task fully meets the Authority's requirement.
 7. The Authority's Project Manager shall confirm acceptance of the proposed task by completing Sections 1, 2 and 3 a-b of the TF Part 3 – CUSTOMER AUTHORISATION. The proposed task shall only be authorised once signed by the Authority's Commercial Officer.
 8. The Contractor's progress against the task shall be monitored by the Authority's Project Manager and more formally recorded as part of the Progress Reports.
 9. Upon completion of the task the Contractor shall complete the TF Part 4 boxes 2, 3 and 4 confirming compliance against the agreed Acceptance Criteria as stated at Part 1 of the TF and where appropriate providing supporting evidence of their compliance.
 10. The Authority's Project Manager shall evaluate the evidence provided against the work completed and once content shall sign the TF Part 4 box 5.
 11. Subject to satisfactory completion of the task the Authority's Project Manager shall authorise payment in accordance with the terms and conditions of the Contract