

Framework Schedule 6 (Order Form Template and Call-Off Schedules)

Home Office Slack Enterprise Grid

Order Form

CALL-OFF REFERENCE: **C25995**

THE BUYER: **The Secretary of State for the Home Department**

BUYER ADDRESS **2 Marsham Street, London, SW1 4DF.**

THE SUPPLIER: **XMA Limited**

SUPPLIER ADDRESS: **Wilford Industrial Estate**
Ruddington Lane
Wilford
Nottingham
NG11 7EP

REGISTRATION NUMBER: **02051703**

DUNS NUMBER: **298484148**

SID4GOV ID: **NA**

APPLICABLE FRAMEWORK CONTRACT

This Order Form is for the provision of the Call-Off Deliverables and dated **16th January 2024**.

It's issued under the Framework Contract with the reference number RM6098 for the provision of Technology Products & Associated Service 2.

CALL-OFF LOT(S):

✓ **Lot 3 Software**

CALL-OFF INCORPORATED TERMS

The following documents are incorporated into this Call-Off Contract. Where numbers are missing, we are not using those schedules. If the documents conflict, the following order of precedence applies:

1. This Order Form including the Call-Off Special Terms and Call-Off Special Schedules.
2. Joint Schedule 1(Definitions and Interpretation) RM6068
3. The following Schedules in equal order of precedence:

- **Joint Schedules for RM6068**

- Joint Schedule 2 (Variation Form)
- Joint Schedule 3 (Insurance Requirements)
- Joint Schedule 4 (Commercially Sensitive Information)
- Joint Schedule 10 (Rectification Plan)
- Joint Schedule 11 (Processing Data)
- Joint Schedule 12 Supply Chain Visibility

- **Call-Off Schedules for C25995**

- Call-Off Schedule 5 (Pricing Details)
 - Call-Off Schedule 9 (Security) Part B
4. CCS Core Terms (version 3.0.6)
 5. Joint Schedule 5 (Corporate Social Responsibility) RM6068
 6. Call-Off Schedule 4 (Call-Off Tender)
 7. Annexes A to E Call-Off Schedule 6 (ICT Services)

No other Supplier terms are part of the Call-Off Contract. That includes any terms written on the back of, added to this Order Form, or presented at the time of delivery.

CALL-OFF SPECIAL TERMS

The following Special Terms are incorporated into this Call-Off Contract:

Special Term 1. REDACTED.

Special Term 2. REDACTED.

✓ **REDACTED.**

Special Term 3. REDACTED.

Special Term 4. REDACTED.

Special Term 5. REDACTED.

Special Term 6. REDACTED.

Special Term 7. REDACTED.

CALL-OFF START DATE: **31st January 2024**

CALL-OFF EXPIRY DATE: **30th January 2025**

CALL-OFF INITIAL PERIOD: **12 Months**

CALL-OFF OPTIONAL EXTENSION **12 Months**

CALL-OFF DELIVERABLES

Main ITT document:

- ✓ Appendix A: Supplier company details
- ✓ Appendix B: Social Value questions and responses
- ✓ Appendix C: Suppliers pricing schedule

REDACTED.

LOCATION FOR DELIVERY

Home Office Enterprise Services, DDaT email to **REDACTED.**

DATES FOR DELIVERY

Delivery date details: ASAP

TESTING OF DELIVERABLES

Not used.

WARRANTY PERIOD

The warranty period for the purposes of Clause 3.1.2 of the Core Terms shall be Minimum is 90 days.

MAXIMUM LIABILITY

The limitation of liability for this Call-Off Contract is stated in Clause 11.2 of the Core Terms.

The Estimated Year 1 Charges used to calculate liability in the first Contract Year is Estimated Charges in the first **12** months of the Contract. The Buyer must always provide a figure here **£ REDACTED.** (For: **REDACTED.** Enterprise Grid license, 1 year ELA - **REDACTED.** users)

CALL-OFF CHARGES

As per the quoted prices – unit price per call-off volumes.

See details in Call-Off Schedule 5 (Pricing Details)

The Charges will not be impacted by any change to the Framework Prices. The Charges can only be changed by agreement in writing between the Buyer and the Supplier because of a Specific Change in Law or Benchmarking using Call-Off Schedule 16 (Benchmarking) where this is used.

REIMBURSABLE EXPENSES

None

PAYMENT METHOD

BACS payment method on presentation of valid invoices with Authorities Purchase Order number and Contract Reference **C25995**

BUYER'S INVOICE ADDRESS:

REDACTED.

BUYER'S AUTHORISED REPRESENTATIVE

REDACTED.

REDACTED.

Home Office Digital, Data and Technology (DDaT)

REDACTED.

BUYER'S ENVIRONMENTAL POLICY

<https://www.gov.uk/government/publications/greeninggovernment-commitments-2016-to-2020/greening-government-commitments-2016-to-2020>

<https://www.gov.uk/government/collections/sustainable-procurement-thegovernment-buying-standards-gbs>

BUYER'S SECURITY POLICY



<https://www.gov.uk/government/publications/security-policy-framework>

<https://www.gov.uk/government/publications/cyber-essentials-scheme-overview>

SUPPLIER'S AUTHORISED REPRESENTATIVE

REDACTED.

Contracts Director

REDACTED.

REDACTED.

SUPPLIER'S CONTRACT MANAGER

REDACTED.

REDACTED.

Framework Ref: RM6098

Project Version: v2.0

Model Version: v3.8

REDACTED.

Wilford Industrial Estate Ruddington Lane Wilford Nottingham NG11 7EP

PROGRESS REPORT FREQUENCY

- ✓ On the first Working Day of each calendar month

PROGRESS MEETING FREQUENCY

- ✓ Quarterly on the first Working Day of each quarter

KEY STAFF

REDACTED.

REDACTED.

REDACTED.

REDACTED.

KEY SUBCONTRACTOR(S)

- Not applicable

COMMERCIALLY SENSITIVE INFORMATION

REDACTED.

SERVICE CREDITS

- Not applicable

ADDITIONAL INSURANCES

- Not applicable

GUARANTEE

- Not applicable

SOCIAL VALUE COMMITMENT

- As per the supplier response to Appendix B: Social Value questions and responses.

For and on behalf of the Supplier:		For and on behalf of the Buyer:	
Signature:	REDACTED.	Signature:	REDACTED.
Name:	REDACTED.	Name:	REDACTED.
Role:	REDACTED.	Role:	REDACTED.
Date:	22/01/24	Date:	23/01/24