



Diligent Boardbooks Limited
1 Northumberland Avenue
Trafalgar Square
London
Greater London
WC2N 5BW

Via email to: Susan.Greary@accuvio.com

Group Commercial Directorate
Department for Transport (DfT)
33 Horseferry Road
Westminster
London
SW1P 4DR

Web Site: www.dft.gov.uk

Our ref: TIT0316
Date: 17/02/2022

Dear Supplier

CONTRACT: TIT0316 Sustainability Reporting Software
CCS FRAMEWORK RM1557.12 G-CLOUD 12
SERVICE ID – 3750 9921 9451 000

On behalf of the Secretary of State for Transport, I accept the above service offering, under the terms and conditions of the G-Cloud 12 Framework Agreement (RM1557:12).

This letter and the document's listed below form a binding contract between you and the Department for Transport.

1. The terms and conditions for CCS Framework reference RM1557:12
2. The CCS Framework RM1557:12 Call-Off Agreement.
3. Services under G CLOUD 12 Service ID 3750 9921 9451 000 and outlined below:

Description	Quantity	Price per unit	Total Price
Accuvio software licence – Essentials 50 (Year 1)	1	£14,950	£14,950
Accuvio software licence – Essentials 50 (Year 2)	1	£15,697.50	£15,697.50

One-time additional services:

Description	Quantity	Price per unit	Total Price
Accuvio consulting services – historic data migration	5	£1,500	£7,500
Accuvio consulting services – bespoke report creation	1	£500	£500

The contract will commence on 1 July 2022 and will expire on 30 June 2024 with the option to extend for 24 months in 2 x 12 month increments.

The total contract value is up to £100,000 excluding VAT, with an initial commitment to spend £38,647.50 excluding VAT. DfT is under no obligation to use the full contract value.

You must be in possession of a written purchase order (PO), before commencing any work, or supplying any goods, under this contract. The Purchase Order Number for this contract will be provided as soon as possible. Invoices submitted to the Department must also quote the PO number and must be submitted in accordance with DfT's Invoicing Procedures embedded below.



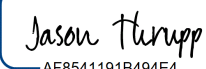
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Please contact **Claire Bond** by email Claire.Bond@dft.gov.uk or by telephone number on 07866 012790 to discuss arrangements for commencement of the contract.

Please sign and return the letter via email to Kevin.James@dft.gov.uk at your earliest convenience.

Yours sincerely

Sent via email unsigned

DocuSigned by:

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Jason Thrupp

**Commercial Relationship Manager
Department for Transport
Swansea (DVLA)**

Jason.thrupp@dft.gov.uk

On behalf of the Secretary of State for Transport

Accepted for and on behalf of Diligent
Boardbooks Limited by:

Signature:


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Name: **John Van Arsdale**

Capacity: **Secretary**

Date: **March 2, 2022 | 3:00 PM EST**