Marlborough Town Council

Invitation to Tender

**Tender Date:** 11th June 2018

**Return Date:** 11th July 2018

**Written Response:**  17th July 2018

**Award Date:** 2nd August 2018

**Project:** Re-development of Coopers Meadow Play Area

**Budget:** £43,000 - £50,000 (two options)

To whom it may concern

Please find attached an invitation to submit a quotation for the design, supply and installation of new play equipment, surfacing (with drainage solutions) and associated works at Coopers Meadow Play Area, Marlborough, SN8 4BX.

The project will be based on two options: £43,000.00 (ex VAT) and subject to additional funding towards the project, a second option of £50,000.00 (ex VAT).

The project is fully funded and the Council will be working with an external consultant as your primary point of contact for all communications and meetings. Site visits are likely to take place on or around 20th June 2018 with our consultant so please arrange this with Michael Carter from Sports and Play Consulting (details within tender).

The tender documents should be provided by 4pm on Wednesday, 11th July 2018 in a sealed envelope marked **Private and Confidential - Tender Response – to be opened only by the Town Clerk**

Please confirm your intent to provide a response or any queries relating to this project to Mr Carter before the 20th June.

Yours faithfully

Mrs Shelley Parker, PSLCC

**Town Clerk, Marlborough Town Council**