



Department for Transport

[REDACTED]
*Trinity Chambers,
800 Mandarin Court,
Centre Park,
Warrington,
WA1 1GG.*

[REDACTED]
[REDACTED]
Department for Transport
Group Commercial Services
Great Minster House
33 Horseferry Road
Westminster
SW1P 4DR
Direct Line: [REDACTED]

Web Site: www.dft.gov.uk

Our Ref: TLOT0015

24th January 2020.

TLOT0015 BSOG Debt Collection Service: **CONTRACT AWARD**

1. On behalf of the Secretary of State for Transport, the documents listed below form a binding contract between you and this Department.
 - (i) Department for Transport purchase order terms and conditions at <https://www.gov.uk/government/publications/purchase-order-conditions-of-contract>
 - (iii) Your proposal dated 4th December 2019 setting out requirements and pricing schedules.
3. The contract will be commencing on the 24th of January 2020 and will end on the 30th November 2021.
4. The firm price for the contract will be £80,000 excluding VAT, this amount is not to be exceeded without the Department's prior permission in writing.
5. You will be issued with an official Purchase Order Number. This replaces any existing payment arrangements you may have made. Invoices must quote the correct Purchase Order Number and should be submitted as directed **in the Purchase Order to:**

[REDACTED]
[REDACTED]
[REDACTED]
[REDACTED]
[REDACTED].

Or via email to [REDACTED]

Invoices received without the correct Purchase Order Number are likely to be returned to you and will delay receipt of payment.

6. Please acknowledge receipt of this letter. Please contact [REDACTED] if you have any further questions.

Yours sincerely

[REDACTED]

by authority of the Secretary of State for Transport