

Texthelp Ltd
Lucas Exchange,
1 Orchard Way
Greystone Road,
Antrim
BT41 2RU

Web Site: www.dft.gov.uk

Our ref: TIT 0319

Date: 22/11/2021

Dear Supplier

Contract number & Title: TIT 0319 – Read and Write Subscription

On behalf of the Secretary of State for Transport, this letter and the documents listed below form a binding contract between you and the Department for Transport.

1. Department for Transport Short terms and conditions
2. Option 2 of supplier's proposal dated 10 September 2021:

The contract will commence on 30 November 2021 and will expire on 29 November 2023 with the option to extend for a further 24 months in 2 x 12 month increments.

The total value of the contract is up to £50,000 with an initial commitment to spend £12,004 excluding VAT. DfT are under no obligation to utilise the full value of the contract.

You must be in possession of a written purchase order (PO), before commencing any work, or supplying any goods, under this contract. The Purchase Order Number for this contract will be provided as soon as possible. Invoices submitted to the Department must quote the PO number and must be submitted in accordance with DfT's Invoicing Procedures embedded below:



Please acknowledge your receipt, understanding and acceptance of this letter by signing in the allocated space below and 

Yours sincerely

Sent via email unsigned

 Relationship Manager
Department for Transport
Swansea (DVLA)


On behalf of the Secretary of State

