

Foreign and Commonwealth Office
UK Nationals Support Fund

Market Engagement Questionnaire

- This document should be read alongside other information presented on Contracts Finder in relation to the UKNSF notice.
 - This PDF version of the Market Engagement Questionnaire is for information only.
 - We want to make sure that participating organisations have the best opportunity to consider their contributions to this market engagement exercise. This document can be used to see the questions included in the exercise and help organisations to prepare their open text responses.
 - This is a full listing of all questionnaire content but please note that not all questions are answered by all responding organisations. The online questionnaire that organisations use to provide their answers will navigate the questions for you.
 - All questionnaires must be completed and submitted via the following link:
<http://www.smartsurvey.co.uk/s/UKNSF2019>
 - We cannot accept questionnaires submitted in any format other than the above link.
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Introduction

Thank you for taking part in our UK Nationals Support Fund (UKNSF) market engagement exercise. This exercise is designed for organisations in the community and voluntary sector who provide support services to UK nationals (UKNs) living in the EU/EFTA states.

The FCO are establishing the UKNSF as a grants scheme for the community and voluntary sector. This grant funding would be used by organisations to support UKNs to complete the full process required to register/apply for residence by the deadline in their Member State (MS) of residence.

The **purpose** of this exercise is:

1. To gauge **level of interest** in the UKNSF from potential bidders.
2. To **better understand** the nature of UKNSF bids that **might be submitted**.
3. To provide an opportunity for potential bidders to **inform the final detail of the UKNSF** and **raise any issues or concerns** they may have about the Fund or the bidding process.

Your participation in this market engagement exercise is voluntary and your responses are anonymous.

This exercise is not part of the formal grant application process and no prospective bidder will be advantaged or disadvantaged by anything said during this exercise. Whilst the FCO expects to proceed to an open competition for UKNSF grants in due course, there is no obligation to do so as a consequence of this early market engagement activity.

Please note:

- There are a number of open text questions within the following questionnaire, and character limits for each question. The limits are noted next to relevant questions so please note these to avoid writing too much content that later needs editing down to fit.
- **If you close the browser during the completion of your questionnaire, your answers will not be saved.** We apologise for any inconvenience this may cause. If you want to take time to write and refine your open text answers or are worried about technical problems or being interrupted whilst completing your questionnaire, we recommend that you write answers to the open text questions outside of this questionnaire so that you can copy and paste them into your response. We have provided in the Contracts Finder notice a PDF version of this questionnaire so that you can fully prepare your answers.
- Completing this questionnaire should take around 10 minutes, plus the time you take to write your open text answers.

About your organisation

Q. We want to make sure this market engagement exercise is anonymous, and we will not ask for any information that identifies your organisation. However, we would like to understand a bit more about the types of organisation responding to this exercise.

Which of the following best describes your organisation?

- Charity
- Non-Governmental Aid Organisation (NGO)
- Non-Profit Organisation (NPO)
- Private Voluntary Organisation (PVO)
- Civic Group
- Community Foundation
- Community Organisation
- Religious Organisation

- Social Enterprise
- Support Group
- Community Interest Company (CIC)
- Other - please specify

Q. Which of the following best describes the structure of your organisation?

- We are a branch or office within a larger organisation
 - We are the headquarters of a multi-branch organisation
 - We are a one branch organisation
 - Something else - please specify
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UK Nationals in the EU

There are estimated to be over 1 million UK nationals (UKNs) in the EU/EFTA states. The UK Government has reached an agreement with the EU on citizens' rights that will protect those UKNs resident in the EU by the end of the planned implementation period on 31 December 2020. Under this agreement, States would be able to opt for either a constitutive or declaratory registration scheme.

In the event that the UK leaves the EU without a deal, States have passed or drafted legislation to protect the rights of UKNs. The details of this legislation vary by State. In most cases, UKNs may need to be registered, or re-registered, or apply for residency, in their States of residence in order to be able to continue to legally reside in their host States.

Many UKNs will already be informed about the need to register or apply for residency through a range of MS, UK Government and wider outreach and communication activity. However, there is a risk that some UKNs may remain unaware that they should register and/or may struggle to undertake the registration process within stipulated timeframes.

Q. You might be planning to offer some support or services within your 'business as usual' activities. What type of support or service could your organisation provide to UKNs in registering, without FCO funding?

This list of support and services is not exhaustive so please use the 'something else' option to capture other activities you could engage in without FCO funding.

- **Awareness raising:** Identify eligible UKNs and make them aware of the arrangements and requirements for registration in their EU/EFTA state of residence and/or regional jurisdiction;
- **Information provision:** Distribute information (e.g. leaflets) to eligible UKNs;
- **Improve understanding:** Such as running drop in sessions for eligible UKNs to explain the applicable registration process;
- **Language support:** Such as interpreting or translating information;

- **Equipment/digital provision:** Make phones and/or laptops/computers available to UKNs to apply for residency (where required);
- **End-to-end service:** Work with eligible UKNs through the application process (e.g. helping gather relevant documents, explain form content, sit alongside applicant to complete process).
- **Information sharing:** The Authority will share our understanding of the registration systems put in place by the relevant MS, through Posts and keep successful bidders updated on relevant information and changes that we become aware of.
- **Something else:** Not included above - please specify
- **Could not provide adequate support or service without funding**

OPEN TEXT RESPONSE

Q. Why do you say your organisation could not provide adequate support or service without FCO funding?

There is a 2,000 character limit (including spaces) - you do not have to write up to the limit.

Level of interest in the UKNSF

The UKNSF

The FCO are looking to initiate a grants scheme enabling organisations to provide practical support to UKNs to complete the full process required to register/apply for residence by the deadline in their MS of residence.

For the purposes of this grant award process, there will be one level of award:

- **£90,000 and above** – the minimum award will be ninety thousand pounds (£90,000), inclusive of irreclaimable VAT.

The financial stability of organisations is a key eligibility criteria and will be assessed as part of the evaluation process.

The key outcome for the UKNSF is for funded organisations to provide a service that leads to the successful registration or application for residency status of UKNs living in EU/EFTA states. Funded organisations will be expected to be able to demonstrate that their work has led to successful applications.

Q. Is your organisation intending to bid for a UKNSF grant?

- Yes, definitely
- Yes, probably
- No, probably not
- No, definitely not

(Ask if relevant - if not bidding, will then move to issues and concerns questions)

OPEN TEXT RESPONSE

Q. Why do you intend to bid for a UKNSF grant?

There is a 2,000 character limit (including spaces) - you do not have to write up to the limit.

Q. Do you intend to bid for a UKNSF grant as part of a consortium?

- Yes, definitely
- Yes, probably
- No, probably not
- No, definitely not

(Asked if relevant)

Q. Would you be the lead organisation in such a consortium?

- Yes, definitely
- Yes, probably
- No, probably not
- No, definitely not

(Asked if relevant)

Q. What are the main reasons for bidding as a consortium for a UKNSF grant?

There is a 2,000 character limit (including spaces) - you do not have to write up to the limit.

Nature of potential bids

Q. Approximately what level of UKNSF grant do you expect to request?

You may not know at this time but please provide your best guess. You will not be held to this estimate in any way.

- Would want to be able to bid for less than £90,000
- Between £90,000 and £299,999
- Between £300,000 and £499,999
- Between £500,000 and £699,999
- Between £700,000 and £899,999
- Between £900,000 and £1,099,999
- Between £1,100,000 and £1,299,999
- Between £1,300,000 and £1,500,000

(Ask if relevant)

OPEN TEXT RESPONSE

Q. Why would you want this level of funding?

There is a 2,000 character limit (including spaces) - you do not have to write up to the limit.

Q. For the remaining questions, please assume the level of funding you have indicated is awarded.

With your UKNSF grant, who would you expect to support with their registration or residency application?

- Gypsy, Roma and Traveller communities
- Homeless/rough sleepers
- People with disabilities and/or serious health conditions (e.g. physical or mental impairments)
- Victims of modern slavery and/or trafficking
- Victims of domestic abuse
- Elderly
- Young adults who have left care
- Those requiring digital assistance
- Those living in remote or hard-to-reach areas
- Children
- Other vulnerable or at-risk communities - please specify

OPEN TEXT RESPONSE

Q. With your UKNSF grant, approximately how many UK nationals in total would you expect your organisation to support with their registration or residency application?

You may not know at this time but please provide your best guess. You will not be held to this estimate in any way.

Q. With your UKNSF grant, in which nation(s) would you expect to provide support to UK nationals?

- Austria
- Belgium
- Bulgaria
- Croatia
- Republic of Cyprus
- Czech Republic
- Denmark
- Estonia
- Finland
- France

- Germany
- Greece
- Hungary
- Iceland
- Ireland (UKNs' residence in Ireland is covered under the Common Travel Area and therefore no further action is required for UKN; non-EEA family members may be required to take action to retain their residency rights)
- Italy
- Latvia
- Liechtenstein
- Lithuania
- Luxembourg
- Malta
- Netherlands
- Norway
- Poland
- Portugal
- Romania
- Slovakia
- Slovenia
- Spain
- Sweden
- Switzerland

Q. With your UKNSF grant, what type of support or service do you think your organisation would provide to UK nationals?

This list of support and services is not exhaustive so please use the 'something else' option to capture other activities you would expect to engage in.

- Please do not select any 'business as usual' activities that you have already stated could be provided without funding.
 - When thinking about your support or services, please keep in mind that the key outcome for the UKNSF is for funded organisations to provide a service that leads to the successful registration or application for residency status of UK nationals living in EU/EFTA states.
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- **Awareness raising:** Identify eligible UKNs and make them aware of the arrangements and requirements for registration in their EU/EFTA state of residence and/or regional jurisdiction;
 - **Information provision:** Distribute information (e.g. leaflets) to eligible UKNs;
 - **Improve understanding:** Such as running drop in sessions for eligible UKNs to explain the applicable registration process;
 - **Language support:** Such as interpreting or translating information;
 - **Equipment/digital provision:** Make phones and/or laptops/computers available to UKNs to apply for residency (where required);

- **End-to-end service:** Work with eligible UKNs through the application process (e.g. helping gather relevant documents, explain form content, sit alongside applicant to complete process).
- **Information sharing:** The Authority will share our understanding of the registration systems put in place by the relevant MS, through Posts and keep successful bidders updated on relevant information and changes that we become aware of.
- **Something else:** Not included above - please specify

OPEN TEXT RESPONSE

Q. Please outline a summary of the support and service(s) you would expect to deliver with a UKNSF grant, keeping in mind that the key outcome for the UKNSF is for funded organisations to provide a service that leads to the successful registration or application for residency status of UK nationals living in EU/EFTA states.

Please provide as much detail as the character count allows, including how you will engage UK nationals and what activities you will deliver before, during and after applications or registrations (as relevant).

There is a 4,000 character limit (including spaces) - you do not have to write up to the limit.

OPEN TEXT RESPONSE

Q. Please describe how your organisation would ensure that support was directed at at-risk individuals, rather than others in the community simply looking for help to make an application? What key criteria will you use to differentiate between those at risk and those simply wanting some help?

There is a 2,000 character limit (including spaces) - you do not have to write up to the limit.

OPEN TEXT RESPONSE

Q. The outcome for the UKNSF is for funded organisations to provide a service that leads to registrations and applications of UK nationals in their resident MSs.

Other than successfully submitting applications, what other success factors and/or key performance indicators do you think should be built into the UKNSF Grant Scheme?

There is a 2,000 character limit (including spaces) - you do not have to write up to the limit.

Issues and concerns

In this section, we would like you to tell us about any issues or concerns you have about the UKNSF or bidding process. Specifically, we will ask you about:

- Whether there are any features of the UKNSF that concern you
- Whether there are any barriers that could prevent you from bidding
- Whether you have any other comments about the UKNSF or bidding process that you would like to make
- How we can make it better

Q. Are there any specific features of the UKNSF that concern you?

- Yes
- No

(Asked if relevant)

OPEN TEXT RESPONSE

Q. What concerns do you have about the UKNSF?

There is a 4,000 character limit (including spaces) - you do not have to write up to the limit.

Q. Are there any barriers that could prevent you from submitting a bid?

- Yes
- No

(Asked if relevant)

OPEN TEXT RESPONSE

Q. What barriers could get in the way of you submitting a bid?

There is a 4,000 character limit (including spaces) - you do not have to write up to the limit.

Q. Do you have any recommendations for improving the proposed UKNSF or the grant bidding process?

- Yes
- No

[OPEN TEXT RESPONSE]

Q. How can the proposed UKNSF or grant bidding process be improved?

There is a 4,000 character limit (including spaces) - you do not have to write up to the limit.

Q. Do you have any additional comments you would like to make about the proposed UKNSF or the grant bidding process?

- Yes
- No

(Asked if relevant)

OPEN TEXT RESPONSE

Q. What additional comments would you like to make about the proposed UKNSF or the grant bidding process? If there is anything at all that you would like us to consider, please provide your comments here.

There is a 4,000 character limit (including spaces) - you do not have to write up to the limit.

Thank you

Thank you very much for completing this market engagement questionnaire.

Your responses will be used to inform the UKNSF open competition process and documentation.

If you have any queries regarding this questionnaire or anything else about the UKNSF, please contact: UKNSF@fco.gov.uk.

END.