

## FATS D&E Schedule 3 (Tasking Order Form)

**FINAL**

### Tasking Identification

Unique Tasking Order Number	FTS/DE/CCT367 <i>(Maximum of 14 characters)</i>	Version No. & Date	V0.1 08/02/17
FATS Business Case Number	Original FBC6299 Amendment FBC <i>(FATS team supplied)</i>	Unique Reference Number	FATS/D&E/109
Project / Equipment for which task is in support	NSOIT(D) Maritime Implementation Team	UOR	
Task Title	Deployed Training Specialist Technical Support		
NCA's Selected (in accordance with MKM search)	NCA <u>Numbers</u> : 4610, 4630, 5370, 6100		

Please refer to FATS Customer Guidance for definition of Work Category

Directorate & PT / Organisation Title	[REDACTED]	Supplier Name	ERA Technology Limited ("Edif ERA")
PT Leader/ Project Manager	[REDACTED]	Post	Head of Training and Learning Solutions
Post	ISS Dev-DPS-Mar11	Address	Era Building
Address	Spur D2, Building 405		Cleeve Road
	MoD Corsham, Westwells Road		Leatherhead,
	Corsham		Surrey,
Postcode	SN13 9NR	Postcode	KT22 7SA
Telephone / Fax No	[REDACTED]	Telephone / Fax No	
E-mail	[REDACTED]	E-mail	[REDACTED]
UIN & RAC	[REDACTED]	CPV Code	

Date Draft Tasking Order Issued 22/02/2017

Deadline for Authority's receipt of Tenderer's response to the Draft Tasking Order

Schedule 3  
 (Tasking Order Form)  
 to Contract Dated 14 April 2015

<b>1. Schedule of Requirements</b> <i>Brief summary of requirement – full details appear below in the Statement of Requirement</i>		
<b>Item No</b>	<b>Description</b>	<b>Firm Price £ (Ex VAT)</b>
1	Deployed Training Specialist Technical Support as described in Annex A Statement of Requirement	██████████
2	T&S Limit of Liability	██████████
3		
4		
5		
6		
7		
8		
9		
10		
11		
12		
13		

## STATEMENT OF REQUIREMENT

<b>Unique Tasking Order Number:</b> FTS/DE/CCT367	<b>Issue Number &amp; Date:</b> V0.1 08/02/17	<b>Unique Reference Number:</b> FATS/D&E/109
<b>Task Title:</b> Deployed Training Specialist Technical Support		
<b>Brief Description of Task:</b> Expertise is required to ensure that the wider (external to DPS) Training Defence Line of Development (DLOD) activity remains integrated and fully coherent with the Deployed training solution. To achieve this objective Technical Support (TS) is required to deliver the necessary technical assurance of the Defence Deployed training solution.		
<b>Background/Justification:</b> The NSoIT(D) Programme has a requirement to ensure that the Training Defence Line of Development (DLOD) delivers the associated DII/ NSoIT (D) Programme and associated change benefits to meet current and evolving operational requirements. The Training DLOD has, to date, depended upon TS to assure and deliver all of the tasks required of the DII/ NSoIT (D) Training Team; specifically the more specialised tasks associated with training development activities in support of DII/ NSoIT (D) Deployed (Maritime Deployed (MD) and Land Deployed (LD)). Further TS is required to support the technical refresh of all MD and LD training facilities as well as providing the continued technical training assurance and acceptance activities to support the fielding of the DII/ NSoIT (D) LD and MD capability.  For DII/ NSoIT (D) LD, approximately [REDACTED] Military Service Providers (MSPs) (ASM training throughput of [REDACTED] per training year) need to be maintained at steady state. Similarly, the DII/ NSoIT (D) MD training solution needs to meet the requirements of the Ship Fit Programme with a pool of [REDACTED] MSPs (ASM training throughput of [REDACTED] per training year) required to deliver DII/ NSoIT (D) services on-ship whilst also making all training preparations for the introduction of Queen Elizabeth Class (QEC).		

Activities to be Undertaken:

Throughout the contract period a number of activities/tasks are required to support the development and implementation of the numerous training solutions to meet the needs of DII/ NSoIT (D) LD/MD whilst also addressing Programme changes. The DII/ NSoIT (D) deployed solution continues to evolve in line with the wider DII/ NSoIT (D) rollout Programme, with MINERVA due to be fielded during [REDACTED] MINERVA will require the delivery of a new Training Needs Analysis (TNA) and the development of new courseware. Over recent years the TNAs for both MD and LD have been updates from the previous TNAs. The recommendation from the TS is for ATLAS to produce new TNAs. This is due to changes in both MD and LD Target Audience Descriptions (TADs) and also because the Training Options Analysis (TOA) for both environments is based on training methods/media available over 7 years ago. Other more cost effective solutions could now be available, which could improve the training experience and reduce training costs. The TS will need to be heavily involved in the development of the TNAs to ensure accurate information is delivered to the authors and the QA of the delivered material. Further, both the MD and LD primary Training Schools have a requirement to be updated with infrastructure that best reflect the training requirements of DII/ NSoIT (D); all these tasks need careful management, assessment, assurance and delivery.

In addition to the main stream DII/ NSoIT (D) deployed programme, additional capabilities are also being introduced that will require training assurance activities. [REDACTED]

**Skills and Experience:**

The TS requires demonstrable expertise and practical experience of the Defence Systems Approach to Training (DSAT) Quality Standard (QS) and requires a thorough knowledge and understanding of the DII Deployed Solutions. This should be coupled with recent experience of working in the DII Deployed training environment due to the requirement to work with minimal supervision and direction; TS will be required to deliver tangible deliverables and support from the outset of the contracting period. Other tasks conducted by the TS will include:

- a. Analysis and assessments of all training aspects of current and future Request for Change (RFCs).
- b. Analysis and assessments of all training aspects of ATLAS Impact Assessments (IAs).
- c. Generation of robust and compelling Business Cases to resource additional training infrastructure for DII Training Schools.
- d. Assure all contracted training requirements and acceptance criteria have been met prior to payment.
- e. Provide DPS training representation at the following meetings:
  - i. LD LSWG (Monthly).
  - ii. MD LSWG (Monthly).
  - iii. [REDACTED] roll out meeting (Monthly).
  - iv. DII (MD) Programme meeting (Monthly).
  - v. MD Deployed Monthly Management Board (Monthly).
  - vi. Joint Deployed Monthly Management Board (Monthly).
  - vii. LD Secret Tire CIWG (quarterly).

- viii. LD Official Tier CIWG (quarterly).
  - ix. LD TWG (quarterly).
  - x. LD Availability Working Group (As required).
  - xi. Infrastructure uplift meetings (As required).
- f. The TSTS will be required to travel to the following locations to attend the meetings listed within Para 5.e.
- i. Ministry of Defence (MoD) [REDACTED]
  - ii. Her Majesty's Ship (HMS) [REDACTED]
  - iii. Naval Command Head Quarters (NCHQ).
  - iv. Army HQ.
  - v. Defence School of Communications and Information Systems (DSCIS) - [REDACTED]
  - vi. DSCIS - [REDACTED]
  - vii. [REDACTED] - Atlas.

Deliverables:

See Below Key Deliverables Table

Key Project Indicators (KPIs):

Government Furnished Assets (GFA) (*List all GFA applicable to the task in accordance with DEFCON 611 (Edn 07/10) & 694 (Edn 02/12)*):

Additional Quality Requirements & Standards:

No specific Quality Management System requirements are defined. This does not relieve the Supplier of providing conforming products under this contract. CoC shall be provided in accordance with DEFCON627.

No Deliverable Quality Plan is required reference DEFCON602B.12/06.

Concessions shall be managed in accordance with Def Stan. 05-61 Part 1, Issue 5 – Quality Assurance Procedural Requirements – Concessions.

See AOF Quality Assurance Website:

<http://aof.uwh.diif.r.mil.uk/aofcontent/tactical/quality/>

Timescale :

**Commencement Date : 08th May 2017**

**Delivery Date: 30 April 2018**

Schedule 3  
(Tasking Order Form)  
to Contract Dated 14 April 2015

Project Manager: [REDACTED]

Signature:

Date: [REDACTED]

Key Deliverables

Task No	MKM Capability Area ★	Activity to be undertaken by Supplier	Key Deliverables and Req'd Delivery Date	Provision of GFx	Acceptance Criteria
1	4730 4890 4900 5180 5720 5820 5960 6100	<p>Technical training assurance of the DII Deployed training solution (both LD and MD) which continues to evolve in order to ensure that it is:</p> <ul style="list-style-type: none"> <li>• Coherent with the Programme</li> <li>• Fit for purpose</li> <li>• Properly resourced</li> <li>• Subject to appropriate governance</li> </ul>	<p><b>Del 3:</b> LD Legacy training report delivered <b>3</b> months after start date.</p> <p><b>Del 5:</b> MD MINERVA training Report delivered by <b>5</b> months after start date.</p>	<p>Access to workstation(s) at appropriate security domains and locations.            Provision of a Smart Number to enable effective, efficient and flexible working across a large number of locations.</p>	<p>All reports require a 5 day customer review period prior to acceptance.</p>
2	4730 4890 4900 5180 5720 5820 5960 6100	<p>Plan, support and assure the delivery and installation of technically refreshed equipment to support the effective delivery of the MD and LD training solutions [REDACTED] respectively. This will demand close liaison and co-ordination with Atlas, FLCs, HQ DSCIS, MWS, the Schools and DPS SMEs.</p>	<p><b>Del 2:</b> LD training infrastructure report delivered by <b>2</b> months after start date.</p> <p><b>Del 4:</b> MD training infrastructure report delivered by <b>1</b> month after start date.</p>	<p>Access to workstation(s) at appropriate security domains and locations.            Provision of a Smart Number to enable effective, efficient and flexible working across a large number of locations.</p>	<p>All reports require a 5 day customer review period prior to acceptance.</p>

Task No	MKM Capability Area★	Activity to be undertaken by Supplier	Key Deliverables and Req'd Delivery Date	Provision of GFx	Acceptance Criteria
3	4730 4890 4900 5180 5720 5820 5960 6100	The identification and management of existing and new training requirements and training related risks/issues to the Programme. Effective and efficient management of these to mitigate their impact to within acceptable time, cost and performance limits.	<p><b>Del 1:</b> QEC training report delivered by 4 months after start date.</p> <p><b>Del 6:</b> [REDACTED] delivered by 6 months after start date</p> <p><b>Del 7:</b> [REDACTED] delivered by 7 months after start date</p> <p><b>Del 8:</b> Training implications of future capabilities report delivered by 8 months after start date</p> <p><b>Del 9:</b> [REDACTED] delivered by 9 months after start date</p>	Access to workstation(s) at appropriate security domains and locations. Provision of a Smart Number to enable effective, efficient and flexible working across a large number of locations.	All reports require a 5 day customer review period prior to acceptance.

Task No	MKM Capability Area ★	Activity to be undertaken by Supplier	Key Deliverables and Req'd Delivery Date	Provision of GFx	Acceptance Criteria
4	4730 4890 4900 5180 5720 5820 5960 6100	DPS Deployed Training DLOD Lead in various internal and external working groups (WG) and forums. Provision of technical expertise to support the activities of these groups which include: LD and MD CIWGs, AWGs, Live Service WGs, the Deployed Monthly Management Board (DMMB), Project Planning meetings and a plethora of other forums as required.	<b>Del 10:</b> Training Working Groups (TWG) report delivered by <b>10</b> months after start date  <b>Del 11:</b> DII Deployed Personnel and training lessons identified report delivered by <b>11</b> months after start date  <b>Del 12:</b> DII training handover report delivered by <b>12</b> months after start date	Access to workstation(s) at appropriate security domains and locations. Provision of a Smart Number to enable effective, efficient and flexible working across a large number of locations.	All reports require a 5 day customer review period prior to acceptance.

## 2. Order Conditions

All conditions of the framework shall apply as supplemented by the terms selected below. The two sets of conditions become a binding contract at the time of signature on the Schedule.

<b>Type of Contract</b>	
<b>Competitive</b>	<input checked="" type="checkbox"/>
<b>Competitive Award Criteria &amp; Weightings</b>	60% - Technical 40% - Price
<b>Reverse Auction used?</b> <i>*For Reverse Auction advice and support contact DefComrclCPF-RevAuct@mod.uk</i>	<input type="checkbox"/>
<b>Single Tender</b>	<input type="checkbox"/>

<b>General Conditions</b>			
DEFCON 624 (Edn 11/13) – Use of Asbestos in Arms, Munitions or War Materials	<input type="checkbox"/>	DEFCON 603 (Edn 10/04) – Aircraft Integration and Clearance Procedure	<input type="checkbox"/>
DEFCON 176A (Edn 06/08) – MOD Requirements For Competition In Subcontracting (Non-Competitive Main Contract)	<input type="checkbox"/>	Additional Conditions <i>A sheet is to be attached detailing any conditions that have been added</i>	<input type="checkbox"/>
DEFCON 92 (Edn 08/90) – Failure of Performance	<input type="checkbox"/>	DEFCON 514 (Edn 08/15) – Material Breach	<input checked="" type="checkbox"/>
DEFCON 656A (Edn 08/16) – Termination for Convenience	<input checked="" type="checkbox"/>	DEFCON 656B (Edn 08/16) – Termination for Convenience	<input type="checkbox"/>
<b>Special Indemnity Conditions</b>			
DEFCON 661 (Edn 10/06) – War Risk Indemnity			<input type="checkbox"/>
DEFCON 661A (Edn 05/02) – War Indemnity Risk ( Alternative Version)			<input type="checkbox"/>
DEFCON 684 (Edn 01/04) – Limitation upon Claim in Respect of Aviation Products			<input type="checkbox"/>

DEFCON 638 (Edn 11/14) – Flights Liability and Indemnity					<input type="checkbox"/>
Professional Indemnity Insurance					<input type="checkbox"/>
<b>Pricing Conditions Required</b>					
Firm Priced at Outset ( <i>this applies to all tasks other than by exception</i> )					<input checked="" type="checkbox"/>
For single source tasks valued below £5M, the following conditions shall apply:					
DEFCON 127 (Edn 12/14) – Price Fixing Condition for Contracts of a Lesser Value					
DEFCON 812 (Edn 04/15) – Single Source Open Book					
DEFCON 815 (Edn 04/15) – Contract Pricing Statement – Single Source Non-qualifying contracts					
Exceptionally, if other than Firm Priced at Outset ( <i>include additional conditions in attachment &amp; complete Appendix 4</i> )					<input type="checkbox"/>
<b>Payment Terms</b> (Use of CP&F and Payment on Completion are the default)					
DEFCON 522 (Edn 11/16) – Payment and Recovery of Sums Dues (If applicable attach completed Form 522A)	<input checked="" type="checkbox"/>	DEFCON 693 (Edn 04/06) – Government Procurement Card	<input type="checkbox"/>		
		Milestone/Stage Payments (see DEFCON 649 (Edn 07/99) below)	<input checked="" type="checkbox"/>		
		DEFCON 649 (Edn 12/16) – Vesting (applicable to Tasks with deliverables where provision has been made for milestone/Stage payments in advance of completion)	<input type="checkbox"/>		
DEFCON 5J (Edn 11/16) – Unique Identifiers	<input checked="" type="checkbox"/>	DEFCON 129 (Edn 11/16) – Packaging (For Articles other than Ammunition & Explosives)	<input type="checkbox"/>		
Alternative Payment Arrangements Required (Where payment cannot be made through the MOD invoice payment department (e.g. for tasks placed by other Government departments), please provide full details of the payment procedure to be followed, as an attachment to this tasking form)					<input type="checkbox"/>
<b>Milestone/Stage Payments</b> (Expand table as appropriate)					
Milestone /Stage No	Key Deliverable	Due Date	%	Value £k (ex VAT)	

1	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]
2	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]
3	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]
4	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]
5	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]
6	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]
7	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]
8	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]
9	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]
10	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]
11	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]
FINAL	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]
13	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]
	<b>Total Contract Firm Price</b>			[REDACTED]

**Intellectual Property Rights**

Completion of this section is **mandatory**. Select the appropriate condition(s) by ticking the boxes below after consulting FTS/STS Customer Guidance or with DIPR, if appropriate. In the event that no boxes are ticked in this section (Intellectual Property Rights), all intellectual property generated under the Task shall be subject to the terms of DEFCON 703.

DEFCON	Tick As Applicable		Tasking Order Line Item ( tick as appropriate)
<b><i>If DEFCON 703 does not apply then select either:</i></b>			
DEFCON 705 (Edn 11/02)	<input type="checkbox"/>	All <input type="checkbox"/>	<input type="checkbox"/> The following Item Nos. only (insert below)
<b><u>OR:</u></b>			
DEFCON 14 (Edn 11/05), 15 (insert edition that applies) 21 (insert edition that applies), 126 (Edn 11/06) & DEFFORM 315	<input type="checkbox"/>	All <input type="checkbox"/>	<input type="checkbox"/> The following Item Nos. only (insert below)
DEFCON 14 (Edn 11/05), 16 (Edn 10/04), 21 (insert edition that applies) & DEFFORM 315	<input type="checkbox"/>	All <input type="checkbox"/>	<input type="checkbox"/> The following Item Nos. only (insert below)

Schedule 3  
(Tasking Order Form)  
to Contract Dated 14 April 2015

DEFCON 14 (Edn 11/05), 90 (Edn 11/06) & 126 (Edn 11/06)	<input type="checkbox"/>	All <input type="checkbox"/>	<input type="checkbox"/> The following Item Nos. only (insert below)
DEFCON 14 (Edn 11/05), 91 (Edn 11/06) & 126 (Edn 11/06)	<input type="checkbox"/>	All <input type="checkbox"/>	<input type="checkbox"/> The following Item Nos. only (insert below)
Other, as specified in a special IPR condition to be applied to the Tasking Order	<input type="checkbox"/>	All <input type="checkbox"/>	<input type="checkbox"/> The following Item Nos. only (insert below)
No intellectual property conditions apply (refer to DIPR before ticking this box).			<input type="checkbox"/>

<b>Issue of Government Stores</b>	
DEFCON 23 (Edn 08/09)* – Special Jigs, Tooling and Test Equipment	<input type="checkbox"/>

<b>Controlled Information</b>	
Issue of Controlled Information (subject Condition 50 of Schedule 1)  (if ticked then list Controlled Information and attach list to Tasking Form)	<input type="checkbox"/>

<b>Payment of Customs Duty – select one box only</b>			
DEFCON 619A (Edn 09/97) – Customs Duty Drawback	<input type="checkbox"/>	Issue of Certificate in accordance with EU (Council) Regulation 150/2003	<input type="checkbox"/>

<b>Progress Reports</b>					
If ticked, progress reports must utilise the current version of DRRS Format Standards for Scientific and Technical Reports Prepared for the United Kingdom Ministry of Defence.	<input type="checkbox"/>	DEFCON 642 (Edn 06/14) – Progress Meetings	<input type="checkbox"/>	Frequency required	Weekly
Brief Description					

<b>Transport – select one box only</b>			
DEFCON 621A (Edn 06/97) – Transport (if the Authority is responsible for transport)	<input type="checkbox"/>	DEFCON 621B (Edn 10/04) – Transport (if the Contractor is responsible for transport)	<input type="checkbox"/>

<b>Liquidated Damages applicable? Tick box if “Yes”</b> (Refer to Condition 39 of Schedule 1)	<input type="checkbox"/>
--	--------------------------

Task Item 1	£	per day/week/month up to a maximum of £
Task Item 2	£	per day/week/month up to a maximum of £
Task Item 3	£	per day/week/month up to a maximum of £
Task Item 4	£	per day/week/month up to a maximum of £
Task Item 5	£	per day/week/month up to a maximum of £
<b>Force Majeure</b>		
Maximum period of extension of time in the case of a Force Majeure Event		

**Quality Assurance Conditions**

According to the product or scope of the work to be carried out, the Contractor shall meet the requirements of:

AQAP 2110 – NATO Quality Assurance Requirements for Design, Development and Production

**Deliverable Quality Plan requirements**

DEFCON 602A (Edn 12/06) – Quality Assurance with Quality Plan  DEFCON 602B (Edn 12/06) – Quality Assurance without Quality Plan

AQAP 2105 – NATO Requirements for Delivering Quality Plans

**Software Quality Assurance requirements**

AQAP 2210 – NATO Supplementary Software Quality Assurance Requirements to AQAP 2110

**Air Environment Quality Assurance requirements**

Def. Stan. 05-100 – Ministry of Defence Requirements for Certification of Aircraft for Authorised Flight and Ground Running (Mandatory where flying and/or ground running of issued aircraft is a requirement of the Task)

Relevant MAA Regulatory Publications (See attachment for details)

Additional Quality Requirements (See attachment for details)

**Warranty**

Express Warranty (See attachment for details)  Warranty – remedies implied by general law

<b>Security</b>	
DEFCON 659a (11/14) and DEFCON 660 (11/14) – Reportable Official Sensitive Security Requirements.	<input checked="" type="checkbox"/>
Security Aspects Letter in place for this Requirement.	

**3. Price**

TOTAL CONTRACT PRICE	TYPE OF PRICING
████████████████████	Firm

**4. Authority Tasking Order Commercial Officer Authorisation**

Name	██████████
Position	████████████████████
Signature	
Date	Telephone Number ██████████

**5. Acknowledgement by supplier**

Name	
Position	
Signature	
Date	Telephone Number

**6. Record of Authorised Changes**

CHANGE ISSUE NUMBER	DATE OF ISSUE	COMMENTS / REASON FOR CHANGE

**7. Final Administration**

Where the output of any research or study is a Technical Report, the Report is to be completed in accordance with the current version of the ATHENA Defence Research Reports Specification - 'Format Standards for Scientific and Technical Reports Prepared for the United Kingdom Ministry of Defence'. MOD Customers may obtain this document via the [www.dstl.gov.uk](http://www.dstl.gov.uk). **The Contractor** shall send a copy of the report on CD ROM in unlocked pdf.format to:

Dstl Knowledge & Information Services,  
Bldg 247,  
Dstl Porton Down,  
Salisbury  
Wilts SP4 0JQ.  
Tel: 01980 613971

Any staff on DII can search the ATHENA system via the online science gateway to ascertain if particular research or a study already exists. Access can be requested utilising a password (supplied) via this link: <http://osg.dstl.r.mil.uk/SignIn/SignIn.aspx/>

**On receipt of the order acknowledgement from the Contractor, the Authority's Commercial Manager (who placed the task) must send a copy of the acknowledged final tasking order form together with a completed DEFFORM 57 AND DEFFORM 111 (Edn 08/14) to:**

**DBS Finance**  
**Walker House**  
**Exchange Flags**  
**Liverpool**  
**L2 3YL**

A copy of the acknowledged final tasking order form must be sent by the **Authority's Commercial Manager (who placed the task)** and by the Contractor electronically to the FATS team at the following address:

**defcomrclcc-fatscases@mod.uk**

However, if this is not possible, please send a hard copy to:

Def Comrcl CC-TechSpt1c  
Poplar Level 1 #2119  
MOD Abbey Wood South  
Bristol  
BS34 8JH

**Appendix - Addresses and Other Information**

<p><b>1. Commercial Officer</b></p> <p>Email:</p> <p>[Redacted]</p> <p>[Redacted]</p>	<p><b>8. Public Accounting Authority</b></p> <p>1. Returns under DEFCON 694 (or SC equivalent) should be sent to DBS Finance ADMT – Assets In Industry 1, Level 4 Piccadilly Gate, Store Street, Manchester, M1 2WD ☎ 44 (0) 161 233 5397</p> <p>2. For all other enquiries contact DES Fin FA-AMET Policy, Level 4 Piccadilly Gate, Store Street, Manchester, M1 2WD ☎ 44 (0) 161 233 5394</p>
<p><b>2. Project Manager, Equipment Support Manager or PT Leader</b> (from whom technical information is available)</p> <p>[Redacted]</p> <p>[Redacted]</p>	<p><b>9. Consignment Instructions</b></p> <p>The items are to be consigned as follows:</p>
<p><b>3. Packaging Design Authority</b></p> <p>(Where no address is shown please contact the Project Team in Box 2)</p>	<p><b>10. Transport.</b> The appropriate Ministry of Defence Transport Offices are:</p> <p><b>A. DSCOM</b>, DE&amp;S, DSCOM, MoD Abbey Wood, Cedar 3c, Mail Point 3351, BRISTOL BS34 8JH <u>Air Freight Centre</u> IMPORTS ☎ 030 679 81113 / 81114 Fax 0117 913 8943 EXPORTS ☎ 030 679 81113 / 81114 Fax 0117 913 8943 <u>Surface Freight Centre</u> IMPORTS ☎ 030 679 81129 / 81133 / 81138 Fax 0117 913 8946 EXPORTS ☎ 030 679 81129 / 81133 / 81138 Fax 0117 913 8946</p>
<p><b>4. (a) Supply / Support Management Branch or Order Manager:</b></p> <p>Tel No:</p> <p>(b) U.I.N.</p>	<p><b>B. JSCS</b></p> <p>JSCS Helpdesk No. 01869 256052 (select option 2, then option 3) JSCS Fax No. 01869 256837 <a href="http://www.freightcollection.com">www.freightcollection.com</a></p>
<p><b>5. Drawings/Specifications are available from</b></p>	<p><b>11. The Invoice Paying Authority (see Note 1)</b> Ministry of Defence ☎ 0151-242-2000 DBS Finance Walker House, Exchange Flags Fax: 0151-242-2809 Liverpool, L2 3YL <b>Website is:</b> <a href="https://www.gov.uk/government/organisations/ministry-of-defence/about/procurement#invoice-processing">https://www.gov.uk/government/organisations/ministry-of-defence/about/procurement#invoice-processing</a></p>
<p><b>6. For contracts containing DEFCON 5, mauve Copies of MOD Form 640 are to be sent to</b></p>	<p><b>12. Forms and Documentation are available through *:</b> Ministry of Defence, Forms and Pubs Commodity Management PO Box 2, Building C16, C Site</p>

(where no address is shown the mauve copy should be destroyed)

Lower Amcott  
Bicester, OX25 1LP (Tel. 01869 256197 Fax: 01869 256824)  
**Applications via fax or email: DESLCSLS-  
OpsFormsandPubs@mod.uk**

**7. Quality Assurance Representative:**

Commercial staff are reminded that all Quality Assurance requirements should be listed under the General Contract Conditions.

**AQAPS** and **DEF STANs** are available from UK Defence Standardization, for access to the documents and details of the helpdesk visit <http://dstan.uwh.diif.r.mil.uk/> [intranet] or <https://www.dstan.mod.uk/> [extranet, registration needed].

**NOTES**

**1. Forms.** Hard copies, including MOD Form 640 are available from address in Box 12., All other invoicing forms e.g. AG Forms 169 and 173, are available from the website address shown at Box 11.

**2.\* Many DEFCONs and DEFFORMs** can be obtained from the MOD Internet Site:  
<https://www.aof.mod.uk/aofcontent/tactical/toolkit/index.htm>

## **Appendix 2 to Schedule 3 (Confidentiality Agreement)**

The provisions of this Clause are supplemental to DEFCON 531

1 Both DEFCON 531 and the provisions of this Clause apply to:

- (A) This Tasking Order;
- (B) Any Information disclosed by either party prior to the issue of a draft Tasking Order and in contemplation of Work being placed by the Authority under a Tasking Order; and

I Any Task placed under this Agreement, provided that Information provided to a party for the purpose of Tendering for a Tasking Order shall only be used for that Tendering purpose, and Information provided to a party for performing a Task placed on it under this Agreement shall only be used for the performance of that Task.

2 Subject to its requirements of continued access to Information necessary to exercise its rights of disclosure and use hereunder including under any Tasking Order, and to the obligations set out herein in respect of any Controlled Information (Definition in Clause 43 Schedule 1), the recipient of any Information shall:

- (A) Upon the expiry or termination of the Agreement; or
- (B) Upon the expiry or termination of any Tasking Order (for the purposes of which Information is disclosed); or

I If the Authority decides not to proceed with the issue of a Tasking Order (for the purposes of which Information is disclosed),

in accordance with any reasonable directions given and/or a reasonable request made by the other party promptly:

- (1) Return to the other party the Information and all copies thereof; or
- (2) Take such other measures in respect of the Information and all copies thereof as may be required elsewhere in the Tasking Order.

3 The provisions of DEFCON 531 and of this Clause shall survive the expiry or termination of the Agreement or any Tasking Order in accordance with 2(A) or 2(B) or the decision not to proceed in accordance with 2(C).

### Appendix 3 to Schedule 3 (Price Summary)

Supplier price summary: To be completed by the supplier in support of a quotation provided in response to an ITT for the requirement captured on the above Draft Tasking Order Form.

1. To:

2. From:

Date of submission:

In response to your request for a quotation reference FTS/DE /

Dated

\*The work can be undertaken and our detailed response is attached.

\*We are unable to provide the resources/deliverables identified on this occasion.

(\* Check box as appropriate)

Signed:

Name: (Block Capitals)

Date:

2. Task title):

3. Unique Reference Number:

4. Start Date:

Completion Date:

5a. Quotation

Broad  
Capability  
Area No.

Grade

Daily rate  
quoted at  
ITT

Daily rate  
quoted for  
this task

Reduction on  
original ITT  
rate

No of  
Hours

Total

5b. Travel

Unit cost

Number of  
Journeys / Miles

Total

Rail  
Motor Mileage

Air  
Sea

Estimated expenditure on:

Unit cost

Number of  
Night/Days

Total

5c. Subsistence:

Accommodation

Meals

Misc (please state below)

The above T&S costs relate to the period

to

5d. Other  
Costs

**Sub-contractor**  
**Price**  
Sub-Contractor Details

Materials

Other (Please provide  
details below)  
Description

Cost

Total Price

(excl. VAT)

## **Appendix 4 to Schedule 3 (Contract Pricing Statement)**

This is now DEFFORM 815, which is available on request from Def Comrol CC-FATS Cases

## Appendix 5 to Schedule 3 (Montreal Protocol Substances)

**CFCs** - Production of controlled CFCs has stopped.

CFC-11 (trichlorofluoromethane)	CFC-211
CFC-12 (dichlorodifluoromethane)	CFC-212
CFC-13	CFC-213
CFC-111	CFC-214
CFC-112	CFC-215
CFC-113 (trichlorotrifluoroethane)	CFC-216
CFC-114 (dichlorotetrafluoroethane)	CFC-217
CFC-115 (chloropentafluoroethane)	

The above substances are also used in blends: e.g.

CFC-500 (CFC-12/HFC-152a)

CFC-502 (CFC-115/HCFC-22).

**Halons** - Production of controlled Halons has stopped.

Halon-1211 (bromochlorodifluoromethane – BFC)

Halon-1301 (bromotrifluoromethane – BTM)

Halon-2402

**HBFCs** - Production has stopped.

CHBr <sub>2</sub>	C <sub>2</sub> H <sub>2</sub> F <sub>2</sub> Br <sub>2</sub>	C <sub>3</sub> HF <sub>4</sub> Br <sub>3</sub>	C <sub>3</sub> H <sub>3</sub> F <sub>2</sub> Br <sub>3</sub>
CHF <sub>2</sub> Br	C <sub>2</sub> H <sub>2</sub> F <sub>3</sub> Br	C <sub>3</sub> HF <sub>5</sub> Br <sub>2</sub>	C <sub>3</sub> H <sub>3</sub> F <sub>3</sub> Br <sub>2</sub>
CH <sub>2</sub> FBr	C <sub>2</sub> H <sub>3</sub> FBr <sub>2</sub>	C <sub>3</sub> HF <sub>6</sub> Br	C <sub>3</sub> H <sub>3</sub> F <sub>4</sub> Br
	C <sub>2</sub> H <sub>3</sub> F <sub>2</sub> Br	C <sub>3</sub> H <sub>2</sub> FBr <sub>5</sub>	C <sub>3</sub> H <sub>4</sub> FBr <sub>3</sub>
C <sub>2</sub> HFBr <sub>4</sub>	C <sub>2</sub> H <sub>4</sub> FBr	C <sub>3</sub> H <sub>2</sub> F <sub>2</sub> Br <sub>4</sub>	C <sub>3</sub> H <sub>4</sub> F <sub>2</sub> Br <sub>2</sub>
C <sub>2</sub> HF <sub>2</sub> Br <sub>3</sub>		C <sub>3</sub> H <sub>2</sub> F <sub>3</sub> Br <sub>3</sub>	C <sub>3</sub> H <sub>4</sub> F <sub>3</sub> Br
C <sub>2</sub> HF <sub>3</sub> Br <sub>2</sub>	C <sub>3</sub> HFBr <sub>6</sub>	C <sub>3</sub> H <sub>2</sub> F <sub>4</sub> Br <sub>2</sub>	C <sub>3</sub> H <sub>5</sub> FBr <sub>2</sub>
C <sub>2</sub> HF <sub>4</sub> Br	C <sub>3</sub> HF <sub>2</sub> Br <sub>5</sub>	C <sub>3</sub> H <sub>2</sub> F <sub>5</sub> Br	C <sub>3</sub> H <sub>5</sub> F <sub>2</sub> Br
C <sub>2</sub> H <sub>2</sub> FBr <sub>3</sub>	C <sub>3</sub> HF <sub>3</sub> Br <sub>4</sub>	C <sub>3</sub> H <sub>3</sub> FBr <sub>4</sub>	C <sub>3</sub> H <sub>6</sub> FBr

**HCFCs** - Production to be run down and phased out by 2015.

Certain use controls apply.

HCFC-21	HCFC-141	HCFC-225ca	HCFC-243
HCFC-22	HCFC-141b	HCFC-225cb	HCFC-244
HCFC-31	HCFC-142	HCFC-226	HCFC-251
HCFC-121	HCFC-142b	HCFC-231	HCFC-252
HCFC-122	HCFC-151	HCFC-232	HCFC-253
HCFC-123	HCFC-221	HCFC-233	HCFC-261
HCFC-124	HCFC-222	HCFC-234	HCFC-262
HCFC-131	HCFC-223	HCFC-235	HCFC-271
HCFC-132	HCFC-224	HCFC-241	
HCFC-133	HCFC-225	HCFC-242	

**CARBON TETRACHLORIDE (CCl<sub>4</sub>)** – Production has stopped.

**1,1,1-TRICHLOROETHANE (C<sub>2</sub>H<sub>3</sub>Cl<sub>3</sub>)** – Production has stopped.

**METHYL BROMIDE (CH<sub>3</sub>Br)** – **Production limits apply.**

## **Schedule 4 (Pricing Matrix)**

(Schedule 4 FATS/D&E Day Rates are as per the suppliers tender)