

Title of Requirement	Redacted under FOI Exemption
Requisition No.	RQ0000024535
Purchase Order Number	Redacted under FOI Exemption
Contract Purchase Agreement Number	PA0000000402
SoR Version	1.0

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1.3 Options or follow on work (if none, write 'Not applicable')

Not applicable

1.4 Contract Management Activities

- Start-up meeting – within one month
- Quarterly progress and technical review meetings - At Month 3 and then every 3 months to the end of PhD
- End of Year Reports
- Final Thesis – on completion

Bronze Level Contract Management

Quarterly Progress & Technical Review

Annual Technical Report

Final Year submission of final thesis

	Bronze, to be managed locally by the Authority Project Manager.
1.5	Health & Safety, Environmental, Social, Ethical, Regulatory or Legislative aspects of the requirement
	<p>To be the responsibility of the contractor to identify and action appropriately for work carried out at the Redacted under FOI Exemption</p> <p>During placement with Redacted the student will need to read, agree and sign relevant Redacted risk assessments and may be required to undertake particular Health & Safety related training courses as directed by Redacted</p>

1.6 Deliverables & Intellectual Property Rights (IPR)					
Ref.	Title	Due by	Format	Expected classification (subject to change)	What information is required in the deliverable
D1	Start-up meeting	Within Month 1	Virtual via MS Teams or in-person (as appropriate and agreed)	Redacted under FOI Exemption	To include but not limited to: <ul style="list-style-type: none"> • Introductions • Overview of study plan and • General questions • Plan for first quarterly review
D2	Quarterly progress and technical review meetings	At Month 3 and then every 3 months to the end of PhD	Virtual via MS Teams or in-person (as appropriate and agreed) PowerPoint slide packs where appropriate	Redacted under FOI Exemption	To include but not limited to: <ul style="list-style-type: none"> • Update on technical progress • Highlights and lowlights • Progress against project scope • IP aspects • Planned publishing • Planned conferences and workshops • Risks and issues
D3	End of Year Reports	At months: 12, 24, 36, then 42 or 48 if a 3.5 or 4 year PhD	Written document to be submitted to the [Redacted under FOI Exemption] [Redacted under FOI Exemption] (Word or PDF format)	Redacted under FOI Exemption	To include where appropriate: <ul style="list-style-type: none"> • Summary of in year technical progress • Technical details and discussion • Conclusions • Progress against schedule • Highlights and lowlights in year • Publishing in year • Presentations or posters given

					<ul style="list-style-type: none"> • Visits and placements in year • IP aspects • Risks and issues • Looking towards the next year
D4	Final Thesis	On completion	PDF format to be emailed to Redacted Technical Partner	UK OFFICIAL	The final version following input from examiner and Redacted requested a

1.7	Deliverable Acceptance Criteria
	<p>As per R-Cloud Framework T&Cs</p> <p>All reports included as deliverables under the contract e.g. Progress and/or Final Reports etc. must comply with the Redacted under FOI Exemption which defines the requirements for the presentation, format and production of scientific and technical reports prepared for Redacted under FOI Exemption</p> <p>Annual Reports: shall describe the entire work performed for the year under the contract in sufficient detail to explain comprehensively the work undertaken and results achieved including all relevant technical details of any hardware, software, process or system developed there under. The technical detail shall be sufficient to permit independent reproduction of any such process or system.</p> <p>All Reports shall be free from spelling and grammatical errors and shall be set out in accordance with the Statement Of Requirement (1) above.</p> <p>Failure to comply with the above may result in the Authority rejecting the deliverables and requesting re-work before final acceptance.</p>

2	Evaluation Criteria
2.1	Method Explanation
	Redacted under FOI Exemption
2.2	Technical Evaluation Criteria
	<p>Redacted under FOI Exemption</p> <ul style="list-style-type: none"> • A description of the proposed PhD study to include aims & objectives, technical challenges and benefits to be gained • Identification of particular work activities with sufficient description and when they will be undertaken • Identification of Milestones and Deliverables with due dates over the course of the study <p>Any other technical requirements as per R-Cloud Framework T&Cs to be met.</p>
2.3	Commercial Evaluation Criteria
	<p>The commercial evaluation shall be based on the following Pass / Fail questions</p> <ol style="list-style-type: none"> 1. Has the bidder submitted one (1) full proposal (Technical and Commercial) including all price detail, and has the bidder submitted one (1) Full Technical proposal which excludes all commercial price information? 2. Has the bidder submitted the proposal as a Firm price? 3. Are Labour rates and price as per the rates uploaded to RCloud?

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| | <ol style="list-style-type: none">4. Has the bidder submitted one (1) completed copy of RCloud Form Part C – Task Response Form including completed SRGS at Annex A and DEFFORM 711 at Annex B?5. Has the bidder completed Research Worker forms as necessary? |
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A fail on any of the above questions will result in your proposal being excluded from further evaluation and consideration.