**Provision and Support of CSI Cabins**

**1. Part 1: Form A: Organisation and Contact Details**

 **1.1- Organisation Details**
 1.1.1- Full name of organisation tendering (or of organisation acting as lead contact where a consortium bid is being submitted).
 Scoring and Weighting Critieria - If you fail to provide the requested information you may be deemed unsuccessful.
 1.1.2- Address line 1
 Scoring and Weighting Critieria - If you fail to provide the requested information you may be deemed unsuccessful.
 1.1.3- Address Line 2
 Scoring and Weighting Critieria - If you fail to provide the requested information you may be deemed unsuccessful.
 1.1.4- Address Line 3
 Scoring and Weighting Critieria - If you fail to provide the requested information you may be deemed unsuccessful.
 1.1.5- Town
 Scoring and Weighting Critieria - If you fail to provide the requested information you may be deemed unsuccessful.
 1.1.6- County
 Scoring and Weighting Critieria - If you fail to provide the requested information you may be deemed unsuccessful.
 1.1.7- Post Code
 Scoring and Weighting Critieria - If you fail to provide the requested information you may be deemed unsuccessful.
 1.1.8- Company or Charity Registration Number
 Scoring and Weighting Critieria - If you fail to provide the requested information you may be deemed unsuccessful.
 1.1.9- Please provide your Data Universal Numbering System (DUNS) number. If your organsiation does not have a DUNS number, please obtain a DUNS number from Dun & Bradstreet (which is free of charge) and provide the Duns number to the Authority no later than 15 working days after the closing date for return of this PQQ.
 Scoring and Weighting Critieria - If you fail to provide the requested information you may be deemed unsuccessful.
 1.1.10- VAT Registration Number
 Scoring and Weighting Critieria - If you fail to provide the requested information you may be deemed unsuccessful.
 1.1.11- Name of immediate parent company
 Scoring and Weighting Critieria - If you fail to provide the requested information you may be deemed unsuccessful.
 1.1.12- Name of ultimate parent company
 Scoring and Weighting Critieria - If you fail to provide the requested information you may be deemed unsuccessful.
 1.1.13- Type of organisation
 Scoring and Weighting Critieria - If you fail to provide the requested information you may be deemed unsuccessful.
 Options:
 1. (i) a public limited company.
 2. (ii) a limited company.
 3. (iii) a limited liability partnership.
 4. (iv) other partnership.
 5. (v) sole trader.
 6. (vi) other (please specify).

 1.1.14- If other, please specify.
 Scoring and Weighting Critieria - If you fail to provide the requested information you may be deemed unsuccessful.

**1.2- Contact Details**
 1.2.1- Name
 Scoring and Weighting Critieria - If you fail to provide the requested information you may be deemed unsuccessful.
 1.2.2- Address Line 1
 Scoring and Weighting Critieria - If you fail to provide the requested information you may be deemed unsuccessful.
 1.2.3- Address Line 2
 Scoring and Weighting Critieria - If you fail to provide the requested information you may be deemed unsuccessful.
 1.2.4- Address Line 3
 Scoring and Weighting Critieria - If you fail to provide the requested information you may be deemed unsuccessful.
 1.2.5- Town
 Scoring and Weighting Critieria - If you fail to provide the requested information you may be deemed unsuccessful.
 1.2.6- County
 Scoring and Weighting Critieria - If you fail to provide the requested information you may be deemed unsuccessful.
 1.2.7- Post Code
 Scoring and Weighting Critieria - If you fail to provide the requested information you may be deemed unsuccessful.
 1.2.8- Country
 Scoring and Weighting Critieria - If you fail to provide the requested information you may be deemed unsuccessful.
 1.2.9- Telephone Number
 Scoring and Weighting Critieria - If you fail to provide the requested information you may be deemed unsuccessful.
 1.2.10- Mobile Number
 Scoring and Weighting Critieria - If you fail to provide the requested information you may be deemed unsuccessful.
 1.2.11- Email
 Scoring and Weighting Critieria - If you fail to provide the requested information you may be deemed unsuccessful.

 **1.3- Consortia and Sub-Contracting**

 1.3.1- Please confirm the following:
 Scoring and Weighting Critieria - If you fail to provide the requested information you may be deemed unsuccessful.
 Options:
 1. a) Your organisation is bidding to provide the services required itself.
 2. b) Your organisation is bidding in the role of Prime Contractor and intends to use third parties to provide some services.
 3. c) The Potential Provider is a consortium.

 1.3.2- If your answer is (b) or (c) please indicate by confirming the relevant company/organisation name, the composition of the supply chain, indicating which member of the supply chain (which may include the Potential Provider solely or together with other providers) will be responsible for the elements of the requirement.
 Scoring and Weighting Critieria - If you fail to provide the requested information you may be deemed unsuccessful.

 **1.4- For completion by non-UK businesses only**

1.4.1- Registration with professional body - Is your business registered with the appropriate trade or professional register(s) in the EU member state where it is established (as set out in Schedule 3 of the DSPCR) under the conditions laid down by that member state).
 Scoring and Weighting Critieria - If you fail to provide the requested information you may be deemed unsuccessful.

 1.4.2- If “yes”, please provide a copy of the certificate of registration or similar record.
 Scoring and Weighting Critieria - If you fail to provide the requested information you may be deemed unsuccessful.

 1.4.3- Is it a legal requirement in the State where you are established for you to be licensed or a member of a relevant organisation in order to provide the requirement in this procurement?
 Scoring and Weighting Critieria - If you fail to provide the requested information you may be deemed unsuccessful.

 1.4.4- If yes, please provide details of what is required and confirm that you have complied with this.
 Scoring and Weighting Critieria - If you fail to provide the requested information or are non-compliant with the above legal requirement you may be deemed unsuccessful.

**2. Part 1: Form B - Grounds for Mandatory Rejection**

 **2.1- Please state 'Yes' or 'No' to each question.**

 2.1.1- a) Conspiracy within the meaning of section 1 or section 1A of the Criminal Law Act 1977 or article 9 or 9A of the Criminal Attempts and Conspiracy (Northern Ireland) Order 1983, or in Scotland the Offence of conspiracy, where that conspiracy relates to participation in a criminal organisation as defined in Article 2 of Council Framework Decision 2008/841/JHA.

Scoring and Weighting Critieria - IMPORTANT NOTICE: If the procurement is regulated the Authority may be required by Regulation 23 of the DSPCR to exclude you from participating in this procurement. And the Authority operates similar standards for its procurements not subject to the procurement regulations. If you answer “Yes”, please set out (in a separate Annex) full details of the relevant conviction and any remedial action taken, including any compensation paid, steps taken by you to aid the investigation of the matter, measures that you have taken to prevent further offences or misconduct. If you answer "No", but wish to provide any information relevant to this question, please provide the information in a separate Annex and make it clear that it relates to this question. All questions contained within Part 1 Form B are PASS/FAIL. If you fail any question within the Part 1 Form B, you will automatically be deemed unsuccessful.

 2.1.2- b) Involvement in serious organised crime or directing serious organised crime within the meaning of section 28 or 30 of the Criminal Justice and Licensing (Scotland) Act 2010.

Scoring and Weighting Critieria - IMPORTANT NOTICE: If the procurement is regulated the Authority may be required by Regulation 23 of the DSPCR to exclude you from participating in this procurement. And the Authority operates similar standards for its procurements not subject to the procurement regulations. If you answer “Yes”, please set out (in a separate Annex) full details of the relevant conviction and any remedial action taken, including any compensation paid, steps taken by you to aid the investigation of the matter, measures that you have taken to prevent further offences or misconduct. If you answer "No", but wish to provide any information relevant to this question, please provide the information in a separate Annex and make it clear that it relates to this question. All questions contained within Part 1 Form B are PASS/FAIL. If you fail any question within the Part 1 Form B, you will automatically be deemed unsuccessful.

2.1.3- c) Corruption within the meaning of section 1 of the Public Bodies Corrupt Practices Act 1889 or section 1 of the Prevention of Corruption Act 1906\*.
 Scoring and Weighting Critieria - IMPORTANT NOTICE: If the procurement is regulated the Authority may be required by Regulation 23 of the DSPCR to exclude you from participating in this procurement. And the Authority operates similar standards for its procurements not subject to the procurement regulations. If you answer “Yes”, please set out (in a separate Annex) full details of the relevant conviction and any remedial action taken, including any compensation paid, steps taken by you to aid the investigation of the matter, measures that you have taken to prevent further offences or misconduct. If you answer "No", but wish to provide any information relevant to this question, please provide the information in a separate Annex and make it clear that it relates to this question. All questions contained within Part 1 Form B are PASS/FAIL. If you fail any question within the Part 1 Form B, you will automatically be deemed unsuccessful.

2.1.4- d) The offence of bribery.
 Scoring and Weighting Critieria - IMPORTANT NOTICE: If the procurement is regulated the Authority may be required by Regulation 23 of the DSPCR to exclude you from participating in this procurement. And the Authority operates similar standards for its procurements not subject to the procurement regulations. If you answer “Yes”, please set out (in a separate Annex) full details of the relevant conviction and any remedial action taken, including any compensation paid, steps taken by you to aid the investigation of the matter, measures that you have taken to prevent further offences or misconduct. If you answer "No", but wish to provide any information relevant to this question, please provide the information in a separate Annex and make it clear that it relates to this question. All questions contained within Part 1 Form B are PASS/FAIL. If you fail any question within the Part 1 Form B, you will automatically be deemed unsuccessful.

2.1.5- e) Bribery within the meaning of section 1, 2 or 6 of the Bribery Act 2010.
 Scoring and Weighting Critieria - IMPORTANT NOTICE: If the procurement is regulated the Authority may be required by Regulation 23 of the DSPCR to exclude you from participating in this procurement. And the Authority operates similar standards for its procurements not subject to the procurement regulations. If you answer “Yes”, please set out (in a separate Annex) full details of the relevant conviction and any remedial action taken, including any compensation paid, steps taken by you to aid the investigation of the matter, measures that you have taken to prevent further offences or misconduct. If you answer "No", but wish to provide any information relevant to this question, please provide the information in a separate Annex and make it clear that it relates to this question. All questions contained within Part 1 Form B are PASS/FAIL. If you fail any question within the Part 1 Form B, you will automatically be deemed unsuccessful.

2.1.6- f) Bribery or corruption within the meaning of section 68 and 69 of the Criminal Justice (Scotland) Act 2003.
 Scoring and Weighting Critieria - IMPORTANT NOTICE: If the procurement is regulated the Authority may be required by Regulation 23 of the DSPCR to exclude you from participating in this procurement. And the Authority operates similar standards for its procurements not subject to the procurement regulations. If you answer “Yes”, please set out (in a separate Annex) full details of the relevant conviction and any remedial action taken, including any compensation paid, steps taken by you to aid the investigation of the matter, measures that you have taken to prevent further offences or misconduct. If you answer "No", but wish to provide any information relevant to this question, please provide the information in a separate Annex and make it clear that it relates to this question. All questions contained within Part 1 Form B are PASS/FAIL. If you fail any question within the Part 1 Form B, you will automatically be deemed unsuccessful.

2.1.7- g) Fraud, where the offence relates to fraud affecting the financial interests of the European Communities as defined by Article 1 of the Convention relating to the protection of the financial interests of the European Union\*, within the meaning of:(i) the offence of cheating the Revenue;(ii) the offence of conspiracy to defraud;(iii) fraud or theft within the meaning of the Theft Act 1968\* the Theft Act (Northern Ireland) 1969\*, the Theft Act 1978\* or the Theft (Northern Ireland) Order 1978\*;(iv) fraud within the meaning of section 2, 3 or 4 of the Fraud Act 2006;(v) in Scotland, the offence of fraud;(vi) in Scotland, the offence of theft;(vii) fraudulent trading within the meaning of section 458 of the Companies Act 1985, article 451 of the Companies Act (Northern Ireland) Order 1986 or section 993 of the Companies Act 2006;(viii) fraudulent evasion within the meaning of section 170 of the Customs and Excise Management Act 1979 or section 72 of the Value Added Tax Act 1994\*;(ix) an offence in connection with taxation in the European Union within the meaning of section 71 of the Criminal Justice Act 1993;(x) destroying, defacing or concealing of documents or procuring the execution of a valuable security within the meaning of section 20 of the Theft Act 1968\* or section 19 of the Theft Act (Northern Ireland) 1969\* or making, adapting, supplying or offering to supply articles for use in frauds within the meaning of section 7 of the Fraud Act 2006;(xi) in Scotland the offence of uttering; or(xii) in Scotland, the criminal offence of attempting to pervert the course of justice.

Scoring and Weighting Critieria - IMPORTANT NOTICE: If the procurement is regulated the Authority may be required by Regulation 23 of the DSPCR to exclude you from participating in this procurement. And the Authority operates similar standards for its procurements not subject to the procurement regulations. If you answer “Yes”, please set out (in a separate Annex) full details of the relevant conviction and any remedial action taken, including any compensation paid, steps taken by you to aid the investigation of the matter, measures that you have taken to prevent further offences or misconduct. If you answer "No", but wish to provide any information relevant to this question, please provide the information in a separate Annex and make it clear that it relates to this question. All questions contained within Part 1 Form B are PASS/FAIL. If you fail any question within the Part 1 Form B, you will automatically be deemed unsuccessful.

 2.1.8- h) Money laundering within the meaning of section 93A, 93B, or 93C of the Criminal Justice Act 1988, section 45, 46 or 47 of the Proceeds of Crime (Northern Ireland) Order 1996 or the Money Laundering Regulations 2003 or money laundering or terrorist financing within the meaning of the Money Laundering Regulations 2007\*.

Scoring and Weighting Critieria - IMPORTANT NOTICE: If the procurement is regulated the Authority may be required by Regulation 23 of the DSPCR to exclude you from participating in this procurement. And the Authority operates similar standards for its procurements not subject to the procurement regulations. If you answer “Yes”, please set out (in a separate Annex) full details of the relevant conviction and any remedial action taken, including any compensation paid, steps taken by you to aid the investigation of the matter, measures that you have taken to prevent further offences or misconduct. If you answer "No", but wish to provide any information relevant to this question, please provide the information in a separate Annex and make it clear that it relates to this question. All questions contained within Part 1 Form B are PASS/FAIL. If you fail any question within the Part 1 Form B, you will automatically be deemed unsuccessful.

2.1.9- i) Terrorist offences or offences linked to terrorist activities, as defined in Articles 1 and 3 of Framework Decision 2002/475/JHA\*.
 Scoring and Weighting Critieria - IMPORTANT NOTICE: If the procurement is regulated the Authority may be required by Regulation 23 of the DSPCR to exclude you from participating in this procurement. And the Authority operates similar standards for its procurements not subject to the procurement regulations. If you answer “Yes”, please set out (in a separate Annex) full details of the relevant conviction and any remedial action taken, including any compensation paid, steps taken by you to aid the investigation of the matter, measures that you have taken to prevent further offences or misconduct. If you answer "No", but wish to provide any information relevant to this question, please provide the information in a separate Annex and make it clear that it relates to this question. All questions contained within Part 1 Form B are PASS/FAIL. If you fail any question within the Part 1 Form B, you will automatically be deemed unsuccessful.

2.1.10- j) An offence in connection with proceeds of drug trafficking within the meaning of section 49, 50 or 51 of the Drug Trafficking Act 1994.
 Scoring and Weighting Critieria - IMPORTANT NOTICE: If the procurement is regulated the Authority may be required by Regulation 23 of the DSPCR to exclude you from participating in this procurement. And the Authority operates similar standards for its procurements not subject to the procurement regulations. If you answer “Yes”, please set out (in a separate Annex) full details of the relevant conviction and any remedial action taken, including any compensation paid, steps taken by you to aid the investigation of the matter, measures that you have taken to prevent further offences or misconduct. If you answer "No", but wish to provide any information relevant to this question, please provide the information in a separate Annex and make it clear that it relates to this question. All questions contained within Part 1 Form B are PASS/FAIL. If you fail any question within the Part 1 Form B, you will automatically be deemed unsuccessful.

2.1.11- k) In Scotland, the offence of incitement to commit any of the crimes described in Regulation 23(1).
 Scoring and Weighting Critieria - IMPORTANT NOTICE: If the procurement is regulated the Authority may be required by Regulation 23 of the DSPCR to exclude you from participating in this procurement. And the Authority operates similar standards for its procurements not subject to the procurement regulations. If you answer “Yes”, please set out (in a separate Annex) full details of the relevant conviction and any remedial action taken, including any compensation paid, steps taken by you to aid the investigation of the matter, measures that you have taken to prevent further offences or misconduct. If you answer "No", but wish to provide any information relevant to this question, please provide the information in a separate Annex and make it clear that it relates to this question. All questions contained within Part 1 Form B are PASS/FAIL. If you fail any question within the Part 1 Form B, you will automatically be deemed unsuccessful.
 2.1.12- l) Any other offence within the meaning of Article 39(1) of the Defence and Security Procurement Directive 2009/81/EC as defined by the national law of any member State.
 Scoring and Weighting Critieria - IMPORTANT NOTICE: If the procurement is regulated the Authority may be required by Regulation 23 of the DSPCR to exclude you from participating in this procurement. And the Authority operates similar standards for its procurements not subject to the procurement regulations. If you answer “Yes”, please set out (in a separate Annex) full details of the relevant conviction and any remedial action taken, including any compensation paid, steps taken by you to aid the investigation of the matter, measures that you have taken to prevent further offences or misconduct. If you answer "No", but wish to provide any information relevant to this question, please provide the information in a separate Annex and make it clear that it relates to this question. All questions contained within Part 1 Form B are PASS/FAIL. If you fail any question within the Part 1 Form B, you will automatically be deemed unsuccessful.

**3. Part 1: Form C - Grounds for discretionary rejection**

**3.1- Please state 'Yes' or 'No' to each question.**

 3.1.1- a) Being an individual,is a person in respect of whom a debt relief order has been made or is bankrupt or has had a receiving order or administration order or bankruptcy restrictions order or debt relief restrictions order made against him or has made any composition or arrangement with or for the benefit of creditors or has made any conveyance or assignment for the benefit of creditors or appears unable to pay or to have no reasonable prospect of being able to pay, a debt within the meaning of Section 268 of the Insolvency Act 1986, or Article 242 of the Insolvency (Northern Ireland) Order 1989, or in Scotland has granted a trust deed for creditors or become otherwise apparently insolvent, or is the subject of a petition presented for sequestration of his estate, or is the subject of any similar procedure under the law of any other State.

Scoring and Weighting Critieria - IMPORTANT NOTICE: The Authority is entitled to exclude you from participating in this procurement if any of the following apply but may decide to allow you to proceed further. If you cannot answer ‘no’ to every question it is possible that your application might not be accepted. In the event that any of the following do apply, please set out (in a separate Annex) full details of the relevant incident and any remedial action taken subsequently. The information provided will be taken into account by the Authority in considering whether or not you will be able to proceed any further in respect of this procurement exercise. Please state ‘Yes’ or ‘No’ to each question.All questions contained within Part 1 Form C are PASS/FAIL. If you fail any question within the Part 1 Form C, you will automatically be deemed unsuccessful.

3.1.2- b) Being a partnership constituted under Scots law, has granted a trust deed or become otherwise apparently insolvent, or is the subject of a petition presented for sequestration of its estate.
 Scoring and Weighting Critieria - IMPORTANT NOTICE: The Authority is entitled to exclude you from participating in this procurement if any of the following apply but may decide to allow you to proceed further. If you cannot answer ‘no’ to every question it is possible that your application might not be accepted. In the event that any of the following do apply, please set out (in a separate Annex) full details of the relevant incident and any remedial action taken subsequently. The information provided will be taken into account by the Authority in considering whether or not you will be able to proceed any further in respect of this procurement exercise. Please state ‘Yes’ or ‘No’ to each question.All questions contained within Part 1 Form C are PASS/FAIL. If you fail any question within the Part 1 Form C, you will automatically be deemed unsuccessful.

3.1.3- c) Being a company or any other entity within the meaning of section 255 of the Enterprise Act 2002 has passed a resolution or is the subject of an order by the court for the company’s winding up otherwise than for the purpose of bona fide reconstruction or amalgamation, or has had a receiver, manager or administrator on behalf of a creditor appointed in respect of the company’s business or any part of the company’s business or is the subject of similar procedures under the law of any other State?
 Scoring and Weighting Critieria - IMPORTANT NOTICE: The Authority is entitled to exclude you from participating in this procurement if any of the following apply but may decide to allow you to proceed further. If you cannot answer ‘no’ to every question it is possible that your application might not be accepted. In the event that any of the following do apply, please set out (in a separate Annex) full details of the relevant incident and any remedial action taken subsequently. The information provided will be taken into account by the Authority in considering whether or not you will be able to proceed any further in respect of this procurement exercise. Please state ‘Yes’ or ‘No’ to each question.All questions contained within Part 1 Form C are PASS/FAIL. If you fail any question within the Part 1 Form C, you will automatically be deemed unsuccessful.

**3.2- Please state ‘Yes’ or ‘No’ to each question**

 3.2.1- a) Been convicted of a criminal offence relating to the conduct of its business or profession, including, for example, any infringements of any national or foreign law on protecting security of information or the export of defence or security goods.
 Scoring and Weighting Critieria - IMPORTANT NOTICE: The Authority is entitled to exclude you from participating in this procurement if any of the following apply but may decide to allow you to proceed further. If you cannot answer ‘no’ to every question it is possible that your application might not be accepted. In the event that any of the following do apply, please set out (in a separate Annex) full details of the relevant incident and any remedial action taken subsequently. The information provided will be taken into account by the Authority in considering whether or not you will be able to proceed any further in respect of this procurement exercise. Please state ‘Yes’ or ‘No’ to each question.All questions contained within Part 1 Form C are PASS/FAIL. If you fail any question within the Part 1 Form C, you will automatically be deemed unsuccessful.
 3.2.2- b) Committed an act of grave misconduct in the course of its business or profession, including a breach of obligations regarding security of information or security of supply required by the contracting authority in accordance with Regulation 38 or 39 of the DSPCR during a previous contract.
 Scoring and Weighting Critieria - IMPORTANT NOTICE: The Authority is entitled to exclude you from participating in this procurement if any of the following apply but may decide to allow you to proceed further. If you cannot answer ‘no’ to every question it is possible that your application might not be accepted. In the event that any of the following do apply, please set out (in a separate Annex) full details of the relevant incident and any remedial action taken subsequently. The information provided will be taken into account by the Authority in considering whether or not you will be able to proceed any further in respect of this procurement exercise.

Please state ‘Yes’ or ‘No’ to each question.

All questions contained within Part 1 Form C are PASS/FAIL. If you fail any question within the Part 1 Form C, you will automatically be deemed unsuccessful.

3.2.3- c) Been told by a contracting authority, that the Potential Provider does not to possess the reliability necessary to exclude risks to the security of the United Kingdom\*.
 Scoring and Weighting Critieria - \* Please note that under the DSPCR the Authority may, on the basis of any evidence, including protected data sources, not select Potential Providers that do not to possess the reliability necessary to exclude risks to the security of the United Kingdom. The Authority operates similar standards for its procurements not subject to the procurement regulations. All questions contained within Part 1 Form C are PASS/FAIL. If you fail any question within the Part 1 Form C, you will automatically be deemed unsuccessful.IMPORTANT NOTICE: The Authority is entitled to exclude you from participating in this procurement if any of the following apply but may decide to allow you to proceed further. If you cannot answer ‘no’ to every question it is possible that your application might not be accepted. In the event that any of the following do apply, please set out (in a separate Annex) full details of the relevant incident and any remedial action taken subsequently. The information provided will be taken into account by the Authority in considering whether or not you will be able to proceed any further in respect of this procurement exercise. Please state ‘Yes’ or ‘No’ to each question. All questions contained within Part 1 Form C are PASS/FAIL. If you fail any question within the Part 1 Form C, you will automatically be deemed unsuccessful.
 3.2.4- d) Failed to fulfil obligations relating to the payment of social security contributions under the law of any part of the United Kingdom or of the member State in which it is established.
 Scoring and Weighting Critieria - IMPORTANT NOTICE: The Authority is entitled to exclude you from participating in this procurement if any of the following apply but may decide to allow you to proceed further. If you cannot answer ‘no’ to every question it is possible that your application might not be accepted. In the event that any of the following do apply, please set out (in a separate Annex) full details of the relevant incident and any remedial action taken subsequently. The information provided will be taken into account by the Authority in considering whether or not you will be able to proceed any further in respect of this procurement exercise. Please state ‘Yes’ or ‘No’ to each question.All questions contained within Part 1 Form C are PASS/FAIL. If you fail any question within the Part 1 Form C, you will automatically be deemed unsuccessful.
 3.2.5- e) Failed to fulfil obligations relating to the payment of taxes under the law of any part of the United Kingdom or of the member State in which it is established.
 Scoring and Weighting Critieria - IMPORTANT NOTICE: The Authority is entitled to exclude you from participating in this procurement if any of the following apply but may decide to allow you to proceed further. If you cannot answer ‘no’ to every question it is possible that your application might not be accepted. In the event that any of the following do apply, please set out (in a separate Annex) full details of the relevant incident and any remedial action taken subsequently. The information provided will be taken into account by the Authority in considering whether or not you will be able to proceed any further in respect of this procurement exercise. Please state ‘Yes’ or ‘No’ to each question.All questions contained within Part 1 Form C are PASS/FAIL. If you fail any question within the Part 1 Form C, you will automatically be deemed unsuccessful.
 3.2.6- f) Are you a relevant commercial organisation as defined by section 54 ("Transparency in supply chains etc.") of the Modern Slavery Act 2015 ("the Act")?
 Scoring and Weighting Critieria - IMPORTANT NOTICE: The Authority is entitled to exclude you from participating in this procurement if any of the following apply but may decide to allow you to proceed further. If you cannot answer ‘no’ to every question it is possible that your application might not be accepted. In the event that any of the following do apply, please set out (in a separate Annex) full details of the relevant incident and any remedial action taken subsequently. The information provided will be taken into account by the Authority in considering whether or not you will be able to proceed any further in respect of this procurement exercise. Please state ‘Yes’ or ‘No’ to each question.All questions contained within Part 1 Form C are PASS/FAIL. If you fail any question within the Part 1 Form C, you will automatically be deemed unsuccessful.
 3.2.7- g) If you have answered ’Yes’ to the above question 3.2.6 are you compliant with the annual reporting requirements contained within Section 54 of the Act 2015?
 Scoring and Weighting Critieria - IMPORTANT NOTICE: The Authority is entitled to exclude you from participating in this procurement if any of the following apply but may decide to allow you to proceed further. If you cannot answer ‘no’ to every question it is possible that your application might not be accepted. In the event that any of the following do apply, please set out (in a separate Annex) full details of the relevant incident and any remedial action taken subsequently. The information provided will be taken into account by the Authority in considering whether or not you will be able to proceed any further in respect of this procurement exercise. Please state ‘Yes’ or ‘No’ to each question.All questions contained within Part 1 Form C are PASS/FAIL. If you fail any question within the Part 1 Form C, you will automatically be deemed unsuccessful.
 3.2.8- h) If you have answered ‘Yes’ to the above question 3.2.7 please provide the relevant url OR if you have answered ‘No’ please provide an explanation
 Scoring and Weighting Critieria - IMPORTANT NOTICE: The Authority is entitled to exclude you from participating in this procurement if any of the following apply but may decide to allow you to proceed further. If you cannot answer ‘no’ to every question it is possible that your application might not be accepted. In the event that any of the following do apply, please set out (in a separate Annex) full details of the relevant incident and any remedial action taken subsequently. The information provided will be taken into account by the Authority in considering whether or not you will be able to proceed any further in respect of this procurement exercise. Please state ‘Yes’ or ‘No’ to each question.All questions contained within Part 1 Form C are PASS/FAIL. If you fail any question within the Part 1 Form C, you will automatically be deemed unsuccessful.

**4. PART 1: FORM D - Economic and Financial Standing**

 **4.1- Financial Information**

 4.1.1- What was your overall turnover in each of the last two financial years?
 Scoring and Weighting Critieria - Please enter the information in the following format for each year required: £………… for year ended -- /--/----

A financial assessment that is proportionate to the proposed contract will be undertaken on the supplier’s financial status. An overall pass / fail judgement will be made after considering areas such as turnover, profit, net assets, liquidity, gearing and capacity. This assessment will include the Parent company, where applicable. An independent financial assessment obtained from a reputable credit rating organisation may be utilised as part of this process.

**4.2- Please provide the information indicated below**

 4.2.1- A copy of your audited accounts for the most recent two years or for the period that is available if trading for less than two years.
 Scoring and Weighting Critieria - A financial assessment that is proportionate to the proposed contract will be undertaken on the supplier’s financial status. An overall pass / fail judgement will be made after considering areas such as turnover, profit, net assets, liquidity, gearing and capacity. This assessment will include the Parent company, where applicable. An independent financial assessment obtained from a reputable credit rating organisation may be utilised as part of this process.
 4.2.2- A statement of your turnover, profit & loss account and cash flow for the most recent year of trading.
 Scoring and Weighting Critieria - A financial assessment that is proportionate to the proposed contract will be undertaken on the supplier’s financial status. An overall pass / fail judgement will be made after considering areas such as turnover, profit, net assets, liquidity, gearing and capacity. This assessment will include the Parent company, where applicable. An independent financial assessment obtained from a reputable credit rating organisation may be utilised as part of this process.
 4.2.3- A statement of your cash flow forecast for the current year and a bank letter outlining the current cash and credit position.
 Scoring and Weighting Critieria - A financial assessment that is proportionate to the proposed contract will be undertaken on the supplier’s financial status. An overall pass / fail judgement will be made after considering areas such as turnover, profit, net assets, liquidity, gearing and capacity. This assessment will include the Parent company, where applicable. An independent financial assessment obtained from a reputable credit rating organisation may be utilised as part of this process.
 4.2.4- Alternative means of demonstrating financial status if trading for less than a year.
 Scoring and Weighting Critieria - A financial assessment that is proportionate to the proposed contract will be undertaken on the supplier’s financial status. An overall pass / fail judgement will be made after considering areas such as turnover, profit, net assets, liquidity, gearing and capacity. This assessment will include the Parent company, where applicable. An independent financial assessment obtained from a reputable credit rating organisation may be utilised as part of this process.

 **4.3- Insurance**
 4.3.1- Employer’s liability insurance is a legal requirement (except for businesses employing only the owner / close family members) and this must be at least £5 million. Please confirm that you have this in place.
 Scoring and Weighting Critieria - If you do not meet this legal requirement you will be deemed unsuccessful.

**5. PART 1: FORM E - Technical and Professional Ability**

**5.1- Experience and Contract Examples**

 5.1.1- Customer Organisation (name)
 Scoring and Weighting Critieria - the response will be marked as an overall score to the example at 5.1.8 and any further examples.
 5.1.2- Contact Name
 Scoring and Weighting Critieria - the response will be marked as an overall score to the example at 5.1.8 and any further examples.
 5.1.3- Contact Telephone Number
 Scoring and Weighting Critieria - the response will be marked as an overall score to the example at 5.1.8 and any further examples.
 5.1.4- Contact Email Address
 Scoring and Weighting Critieria - the response will be marked as an overall score to the example at 5.1.8 and any further examples.
 5.1.5- Contract Start Date
 Scoring and Weighting Critieria - the response will be marked as an overall score to the example at 5.1.8 and any further examples.
 5.1.6- Contract Completion Date
 Scoring and Weighting Critieria - the response will be marked as an overall score to the example at 5.1.8 and any further examples.
 5.1.7- Contract Value
 Scoring and Weighting Critieria - the response will be marked as an overall score to the example at 5.1.8 and any further examples.
 5.1.8- Brief description of contract (max 150 words) including evidence as to your technical capability in this market.
 Scoring and Weighting Critieria - Section 5.1 (and 5.2 where applicable) will be assessed and an overall score applied as follows: 0 – No Answer - No evidence of past experience demonstrating an ability to perform contracts that are technically or professionally comparable to the requirement.1 – Poor - Evidence of past experience demonstrates a limited ability to perform contracts (i.e. failure to meet time, cost or performance parameters) that are technically or professionally comparable to the requirement. Proposed but untried mitigation to prevent re-occurrence of problems.2 – Satisfactory - Evidence of past experience demonstrates a limited ability to perform contracts (i.e. failure to meet time, cost or performance parameters) that are technically or professionally comparable to the requirement. Evidence provided why this was not the fault of the contractor or of proven mitigation to prevent re-occurrence of problems.3 – Good - Evidence of past experience demonstrates an ability to perform contracts effectively (i.e. achieving time, cost or performance parameters) that are technically or professionally comparable to the requirement.4 – Very good - Evidence of past experience demonstrates an ability to perform effectively contracts (i.e. achieving time, cost or performance parameters) that are technically or professionally comparable to the requirement and at least of similar financial value.5 – Excellent - Evidence of past experience demonstrates an exceptional ability to perform contracts (i.e. surpassing time, cost or performance parameters) that are technically or professionally comparable to the requirement and at least of similar financial value.

**5.2- Experience and Contract Examples**

 5.2.1- If you cannot provide at least one example, please briefly explain why (100 words max)
 Scoring and Weighting Critieria - Section 5.1 (and 5.2 where applicable) will be assessed and an overall score applied as follows: 0 – No Answer - No evidence of past experience demonstrating an ability to perform contracts that are technically or professionally comparable to the requirement.1 – Poor - Evidence of past experience demonstrates a limited ability to perform contracts (i.e. failure to meet time, cost or performance parameters) that are technically or professionally comparable to the requirement. Proposed but untried mitigation to prevent re-occurrence of problems.2 – Satisfactory - Evidence of past experience demonstrates a limited ability to perform contracts (i.e. failure to meet time, cost or performance parameters) that are technically or professionally comparable to the requirement. Evidence provided why this was not the fault of the contractor or of proven mitigation to prevent re-occurrence of problems.3 – Good - Evidence of past experience demonstrates an ability to perform contracts effectively (i.e. achieving time, cost or performance parameters) that are technically or professionally comparable to the requirement.4 – Very good - Evidence of past experience demonstrates an ability to perform effectively contracts (i.e. achieving time, cost or performance parameters) that are technically or professionally comparable to the requirement and at least of similar financial value.5 – Excellent - Evidence of past experience demonstrates an exceptional ability to perform contracts (i.e. surpassing time, cost or performance parameters) that are technically or professionally comparable to the requirement and at least of similar financial value.

 **5.3- Electronic Trading**

 5.3.1- Do you possess the technical equipment and know-how to conduct electronic trading with the Authority by being already connected to the CP&F system?
 Scoring and Weighting Critieria - PASS/FAIL. The use of CP&F is a mandatory requirement for this Contract, the Authority must be assured that you have the technical ability to trade electronically and connect to the CP&F system. If this assurance is not provided you will be deemed unsuccessful.
 5.3.2- If you answered “No” to the above question, please confirm that you possess the technical ability to take all necessary measures to connect to the CP&F system if the Authority decides to award the Contract to you?
 Scoring and Weighting Critieria - PASS/FAIL. The use of CP&F is a mandatory requirement for this Contract, the Authority must be assured that you have the technical ability to trade electronically and connect to the CP&F system. If this assurance is not provided you will be deemed unsuccessful.

**5.4- Mandatory Selection Criterion for the Government’s Cyber Essentials Scheme**

 5.4.1- Your organisation currently has a current and valid Cyber Essentials certificate, which has been awarded by one of the government approved Cyber Essentials accreditation bodies within the last 12 months
 Scoring and Weighting Critieria - PASS/FAIL. You must have a Cyber Essentials certificate by the contract start date. And flow down this mandatory selection criterion to any part of the supply chain that falls within its scope.
 5.4.2- Your organisation does not currently have a current and valid Cyber Essentials certificate which has been awarded by one of the government approved Cyber Essentials accreditation bodies BUT you are working towards gaining it, and will be in a position to confirm that you have been awarded a current and valid Cyber Essentials certificate by one of the government approved accreditation bodies by the Commencement Date of the Contract.
 Scoring and Weighting Critieria - PASS/FAIL. You must have a Cyber Essentials certificate by the contract start date. And flow down this mandatory selection criterion to any part of the supply chain that falls within its scope.
 5.4.3- Your organisation does not have a current and valid Cyber Essentials certificate which has been awarded by one of the government approved Cyber Essentials accreditation bodies, but you can demonstrate (or will be able to demonstrate by the Commencement Date of the Contract) that your organisation meets the technical requirements prescribed by the Cyber Essentials Scheme, as detailed in the following link: https://www.cyberessentials.ncsc.gov.uk/ and that you can provide evidence of verification by a technically competent and independent third party (which has taken place within the last 12 months) that your organisation demonstrates current compliance with Cyber Essentials technical requirements.
 Scoring and Weighting Critieria - PASS/FAIL. You must have a Cyber Essentials certificate by the contract start date. And flow down this mandatory selection criterion to any part of the supply chain that falls within its scope.
 5.4.4- Please confirm you are working with your proposed supply chain to ensure where appropriate that they either have a Cyber Essentials certificate, are working towards obtaining one or that they can demonstrate and provide evidence that they have the technical requirements prescribed by the Cyber Essentials Scheme as detailed in the link above, and that you will have this in place by the Commencement Date of each of your supplier Contracts. (Answer ‘No’ if this does not apply, i.e. there is no supply chain).
 Scoring and Weighting Critieria - PASS/FAIL. You must have a Cyber Essentials certificate by the contract start date. And flow down this mandatory selection criterion to any part of the supply chain that falls within its scope.
 5.4.5- If you have any comments you wish to offer in support of your answers, for example if you want to explain why not every member of your supply chain holds the appropriate level of certification, you can provide them here. The Authority may, at its discretion, consider your comments when determining whether it will pass or fail your answers. Note: You are not obliged to provide any comments; the option to provide them is to allow you to offer the rationale for your answers where you feel it necessary to do so.
 Scoring and Weighting Critieria - PASS/FAIL. You must have a Cyber Essentials certificate by the contract start date. And flow down this mandatory selection criterion to any part of the supply chain that falls within its scope.

**6. PART 2: FORM F: Project Questions**

 **6.1- Additional Questions for Technical or Professional Capability**

 6.1.1- Please provide details of the technicians or technical services available to the Potential Provider to perform the contract, particularly those involved with quality control, whether or not they are independent of the Potential Provider.
 Scoring and Weighting Critieria - Statement of technicians and technical services available to the Potential Provider
 6.1.2- Please provide details of the Potential Provider’s available technical facilities, and study and research facilities available to perform the contract.
 Scoring and Weighting Critieria - Statement of available technical facilities, and study and research facilities
 6.1.3- Please provide details of the Potential Provider’s measures for ensuring quality in relation to the goods to be sold or hired or the services provided under the contract.
 Scoring and Weighting Critieria - Details of the Potential Provider’s measures to ensure quality such as any recognised quality management certification or quality management systems. If the Potential Provider does not have quality certification or a quality management system, please explain why.
 6.1.4- If available, upload a Certificate of Satisfactory Completion (works) or Certificate of completion from a customer confirming that the supplies or services were satisfactorily delivered to the correct quality standard.
 6.1.5- The standards and technical specifications (within the meaning of DSPCR regulation 12(1)) required by the Authority are
 6.1.6- If available, please upload a Certification by official quality control institutes or agencies of recognised competence at testing that the goods to be purchased or hired under the contract (for supplies) conform to standards and technical specifications (within the meaning of DSPCR regulation 12(1)) identified by the Authority above
 6.1.7- Please provide details of the Potential Provider’s, tools, material, technical equipment, know-how and sources of supply available to perform the contract.
 Scoring and Weighting Critieria - Statement of available tools, material, technical equipment, know-how and sources of supply within the EU.
 6.1.8- If the requirement is to provide services, works and services or services covering siting and installation operations as part of a supply contract, please provide details of the educational and professional qualifications of either the Potential Provider (if an individual), or the Potential Provider’s managerial staff, or the one or more persons responsible for providing the services.
 Scoring and Weighting Critieria - Provide the following information: the potential provider, the potential provider's managerial staff (if any) and one or more persons who would be responsible for providing the services or carrying out the works.
 6.1.9- Please provide details of the Potential Provider’s technical ability to perform the contract, including details of skills, efficiency, experience and reliability relevant to the contract.

 **6.2- Health & Safety**

 6.2.1- Please self-certify that your organisation has a Health and Safety Policy that complies with current legislative requirement
 6.2.2- Has your organisation or any of its Directors or Executive Officers been in receipt of enforcement/remedial orders in relation to the Health and Safety Executive (or equivalent body) in the last 3 years
 6.2.3- If you use sub-contractors, for all key sub-contractors (including sub-contractors that deliver any steel that will be used in performing the contract), then:(i) do you have the processes in place to check whether any of the circumstances outlined at 6.3.1 and 6.3.2 apply to these other organisations; and (ii) are you able to confirm the subcontractors are compliant with the relevant health and safety and employment legislation that applies to their work under the subcontract.
 6.2.4- If you have any comments you wish to offer in support of your answers to Question 6.3.3, for example if you want to explain why you cannot confirm every member of your supply chain is compliant with the approrpriate legislation, you can provide them here. The Authority may, at its discretion, consider your comments when determining whether it will pass or fail your answers. Note: You are not obliged to provide any comments; the option to provide them is to allow you to offer the rationale for your answers where you feel it necessary to do so.

 **6.3- Question 1. Experience and Contract Examples**

 6.3.1- Please provide details of up to three contracts from either the public or private sector, that can be relevant to the Authority's requirement. Contracts for the supply of goods and services should have been performed during the past three years. Works contracts may be from the past five years.Within your answer you should evidence your knowledge and/or experience of:a) Remote Cabins (or similar infrastructure) b) CPNI Security Requirements c) Procurement and In-Service Support Contractsd) Installing Information & Communication Technology Infrastructure in line with UK Electrical Installation standards and EMC/Tempest Requirements. e) Fulfilling time, cost or performance parameters against contracts.CPNI means Centre for Protection National Infrastructure. EMC means Electromagnetic Compatibility.When using project examples, it is preferable to provide details of the customer; the contract value; the start and end date of the contract; the context of the project. However, if this is not possible due to classification, then a suitable reference and/or point of contact should be provided. The Authority will be marking exclusively on the information provided by the Respondent; the Authority will not take into consideration any known experience of previous dealings with the Respondent’s company.
 Scoring and Weighting Critieria - Question / Scoring type: DemonstrationDemonstration scoring:5 --- The response clearly demonstrates:• A breadth of expertise and experience in all topic areas.4 --- The response clearly demonstrates:• A breadth of expertise and experience in at least three (3) of the five (5) topic areas.• Some expertise and experience in the remaining two (2) topic areas.3 --- The response demonstrates: • Some expertise and experience in all topic areas2 --- The response demonstrates:• Some expertise and experience in at least three (3), but not all of the five (5) topic areas.1 --- The response demonstrates:• A limited level of expertise and experience in the topic areas answered.0 … Question not answered.Respondents must achieve a cumulative minimum score of 15 or greater for the Demonstration and Confidence questions. Respondents that do not meet this criterion will be excluded from the tendering stage.Document Upload limit: 6 sides of A4 max. Plus 2 sides of A4 max for supporting evidence including illustrations /diagrams (if needed).All text shall be in Arial Size 12, all header / footer margins 15mm and single line spacing shall be used. Any text beyond the page limit will not contribute towards the Respondent’s mark.
 **6.4- Question 2. Security Compliance**

 6.4.1- Evidence you currently or will by ITT: Have the appropriate security cleared individuals to undertake the contracts requirements. The Authority’s expectations are that for all design, procurement and installation activities the contractor’s individuals shall hold a minimum of Baseline Personnel Security Standard. All onsite regular maintenance activities will be conducted by UK Security Cleared Individuals. (ITT means Invitation To Tender.)
 Scoring and Weighting Critieria - Question / Scoring type: Compliance.Compliance scoring:Pass --- The Respondent successfully showed evidence of compliance to the requirement.Fail --- The Respondent failed to show evidence of compliance to the requirement.Respondents that score a Fail will be excluded from the tendering stage.Document Upload Limit: 4 sides of A4 max. Plus 2 sides of A4 max for supporting evidence including illustrations / diagrams (if needed).
 **6.5- Question 3. Security of Equipment Room**

 6.5.1- The Potential Provider must provide evidence of where it has previously designed and delivered within UK Government CPNI guidance (or equivalent to their nation’s government’s standard) or provide suitable evidence of the understanding and accreditation route in preparation for ITT. CPNI means Centre for Protection National Infrastructure. ITT means Invitation To Tender.When using project examples, it is preferable to provide details of the customer; the contract value; the start and end date of the contract; the context of the project. However, if this is not possible due to classification, then a suitable reference and/or point of contact should be provided. The Authority will be marking exclusively on the information provided by the Respondent; the Authority will not take into consideration any known experience of previous dealings with the Respondent’s company.
 Scoring and Weighting Critieria - Question / Scoring type: Confidence.Scoring Question Criteria.5 - Excellent ---------------The Potential Provider has CPNI Accreditation and has three previous examples of expertise of delivering CPNI requirements. 3 – Good Confidence ---- The potential Provider can provide evidence that they can gain CPNI accreditation by ITT and / or hold equivalent to their nation’s government’s standard.0 – Sufficient Concern -- The potential Provider is unable to provide sufficient evidence that they can gain CPNI accreditation by ITT and / or hold equivalent to their nation’s government’s standard.ITT means Invitation To Tender. CPNI means Centre for Protection National Infrastructure.For the avoidance doubt of respondents shall be scored as above, either 0 or 3 or 5. Respondents that score a 0 will be excluded from the tendering stage.Respondents must achieve a cumulative minimum score of 15 or greater for the Demonstration and Confidence questions. Respondents that do not meet this criterion will be excluded from the tendering stage.Document Upload Limit: 4 sides of A4 max. Plus 2 sides of A4 max for supporting evidence including illustrations / diagrams (if needed).All text shall be in Arial Size 12, all header / footer margins 15mm and single line spacing shall be used. Any text beyond the page limit will not contribute towards the Respondent’s mark.
 **6.6- Question 4. Project and Risk Management**

6.6.1- The Project shall see the Contractor providing Project Management technical and soft skills to deliver the project to time and cost. Provide details and three (3) project examples, undertaken within the last five (5) years, that evidences your successful delivery of a project with emphasis on project risk management.Within your answer you should evidence your knowledge and/or experience of:a) The project management processes within projects;b) Reporting project performance;c) Resolving issues of conflict;d) Proactive risk management, including mitigating and/or rectifying impacted risks;e) Planning and scheduling a project to ensure success;When using project examples, it is preferable to provide details of the customer; the contract value; the start and end date of the contract; the context of the project. However, if this is not possible due to classification, then a suitable reference and/or point of contact should be provided. The Authority will be marking exclusively on the information provided by the Respondent; the Authority will not take into consideration any known experience of previous dealings with the Respondent’s company.
 Scoring and Weighting Critieria - Question / Scoring type: Demonstration.Demonstration scoring:5 --- The response clearly demonstrates:• A breadth of expertise and experience in all topic areas.4 --- The response clearly demonstrates:• A breadth of expertise and experience in at least three (3) of the five (5) topic areas.• Some expertise and experience in the remaining two (2) topic areas.3 --- The response demonstrates: • Some expertise and experience in all topic areas.2 --- The response demonstrates:• Some expertise and experience in at least three (3), but not all of the five (5) topic areas.1 --- The response demonstrates:• A limited level of expertise and experience in the topic areas answered.0 --- Question not answered.Respondents must achieve a cumulative minimum score of 15 or greater for the Demonstration and Confidence questions. Respondents that do not meet this criterion will be excluded from the tendering stage.Document Upload Limit: 4 sides of A4 max. Plus 2 sides of A4 max for supporting evidence including illustrations / diagrams (if needed).All text shall be in Arial Size 12, all header / footer margins 15mm and single line spacing shall be used. Any text beyond the page limit will not contribute towards the Respondent’s mark.
 **6.7- Question 5. Support and Maintenance**

6.7.1- The potential provider shall give evidence of previous experience in providing support and maintenance to structures that are functionally comparable to the requirement. The examples shall demonstrate compliance with Def Stan 00-600: ‘Integrated Logistic Support - Requirements for MOD Projects’ or a suitable alternative. (DEF STAN means Defence Standard. MOD means Ministry of Defence.)The respondent should use examples of recent projects to exhibit their experience and/or evidence. Referenced projects should have been undertaken within the last five (5) years.To demonstrate breadth of expertise and experience, Respondents should use three (3) project examples throughout their answer.Within your answer you should evidence your knowledge and/or experience of:a) Examples of producing and implementing maintenance schedules and activities including 1st-4th Line Maintenance.b) Evidence of safe and secure transport between required locations in accordance with relevant legislation for the requirement. c) Evidence of a suitable Fault Reporting System including record of decisions to resolve faults. d) Evidence of provision of a suitable suite of technical documentation and the delivery of any annual updates required. e) Evidence of successful delivery of training for maintainers.When using project examples, it is preferable to provide details of the customer; the contract value; the start and end date of the contract; the context of the project. However, if this is not possible due to classification, then a suitable reference and/or point of contact should be provided. The Authority will be marking exclusively on the information provided by the Respondent; the Authority will not take into consideration any known experience of previous dealings with the Respondent’s company.
 Scoring and Weighting Critieria - Question / Scoring type: Demonstration.Demonstration scoring:5 --- The response clearly demonstrates:• A breadth of expertise and experience in all topic areas.4 --- The response clearly demonstrates:• A breadth of expertise and experience in at least three (3) of the five (5) topic areas.• Some expertise and experience in the remaining two (2) topic areas.3 --- The response demonstrates: • Some expertise and experience in all topic areas.2 --- The response demonstrates:• Some expertise and experience in at least three (3), but not all of the five (5) topic areas.1 --- The response demonstrates:• A limited level of expertise and experience in the topic areas answered.0 --- Question not answered.Respondents must achieve a cumulative minimum score of 15 or greater for the Demonstration and Confidence questions. Respondents that do not meet this criterion will be excluded from the tendering stage.Document Upload Limit: 6 sides of A4 max. Plus 2 sides of A4 max for supporting evidence including illustrations / diagrams (if needed).All text shall be in Arial Size 12, all header / footer margins 15mm and single line spacing shall be used. Any text beyond the page limit will not contribute towards the Respondent’s mark.
 **6.8- Question 6. Safety and Environmental Management**

6.8.1- Provide details and three (3) project examples, undertaken within the last five (5) years, that evidences you have successfully delivered conformance with safety and environmental regulations, standards and legislation, as well as customer-endorsed safety and environmental cases.Within your answer you should evidence your knowledge and/or experience of:a) Your use of a safety and environmental management system, processes and tools.b) The standards which safety and environmental management systems should comply to, and which (if any) your own employed system conforms to.c) Developing an endorsed safety and environmental case / certificate and conformance against safety regulations and standards.d) Hazard ID and Hazard Log management approaches.e) The ALARP or SFAIRP assessment approach.(ID means Identification. ALARP means As Long As Reasonably Practicable. SFAIRP means So Far As Is Reasonably Practicable.)When using project examples, it is preferable to provide details of the customer; the contract value; the start and end date of the contract; the context of the project. However, if this is not possible due to classification, then a suitable reference and/or point of contact should be provided. The Authority will be marking exclusively on the information provided by the Respondent; the Authority will not take into consideration any known experience of previous dealings with the Respondent’s company.
 Scoring and Weighting Critieria - Question / Scoring type: DemonstrationDemonstration scoring:5 --- The response clearly demonstrates:• A breadth of expertise and experience in all topic areas.4 --- The response clearly demonstrates:• A breadth of expertise and experience in at least three (3) of the five (5) topic areas.• Some expertise and experience in the remaining two (2) topic areas.3 --- The response demonstrates: • Some expertise and experience in all topic areas2 --- The response demonstrates:• Some expertise and experience in at least three (3), but not all of the five (5) topic areas.1 --- The response demonstrates:• A limited level of expertise and experience in the topic areas answered.0 --- Question not answered.Respondents must achieve a cumulative minimum score of 15 or greater for the Demonstration and Confidence questions. Respondents that do not meet this criterion will be excluded from the tendering stage.Document upload limit: 5 sides of A4 max (Safety and Environmental Management System documentation can be provided as evidence if required, locations of key evidence within the document must be provided for review). Plus 2 sides of A4 max for supporting evidence including illustrations / diagrams (if needed)All text shall be in Arial Size 12, all header / footer margins 15mm and single line spacing shall be used. Any text beyond the page limit will not contribute towards the Respondent’s mark.
 **6.9- Question 7. Quality Management Compliance**

6.9.1- The potential provider is required to hold Quality Management System certification to ISO 9001:2015 at the time of ITT release, or suitable equivalent with the appropriate scope to deliver contract requirements, issued by a Nationally Accredited Certification Body. (ISO means International Organization for Standardization. ITT means Invitation To Tender.)
 Scoring and Weighting Critieria - Question / Scoring type: ComplianceCompliance scoring:Pass --- The Respondent successfully showed evidence of compliance to the requirement.Fail --- The Respondent failed to show evidence of compliance to the requirement.Respondents that score a Fail will be excluded from the tendering stage.Document Upload Limit: 4 sides of A4 max. Plus 2 sides of A4 max for supporting evidence including illustrations / diagrams (if needed).

**7. PART 2: FORM G: Defence and Security Questions**

 **7.1- Security Information (1)**

 7.1.1- Company name
 Scoring and Weighting Critieria - Potential provider is named together with any relevant subcontractors
 7.1.2- Facility Security Clearances
 Scoring and Weighting Critieria - PASS/FAIL. Potential Provider has stated level of FSC awarded by national authority

 **7.2- Security of Information (2)**

 7.2.1- If a Potential Provider or subcontractors do not possess the required FSC, it is to state whether:
 Scoring and Weighting Critieria - PASS/FAIL. Potential Provider has stated it has already applied or will apply for FSC to support the requirement.
 Options:
 1. a) the Company has applied for and waiting for a FSC; or has previously applied unsuccessfully for a FSC; or has not applied for FSC but is willing to apply for FSC; and
 2. b) the Company is also prepared to take all necessary security measures to obtain an FSC under their relevant national rules.
 7.2.2- The time limit for acquiring FSC is [Insert date which must be (1) the planned date for contract award; or (2) if classified information marked CONFIDENTIAL or above is required as part of the tendering exercise; the planned date of issue of the contract documents to tenderers.] <br/>Please confirm your understanding that FSC or provisional status must be in place before this date.
 Scoring and Weighting Critieria - PASS/FAIL. Potential Provider has confirmed its understanding that FSC must be in place before the planned contract award date.

 **7.3- Security of Supply (1)**

 7.3.1- Further to the response at question 6.2.7 above in Form F <strong>[Note to Authority: check question numbering for your PQQ]</strong>, the Potential Provider is to describe the sources of supply that are outside the European Union which the Potential Provider has as its disposal or on which it will significantly rely to perform the contract, and cope with any additional needs the Authority may have as a result of crisis.
 Scoring and Weighting Critieria - Confirm the following: (i) name of resource, (ii) location of resources outside the EU, (iii) types of Goods, Works or Services, (iv) criticality to meeting the requirement
 7.3.2- Location of Resources Outside the EU
 7.3.3- Type of Goods, Works or Services
 7.3.4- Criticality to meeting the requirement

 **7.4- Security of Supply (2)**

 7.4.1- The Potential Provider is to describe how it will manage the supply chain to mitigate any risks to the performance of the contract and satisfy any additional needs the Authority may have as a result of crisis arising from identified sources of supply (in particular those that are outside the European Union) which the Potential Provider has as its disposal or on which it will significantly rely.

**7.5- Intellectual Property Rights**

 7.5.1- The Potential Provider is to state its internal rules with regard to Intellectual Property (IP), in particular with regard to its business approach to dealing with intellectual property necessary to meet the Authority’s requirements, to include its ability to: • Protect and maintain the confidentiality of IP both provided by the Authority and generated by the Potential Provider to meet the Authority’s requirements; • Acquire and maintain access to the IP necessary to meet the Authority’s requirements. This includes technology transfer to or from a parent company or a subsidiary company or a subcontractor or third party located outside the UK or EU on which the Potential Provider will significantly rely to meet the Authority’s requirements; • Grant licence rights or assign IP to the Authority as necessary to meet the Authority’s requirements; and • Demonstrate compliance with these internal rules to the Authority.
 Scoring and Weighting Critieria - Statement of Internal Rules for Intellectual Property Rights

**8. Signature**

 **8.1- Confirmation**

 8.1.1- Part 1
 Options:
 1. Form A
 2. Form B
 3. Form C
 4. Form D

8.1.2- Part 2
 Options:
 1. Form E
 2. Form F
 3. Form G

**8.2- Form Completed By**
 8.2.1- Name
 8.2.2- Date
 8.2.3- Signature on behalf of the Potential Provider