

CONTRACT NOTICE

SERVICES

SECTION I: CONTRACTING AUTHORITY

I.1) NAME, ADDRESSES AND CONTACT POINT(S):

Official Name: Procurement

Address: Abercrombie House, Eaglesham Road,

Town: East Kilbride

Country: UK

Internet address(es):

Further information can be obtained at:

Specifications and additional documents (including documents for competitive dialogue and a dynamic and a dynamic purchasing system) can be obtained at:

Tenders or requests to participate must be sent to:

I.2) TYPE OF THE CONTRACTING AUTHORITY AND MAIN ACTIVITY OR ACTIVITIES:

REGIONAL AUTHORITY

GENERAL PUBLIC SERVICES

SECTION II: OBJECT OF THE CONTRACT

II.1) DESCRIPTION

II.1.1) Title attributed to the contract by the contracting authority:

Thematic Evaluation of DFID and ECHO Sahel humanitarian programme

II.1.2) Type of contract and location of works, place of delivery or of performance:

SERVICES

Main site or location of works: South Lanarkshire

NUTS code: UKM38

II.1.3) This notice involves

II.1.4) Information on framework agreement:

Duration of the framework agreement: Duration in year(s):

Justification for a framework agreement, the duration of which exceeds four years:

Estimated total value of purchases for the entire duration of the framework agreement:

II.1.5) Short description of the contract or purchases(s):

DFID is seeking the services of a Supplier with extensive experience in the evaluation of humanitarian programmes in fragile and conflict-affected states to evaluate thematic components of the PHASE (Providing Humanitarian Assistance for Sahel Emergencies) programme. The purpose of the evaluation is to generate learning and evidence for DFID, ECHO (EU Humanitarian Aid and Civil Protection department) and the wider humanitarian community on specific thematic components of the programme

II.1.6) Common procurement vocabulary:

75211200

II.1.7) Contract covered by the Government Procurement Agreement (GPA):

NO

II.1.8) Division into lots:

NO

II.1.9) Variants will be accepted:

YES

II.2) QUANTITY OR SCOPE OF THE CONTRACT

II.2.1) Total quantity or scope:

Range between (lower bound): 1000000.0

and (upper bound): 1300000.0

Currency: GBP

II.2.2) Options:

The contract may be extended up to 12 months depending on the need of the service and satisfactory performance of the supplier. This will be subject to approval from DFID.

II.3) DURATION OF THE CONTRACT OR TIME-LIMIT FOR COMPLETION:

Duration in months: 41 (From the award of contract).

SECTION III: LEGAL, ECONOMIC, FINANTIAL AND TECHNICAL INFORMATION

III.1) CONDITIONS RELATING TO THE CONTRACT

III.1.1) Deposits and guarantees required:

Please see ITT pack

III.1.2) Main financing conditions and payment arrangements and/or reference to the relevant provisions regulating them:

Please see ITT pack

III.1.3) Legal form to be taken by the group of economic operators to whom the contract is to be awarded:

Please see ITT pack

III.1.4) Other particular conditions to which the performance of the contract is subject:

No

III.2) CONDITIONS FOR PARTICIPATION

III.2.1) Personal situation of economic operators, including requirements relating to enrolment on professional or trade registers:

Information and formalities necessary for evaluating if requirements are met: Please see ITT pack

III.2.2) Economic and financial capacity:

Information and formalities necessary for evaluating if requirements are met: Please see ITT pack

Minimum level(s) of standards possibly required: Please see ITT pack

III.2.3) Technical capacity:

Information and formalities necessary for evaluating if requirements are met: Please see ITT pack

Minimum level(s) of standards possibly required: Please see ITT pack

III.2.4) Reserved contracts:

III.3) CONDITIONS SPECIFIC TO SERVICES CONTRACTS

III.3.1) Execution of the service is reserved to a particular profession:

No

III.3.2) Legal entities should indicate the names and professional qualifications of the staff responsible for the execution of the service:

NO

SECTION IV: PROCEDURE

IV.1) TYPE OF PROCEDURE

IV.1.1) Type of procedure:

Open

IV.1.2) Limitations on the number of operators who will be invited to tender or to participate:

Envisaged number of operators:

Objective criteria for choosing the limited number of candidates:

IV.1.3) Reduction of the number of operators during the negotiation or dialogue:

NO

IV.2) AWARD CRITERIA

IV.2.1) Award criteria:

The most economically advantageous tender in terms of criteria stated below:

1 :

Criteria: Quality of Personnel

Weighting: 25

2 :

Criteria: Capacity and capability to undertake work

Weighting: 25

3 :

Criteria: Methodology and overall approach

Weighting: 25

4 :

Criteria: Commercial

Weighting: 25

IV.2.2) An electronic auction will be used:

No

IV.3) ADMINISTRATIVE INFORMATION

IV.3.1) File reference number attributed by the contracting authority:

7226

IV.3.2) Previous publication(s) concerning the same contract:

No

IV.3.3) Conditions for obtaining specifications and additional documents or descriptive document

Time limit for receipt of requests for documents or for accessing documents:

Payable documents: No

IV.3.4) Time-limit for receipt of tenders or requests to participate:

20. 7. 2015 - 14:00

IV.3.5) Date of dispatch of invitations to tender or to participate to selected candidates:

IV.3.6) Language(s) in which tenders or requests to participate may be drawn up:

EN

IV.3.7) Minimum time frame during which the tenderer must maintain the tender:

Period in months (from date stated for receipt of tenders):

6

IV.3.8) Conditions for opening tenders:

Persons authorised to be present at the opening of tenders: No

SECTION VI: COMPLEMENTARY INFORMATION

VI.1) THIS IS A RECURRENT PROCUREMENT:

No

VI.2) CONTRACT RELATED TO A PROJECT AND/OR PROGRAMME FINANCED BY EU FUNDS:

No

VI.3) ADDITIONAL INFORMATION:

Additional Information: Tender documents including draft terms of reference are available in our Supplier Portal. However, only Registered Suppliers can access these documents. Details on Supplier Portal and guidance to register can be found in: <http://www.dfid.gov.uk/Work-with-us/DFID-portal/> Expressions of interest should be via the DFID portal, <http://www.dfid.gov.uk/Working-with-DFID/Procurement/DFID-portal/>. Programme staff should not be contacted directly. Following assessment of ITT, and upon selection of the awarded Service Provider, DFID will observe a 10 day standstill period and inform applicants not awarded that they are unsuccessful. If circumstances require further extension beyond the original contract duration/agreed extensions, DFID will consider doing so by means of the negotiated procedure where necessary conditions can be met. From 1.4.2001, all UK development assistance has been fully untied which allows suppliers from anywhere in the world to bid for DFID contracts.

VI.4) PROCEDURES FOR APPEAL

VI.4.1) Body responsible for appeal procedures:

Body responsible for mediation procedures:

VI.4.2) Lodging of appeals:

Precise information on deadline(s) for lodging appeals:

VI.4.3) Service from which information about the lodging of appeals may be obtained:

VI.5) DATE OF DISPATCH OF THIS NOTICE:

25. 6. 2015