



Department  
for Transport

Commercial Relationship Advisor  
Department for Transport  
Great Minster House  
33 Horseferry Road  
London SW1P 4DR  
Website <http://www.gov.uk/dft>  
General enquiries: [REDACTED]

[REDACTED]  
Labinah Management Training Ltd  
Queens House  
8-9 Queen Street  
London  
EC4N 1SP

Date: 2 March 2021  
Our Ref: TROO0163

Attn: [REDACTED]

Dear [REDACTED]

**Team Profiling Sessions – Contract Variation**

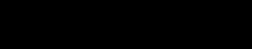
1. On behalf of the Secretary of State for Transport, this letter confirms a variation to the value and time of the contract detailed in the award letter dated 5<sup>th</sup> November 2019.
2. The contract variation is required to cover the cost of for the RPO's recent session with the TMI/signal CX team. This session was carried out on the 27th of November 2020 and an invoice has been sent to the team.
3. The contract has been extended until **12<sup>th</sup> March 2021**.
4. The cost of the contract has increased to £15,534.73.
5. The terms and conditions of the contract are unchanged.
6. If you are content with this variation, please sign a copy of this letter and return to me via email.
7. Should you have any queries regarding this, please do not hesitate to contact me.

Yours sincerely

[REDACTED]  
[REDACTED]  
Commercial Relationship Advisor

[REDACTED]  
**On behalf of the Secretary of State for Transport**  
CC: [REDACTED]

Accepted for and on behalf of Labinah  
Management Training Ltd by:-

Signature:  \_\_\_\_\_

Name:  \_\_\_\_\_

Capacity:  \_\_\_\_\_

Date: 3 March 2021 \_\_\_\_\_