



# Department for Transport

Manchester  
Metropolitan  
University

[REDACTED]  
Commercial Relationship Manager  
Department for Transport  
Group Commercial Directorate

[REDACTED]  
Contract Agreement Number: **TAVI3145**

03 March 2025

Dear Sir/Madam,

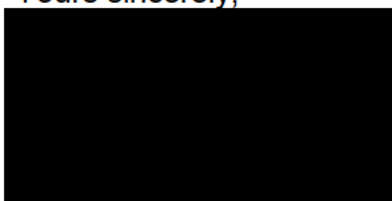
## **TAVI3145**

1. On behalf of the Secretary of State for Transport, I accept your proposal for the above-mentioned Contract. This contract is awarded via CCS RM6126 Research and Insights.
2. The Contract will start on 1<sup>st</sup> April 2025 and finish by 31<sup>st</sup> March 2026, with the option to extend by an additional 24 months at the Department's discretion. The contract value for the initial 12 month term is £390,000.00 exclusive of Value Added Tax. This value cannot be exceeded without written approval from the commercial team.
3. [REDACTED] is the contract manager.
4. Suppliers must be in possession of a written purchase order (PO), before commencing any work under this contract. You must quote the aforementioned PO number on all invoices, and these must be submitted directly to:



5. Invoices received without the correct PO number will be returned to you and will delay receipt of payment.

Yours sincerely,



Commercial Relationship Manager