



Department for Transport

Badenoch & Clarke
Millennium Bridge House
2 Lambeth Hill
London
EC4V 4BG
FAO: [REDACTED]
Email:

[REDACTED]@badenochandclark.com

[REDACTED]
Commercial Manager
Group Commercial Directorate
Great Minster House
33 Horseferry Road
London SW1P 4DR
Direct line: [REDACTED]
[REDACTED]@dft.gov.uk

Web site: www.dft.gov.uk

Tuesday, 10 March 2020

Dear Supplier,

DfT ref: TROP3006
CCS Framework: RM6002 Permanent Recruitment

**Re:- Contract Value Increase for the provision of Recruitment Services (G6
Commercial Roles, Rail Devision)**

On behalf of the Secretary of State for Transport, I am writing to confirm a value increase to this contract (original ref; TROP3006) for services already rendered in respect of sourcing an additional two candidates. Attached is the original CCS Call-Off order form.



1. For the purposes of the Agreement, the Customer and the Supplier agree as follows:

1.1 Current expiry date of **30 April 2020** (remains unchanged).

1.2 Total revised contract value of **£24,590.62** excluding VAT.

1.3 All other terms and conditions of the contract remain unchanged.

The purchase order number, already supplied to you, should continue to be used. Invoices quoting the DfT's Purchase Order Number should be submitted to DfT Shared Services.

*Accounts Payable,
Shared Services Arvato,
5 Sandringham Park,
Swansea Vale,
Swansea
SA7 0EA.*

Or via email to: SSa.invoice@sharedservicesarvato.co.uk

The Contract Manager for this contract is, [REDACTED] [@dft.gov.uk](mailto:[REDACTED]@dft.gov.uk)

If you are content to enter into a binding contract, please sign and return a copy of this letter. This letter (including the documents referred to in it) and the copy you return will form the binding contract.

I hereby confirm receipt of the above letter and the agreement of **Badenoch & Clark**, Reference No. **TROP3006** to provide the service(s) as specified in the original agreement.

Signed:	[REDACTED]
Name:	[REDACTED]
Position:	[REDACTED]
Date:	11 TH MARCH 2020

Yours sincerely,

[REDACTED]

By authority of the Secretary of State for Transport