

Theme		Policy Outcome		Weighting	(As percentage of Social Value):	25% Out of 10%
				<ul style="list-style-type: none"> <li>• Including multiple women, or others with protected characteristics, in shortlists for recruitment and promotions.</li> <li>• Using skill-based assessment tasks in recruitment.</li> <li>• Using structured interviews for recruitment and promotions.</li> <li>• Introducing transparency to promotion, pay and reward processes.</li> <li>• Positive action schemes in place to address under-representation in certain pay grades.</li> <li>• Jobs at all levels open to flexible working from day one for all workers.</li> <li>• Collection and publication of retention rates, e.g. for pregnant women and new mothers, or for others with</li> <li>• protected characteristics.</li> <li>• Regular equal pay audits conducted.</li> </ul>		
			<b>Standard Reporting Metrics</b>	<ul style="list-style-type: none"> <li>• Total percentage of full-time equivalent (FTE) people from groups under-represented in the workforce employed under the contract, as a proportion of the total FTE contract workforce, by UK region.</li> <li>• Number of full-time equivalent (FTE) people from groups under-represented in the workforce employed under the contract, by UK region.</li> <li>• Total percentage of people from groups under-represented in the workforce on apprenticeship schemes (Level 2, 3, and 4+) under the contract, as a proportion of the all people on apprenticeship schemes (Level 2, 3, and 4+) within the contract workforce, by UK region.</li> <li>• Number of people from groups under-represented in the workforce on apprenticeship schemes (Level 2, 3, and 4+) under the contract, by UK region.</li> <li>• Total percentage of people from groups under-represented in the workforce on other training schemes (Level 2, 3, and 4+) under the contract, as a proportion of the all people on other training schemes (Level 2, 3, and 4+) within the contract workforce, by UK region.</li> <li>• Number of people from groups under-represented in the workforce on other training schemes (Level 2, 3, and 4+) under the contract, by UK region.</li> <li>• Percentage of all companies in the supply chain under the contract to have committed to the five foundational principles of good work.</li> </ul>		

Theme		Policy Outcome		Weighting	(As percentage of Social Value):	25% Out of 10%
				<ul style="list-style-type: none"> <li>• Number of companies in the supply chain under the contract to have committed to the five foundational principles of good work.</li> <li>• Percentage of the supply chain for which supply chain mapping has been completed to the appropriate tier or to source in order to reduce the risks of modern slavery.</li> <li>• Number of people-hours devoted to supporting victims of modern slavery under the contract.</li> </ul>		
			Potential Provider's Response:	<p><i>In complying your answer, please refer to the <a href="#">Social Value Model Quick Reference Table</a>, under Model Response Guidance for tenderers and evaluators for examples of types of evidence the tender evaluators are looking for. The written submission should be in 11pt Arial to meet the response requirement.</i></p>		



Table 9 - Social Value Scoring Criteria

	Criteria for awarding score	Score
<b>Excellent:</b> (exceeds all of the Model Award Criteria (MACs)).	The response exceeds what is expected for the criteria. Leaves no doubt as to the capability and commitment to deliver what is required. The response therefore shows: <ul style="list-style-type: none"> <li>• Very good understanding of the requirements.</li> <li>• Excellent proposals demonstrated through relevant evidence.</li> <li>• Considerable insight into the relevant issues.</li> <li>• The response is also likely to propose additional value in several respects above that expected.</li> <li>• The response addresses the social value policy outcome and also shows in-depth market experience.</li> </ul>	100
<b>Very good:</b> (exceeds some of the Model Award Criteria (MACs))	The response meets the required standard in all material respects. There are no significant areas of concern, although there may be limited minor issues that need further exploration or attention later in the procurement process. The response therefore shows: <ul style="list-style-type: none"> <li>• Good understanding of the requirements.</li> <li>• Sufficient competence demonstrated through relevant evidence.</li> <li>• Some insight demonstrated into the relevant issues.</li> <li>• The response addresses the social value policy outcome and also shows good market experience.</li> </ul>	70
<b>Good:</b> (meets all of the Model Award Criteria (MACs))	The response broadly meets what is expected for the criteria. There are no significant areas of concern, although there may be limited minor issues that need further exploration or attention later in the procurement process. The response therefore shows: <ul style="list-style-type: none"> <li>• Good understanding of the requirements.</li> <li>• Sufficient competence demonstrated through relevant evidence.</li> <li>• Some insight demonstrated into the relevant issues.</li> <li>• The response addresses most of the social value policy outcome and also shows general market experience.</li> </ul>	30
<b>Poor:</b> (meets some of the Model Award Criteria (MACs))	The response meets elements of the requirement but gives concern in a number of significant areas. There are reservations because of one or all of the following: <ul style="list-style-type: none"> <li>• There is at least one significant issue needing considerable attention.</li> <li>• Proposals do not demonstrate competence or understanding.</li> <li>• The response is light on detail and unconvincing.</li> <li>• The response makes no reference to the applicable sector but shows some general market experience.</li> <li>• The response makes limited reference (naming only) to the social value policy outcome set out within the invitation.</li> </ul>	10
<b>Fail</b>	The response completely fails to meet the required standard or does not provide a proposal.	0

### Commercial Envelope

#### Question Section 3.2 – Price

D41. This Question Section is Pass / Fail criteria and is the overall Price

D42. In order for the Tenderer's Tender to meet the requirements of this Question Section 3.2 – Price and to progress to the MEAT Value for Money Index calculation undertaken



in the Commercial Envelope in accordance with paragraph D46 below, the Tenderer at DSP Reference 3.2.1 shall have entered the total tender cost, which is to be the total price of line items 1 to 11 only as detailed in DEFFORM 47 Annex F (Schedule of Requirements).

Question Section 3.3 - Commercial Deliverables PRICED

D43. This Question Section is Pass / Fail criteria.

D44. In order for the Tenderer's Tender to meet the requirements of this Question Section 3.3 – Commercial Deliverables PRICED and to progress to the MEAT Value for Money Index calculation undertaken in the Commercial Envelope in accordance with paragraph D46 below, , the Tenderer shall have met all of the evaluation criteria listed below in Table 10 – Commercial Deliverables PRICED – Capability Assessment Scoring Scale)

Table 10 – Commercial Deliverables PRICED – Capability Assessment Scoring Scale

DSP Ref	Tender Document	Evaluation Criteria	Evaluation Marking
3.3.1	DEFFORM 47 Annex A - Tender Submission Document (Offer) for the Improvement Contract for Training Vessel (TV) Tristram Requirement.	<p>The Tender shall submit a completed DEFFORM 47 Annex A – Tender Submission Document (Offer) for the Improvement Contract for Training Vessel (TV) Tristram Requirement. Including all of the Mandatory Declarations (further details are contained in in Appendix 1 to DEFFORM 47 Annex A (offer).</p> <p><b>The Total Value of Tender (excluding VAT) figure is to the total price of line items 1 to 11 only as detailed in DEFFORM 47 Annex F (Schedule of Requirements)</b></p> <p>Tenderers are to note that Defence Sourcing Portal (DSP) only allows one attachment to be uploaded per question. Therefore, Tenderer's are to upload one zipped file for this question. The Maximum size of the zipped file that can be uploaded is 500MB.</p>	Pass/Fail
3.3.2	DEFFORM 47 Annex F (Schedule of Requirements)	The Tenderer shall submit a PRICED DEFFORM 47 Annex F (Schedule of Requirements)	Pass/Fail

D45. If a Tenderer is evaluated as scoring a 'Fail' for the Tender Document in Table 10 (Commercial Deliverables PRICED – Capability Assessment Scoring Scale) they will be removed from the Tender Evaluation.

Most Economically Advantage Tender (MEAT) – Value for Money Index Calculation

D46. The total non-cost score will be calculated as the total scores for Question Sections 2.1 to Question Section 2.4 under the Technical Envelope.

D47. To calculate the Value of Money Index, the non-cost score will be divided by the Tender Cost to obtain a Value for Money Index score, to five decimal places. This Value for Money Index will be multiplied by 1000000 to two decimal places to get a

readable score. The Tenderer with the highest Value for Money Index score will be the highest ranked tenderer for this stage.

- D48. In the event that more than one Tenderer has the same Value for Money Index score, multiplied by 1000000 to two decimal places, Tenderers will be ranked according to the Tenderer who has the highest Non-Cost Score.
- D49. The Tenderer with the highest Value for Money Index will be ranked first and will be the Authority's preferred Tenderer and will be awarded the Contract.



## **Section E – Instructions on Submitting Tenders**

### **Submission of your Tender**

E1. Your Tender and any ITT Documentation must be submitted electronically via the Defence Sourcing Portal (DSP) by 10:00 on Tuesday 15<sup>th</sup> November 2022 (GMT). The Authority reserves the right to reject any Tender received after the stated date and time. Hard copy, paper or delivered digital Tenders (e.g. email, DVD) at OFFICIAL-SENSITIVE classification are no longer required and will not be accepted by the Authority. Tenderers are required to submit an electronic online Tender response to 703821450.

E2. Your priced Tender and priced ITT Documentation must only be submitted to the commercial envelope of the DSP ITT. You must ensure that there are no prices present in the technical or qualification (if applicable) envelopes of the DSP ITT. The Authority has the right to request, at its discretion, that any pricing information found in the technical or qualification (if applicable) envelopes is redacted in accordance with paragraph E3.

E3. The Authority may, in its own absolute discretion allow the Tenderer to rectify any irregularities identified in the Tender by the Authority or provide clarification after the Tender return date. For example, this may include, but is not limited to, redacting pricing information in the technical or qualification (if applicable) envelopes, rectifying, or providing clarification in relation to a corrupt or blank document. Tenderers will be provided with instructions via the DSP on how they can correct such irregularities which must be completed by the deadline set. The Authority will cross reference the amended Tender with the original Tender submitted to the DSP before the Tender return date to ensure that no other amendments, other than in relation to the specific irregularity/clarification communicated by the Authority, have been made. Should Tenderers make additional amendments to the Tender other than those relating to the specific irregularity/clarification communicated to the Tenderer by the Authority, this will result in a non-compliant bid.

E4. The DSP is accredited to OFFICIAL-SENSITIVE Material that is protectively marked above this classification must not be uploaded to the DSP. Please contact mod.gov.uk if you have a requirement to submit documents above OFFICIAL-SENSITIVE

E5. You must not upload any ITAR or Export Controlled information as part of your Tender or ITT documentation into the DSP. You must contact [REDACTED] to discuss any exchange of ITAR or Export Controlled information. You must ensure that you have the relevant permissions to transfer information to the Authority.

E6. You must ensure that your DEFFORM 47 Annex A is signed, scanned and uploaded to DSP with your Tender as a PDF (it must be a scanned original). The remainder of your Tender must be compatible with MS Word and other MS Office applications.

### **Lots**

E7. N/A

### **Variant Bids**

E8. N/A

### **Samples**

E9. Samples are not required



## **Section F – Conditions of Tendering**

F1. The issue of ITT Documentation or ITT Material is not a commitment by the Authority to place a Contract as a result of this competition or at a later stage. Neither does the issue of this ITT or subsequent Tender submission create any implied Contract between the Authority and any Tenderer and any such implied Contract is expressly excluded.

F2. The Authority reserves the right, but is not obliged to:

- a. vary the terms of this ITT in accordance with applicable law;
- b. seek clarification or additional documents in respect of a Tenderer's submission during the Tender evaluation where necessary for the purpose of carrying out a fair evaluation. Tenderers are asked to respond to such requests promptly;
- c. visit your site;
- d. disqualify any Tenderer that submits a non-compliant Tender in accordance with the instructions or conditions of this ITT;
- e. disqualify any Tenderer that is guilty of misrepresentation in relation to its Tender, expression of interest, the dynamic PQQ or the tender process;
- f. re-assess your suitability to remain in the competition, for example where there is a material change in the information submitted in and relating to the PQQ response, see paragraphs A31 to A34;
- g. withdraw this ITT at any time, or choose not to award any Contract as a result of this tender process, or re-invite Tenders on the same or any alternative basis;
- h. re-issue this ITT on a single source basis, in the event that this procurement does not result in a 'competitive process' as defined in the Single Source Contract Regulations 2014, making such adjustments as would be required by the application of the Defence Reform Act 2014 and/or the Single Source Contract Regulations 2014;
- i. choose not to award any Contract as a result of the current tender process;
- j. where it is considered appropriate, ask for an explanation of the costs or price proposed in the Tender where the Tender appears to be abnormally low;

F3. The Contract will be effective when both parties sign the Contract. The Contract will be issued by the Authority via a DEFFORM 8, to the address you provide, on or before the end of the validity period specified in paragraph C3.

### **Conforming to the Law**

F4. You must comply with all applicable UK legislation and any equivalent legislation in a third state.

F5. Your attention is drawn to legislation relating to the canvassing of a public official, collusive behaviour and bribery. If you act in breach of this legislation your Tender may be disqualified from this procurement. Disqualification will be without prejudice to any civil remedy available to the Authority or any criminal liability that your conduct may attract.

### **Bid Rigging and Other Illegal Practices**

F6. You must report any bid rigging, fraud, bribery, corruption, or any other dishonest irregularity in connection to this tendering exercise to:

Defence Regulatory Reporting Cell Hotline  
0800 161 3665 (UK) or  
+44 1371 85 4881 (Overseas)

### **Conflicts of Interest**