

Framework Schedule 6 (Order Form Template and Call-Off Schedules)
Crown Copyright 2018

Framework Schedule 6 (Order Form Template and Call-Off Schedules)

Order Form

CALL-OFF REFERENCE: **SR534429114**

THE BUYER: [REDACTED]

BUYER ADDRESS Her Majesty's Revenue & Customs
[REDACTED]
[REDACTED]
[REDACTED]
[REDACTED]
[REDACTED]

THE SUPPLIER: Wagstaff

SUPPLIER ADDRESS: [REDACTED]
[REDACTED]
[REDACTED]

REGISTRATION NUMBER: [REDACTED]

DUNS NUMBER: [REDACTED]

SID4GOV ID:

APPLICABLE FRAMEWORK CONTRACT

This Order Form is for the provision of the Call-Off Deliverables and dated 30 November 2020.

It's issued under the Framework Contract with the reference number RM6119 for the provision of EU Transition Infrastructure Furniture

CALL-OFF LOT(S):
Lot 8

Framework Schedule 6 (Order Form Template and Call-Off Schedules)

Crown Copyright 2018

CALL-OFF INCORPORATED TERMS

The following documents are incorporated into this Call-Off Contract. Where numbers are missing we are not using those schedules. If the documents conflict, the following order of precedence applies:

1. This Order Form including the Call-Off Special Terms and Call-Off Special Schedules.
2. Joint Schedule 1(Definitions and Interpretation) **RM6119**
3. The following Schedules in equal order of precedence:
 - Joint Schedules for RM6119
 - Joint Schedule 2 (Variation Form)
 - Joint Schedule 3 (Insurance Requirements)
 - Joint Schedule 4 (Commercially Sensitive Information)
 - Joint Schedule 6 (Key Subcontractors)
 - Joint Schedule 7 (Financial Difficulties)
 - Joint Schedule 9 (Minimum Standards of Reliability)
 - Joint Schedule 12 (Supply Chain Visibility)
 - Call-Off Schedules **RM6119**
 - Call-Off Schedule 3 (Continuous Improvement)
4. CCS Core Terms (version 3.0.7)
5. Joint Schedule 5 (Corporate Social Responsibility) RM6119

No other Supplier terms are part of the Call-Off Contract. That includes any terms written on the back of, added to this Order Form, or presented at the time of delivery.

CALL-OFF SPECIAL TERMS

The following Special Terms are incorporated into this Call-Off Contract:

]

Special Term 1. HMRC Mandatory Clauses.

CALL-OFF START DATE: **30/11/2020**

CALL-OFF EXPIRY DATE: **29/11/2022**

CALL-OFF INITIAL PERIOD: **24 months**

Framework Schedule 6 (Order Form Template and Call-Off Schedules)

Crown Copyright 2018

CALL-OFF DELIVERABLES:

Item	Description	Quantity	Delivery
FOCUS-01-STC	Fully Ergonomic Task Chair	36	4 weeks
Project Specific	Key Safes (capacity 150)	14	2 weeks
FOCUS-01-MS	Monitor Arms in Double configuration	46	2 weeks
	1 Person Workbench	136	4 weeks
	4 gang power option	136	2 weeks
SUNT-03	Power Module	136	2 weeks

- Items to be delivered to sites in Ashford (Kent), Ebbsfleet (Kent), North Weald (Essex), Birmingham Airport (Car Park 6) and Shearings Coach Park (Warrington).

MAXIMUM LIABILITY

The limitation of liability for this Call-Off Contract is stated in Clause 11.2 of the Core Terms.

The Estimated Year 1 Charges used to calculate liability in the first Contract Year is £[REDACTED]

CALL-OFF CHARGES

Item	Description	Quantity	Total Price
FOCUS-01-STC	Fully Ergonomic Task Chair	36	£[REDACTED]
Project Specific	Key Safes (capacity 150)	14	£[REDACTED]
FOCUS-01-MS	Monitor Arms in Double configuration	46	£[REDACTED]
	1 Person Workbench	136	£[REDACTED]
	4 gang power option	136	£[REDACTED]
SUNT-03	Power Module	136	£[REDACTED]
			£39,689.74

REIMBURSABLE EXPENSES

None

PAYMENT METHOD

HMRC use an e-Trading Portal MyBuy (provided by SAP Ariba) to manage all ongoing financial transactions with its suppliers.

HMRC has a "Purchase Order Mandatory Policy", Suppliers are required to register on the SAP Ariba Network in order to transact with HMRC via the e-Trading system and to ensure that they will continue to be able to receive purchase orders from and issue invoices to HMRC.

Framework Schedule 6 (Order Form Template and Call-Off Schedules)

Crown Copyright 2018

BUYER'S INVOICE ADDRESS:

In accordance with HMRC's myBUY process

BUYER'S AUTHORISED REPRESENTATIVE

Name: [REDACTED]

Role: Commercial Lead - Sourcing

E-mail: [REDACTED]

Address: [REDACTED]

BUYER'S ENVIRONMENTAL POLICY

Available online at: <https://www.gov.uk/government/organisations/hm-revenue-customs/about/procurement#supplying-to-hmrc>

BUYER'S SECURITY POLICY

Appended at Call-Off Schedule 9

SUPPLIER'S AUTHORISED REPRESENTATIVE

Name: [REDACTED]

Role: Bid Manager

E-mail: [REDACTED]

Address: [REDACTED]

SUPPLIER'S CONTRACT MANAGER

Name: [REDACTED]

Role: Bid Manager

E-mail: [REDACTED]

Address: [REDACTED]

PROGRESS REPORT FREQUENCY

Not applicable

PROGRESS MEETING FREQUENCY

Not applicable

KEY STAFF

Not applicable

KEY SUBCONTRACTOR(S)

Not applicable

COMMERCIALLY SENSITIVE INFORMATION

Supplier's Commercially Sensitive Information

Framework Schedule 6 (Order Form Template and Call-Off Schedules)

Crown Copyright 2018

SERVICE CREDITS

Not applicable]

ADDITIONAL INSURANCES

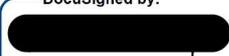
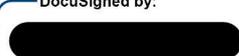
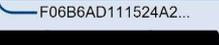
Not applicable

GUARANTEE

Not applicable

SOCIAL VALUE COMMITMENT

Not applicable

For and on behalf of the Supplier:		For and on behalf of the Buyer:	
Signature:	 <small>DocuSigned by: 39B76C004ED74FD...</small>	Signature:	 <small>DocuSigned by: F06B6AD111524A2...</small>
Name:		Name:	
Role:	Bid Manager	Role:	sourcing (P&FM)
Date:	30 November 2020	Date:	01 December 2020