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**Birmingham Metropolitan College**

**Request for Quotation**

**Health Care and Digital Skills Online Training Programmes**

**Issue Date**  **23 June 2025**

**Closing Date**  **18 July** **2025**

**Shortlist Interviews, if required** **23 July**  **2025**

**Contract Award** **25 July**  **2025**

**Contract Start Date** **26 August** **2025**

**Contract Duration An initial 12 months with the ability to extend annually for a total of 2 years subject to receipt of funding and satisfactory performance.**

**Value of Contract**  **Year 1**  up to £ 72 K

**Year 2**  up to £ 75 K

**Total Max** **£ 147 K** (All amounts Inclusive of VAT and Disbursements)

**Contact** **Stephen.belling@bmet.ac.uk**

**Submission Please submit quotations to Stephen Belling via email to** **Stephen.belling@bmet.ac.uk** **including**

1. **Completed Quotation Form**
2. **Completed PQQ and Due Diligence Check List**

**Background Information**

Birmingham Metropolitan College (“BMet”) is a large further education college situated over 3 main sites and 1 smaller satellite location across Birmingham. The college serves approximately 10,000 learners across the West Midlands helping them to achieve their learning objectives and secure employment.

The region has specific requirements to support learners in and wishing to enter the health care sectors especially in relation to addressing mental health needs. Support is also required to support learners on low incomes in the upskilling process to access higher paid roles. The college’s strategy is to ensure there is provision available to meet these needs.

The college is looking to subcontract so that it can complement its provision to those just outside the West Midlands Combined Authority Area “WMCA area” where learners can commute and gain jobs in the WMCA area; enhance opportunities available to learners; offer an entry point for disadvantaged groups; increase its capacity to offer better geographical access to learners; and fill gaps in niche or expert provision. BMet is looking for experienced qualified training providers able to offer a portfolio of online courses that will help it support its objectives.

As this support may be provided with the assistance of funding from the Department for Education and The West Midlands Combined Authority, BMet is required to: -

* comply with the terms and conditions of Funding Agreements with each organisation.
* undertake a robust due diligence exercise and
* enter into a detailed subcontract agreement.

Please note BMet reserves the right not to award a contract.

Interested parties are required to complete: -

1. The Quotation Form
2. The PQQ and Due Diligence Check List

**Scoring**

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| **Criteria** | **Reference Document** | **%Weighting**  |
| PQQ and Due Diligence Check  | PQQ and Due Diligence Form | Pass/ Fail  |
| WMCA Approval of potential Contractor where required | WMCA notification  | Pass/ fail |
| Department for Education approval of potential Contractor where required  | Department for Education approval notification  | Pass/ fail  |
| Quality of offer | The Quotation Form & if required Interview | 35 % |
| Social Value | 10% |
| Experience & Reputation | 20% |
| Price  | 35% |

**Link Documents**

1. The Quotation Form
2. The PQQ and Due Diligence Form
3. The Form of Subcontract