

No of Letter of Appointment being varied: **DFERPPU 21-22/004**

Variation Form No. **1**

BETWEEN:

The Department for Education ("the Customer ")

and

IFF Research Limited ("the Supplier")

1. This Contract is varied as follows and shall take effect on the date signed by both Parties:

Contract Charges (excluding VAT, but including all other expenses related to Contract delivery):	£167,707.55 – Amended from £149,879.55 (additional £17,810). <i>New value also corrects the former figure (£149,988) shown in the LoA Contract Charges table which was an error.</i> <i>Note: ‘Schedule 6 Contract Charges’, ‘Annex 1’ of original contract showed correct original amount of £149,897.55</i>
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The sample is being expanded to include independent schools as follows:

Final questionnaire achieved samples:

- 600 headteachers (increased from 500 without independent schools)
- 600 RSHE leads (increased from 500)
- 600 RSHE delivery staff (increased from 500)

Qualitative stage involving 14 case study site visits (up from 12 without independent schools) to schools to conduct interviews with:

- 1 RSHE lead
- 2-3 RSHE teachers
- 3 same sex friendship pairs of pupils (6 interviews in total)

This has associated increased costs, ‘Schedule 6: Contract Charges’ ‘Annex 1’ shall be amended in its entirety to read as follows:

Milestone	Payment £ (excl. VAT)	Date
Work delivered to include: <ul style="list-style-type: none"> - Inception meeting and meeting write up - Theory of Change workshop topic guide (draft and final) and supporting documents for attendees of the workshop - Write up of key takes outs from the workshop and adapted Theory of Change - First draft of the quantitative questionnaire agreed 		18/03/2022
<ul style="list-style-type: none"> - Pilot questionnaire conducted - First draft of pilot report received 		27/06/2022 (amended from 06/06/2022)
<ul style="list-style-type: none"> - Final questionnaire agreed (draft and final) - Main questionnaire fieldwork conducted - Interim quantitative report (draft) - Presentation of interim quantitative findings 	(increase of)	06/01/2022 (amended from 09/12/2022)
<ul style="list-style-type: none"> - Final quantitative findings presentation, internal and to the advisory group - Final quantitative report (draft and final) - Topic guide signed off 	(increase of)	28/03/2023 (amended from 28/02/2023)
<ul style="list-style-type: none"> - Qualitative fieldwork conducted - Presentation of qualitative findings internal and to the advisory group 	(increase of)	07/08/2023 (amended from 07/07/2023)
<ul style="list-style-type: none"> - Theory of Change workshop topic guide - Final Theory of Change Workshop - Final report (draft and final) - Amended Theory of Change 		29/10/2023 (amended from 06/10/2023)
Total	(total increase of)	

Expenditure for the financial year 2021-2022 shall not exceed [REDACTED] exclusive of VAT
Expenditure for the financial year 2022-2023 shall not exceed [REDACTED] exclusive of VAT
Expenditure for the financial year 2023-2024 shall not exceed [REDACTED] exclusive of VAT

Total Project expenditure shall not exceed **£167,707.55** exclusive of VAT.

2. Words and expressions in this Variation shall have the meanings given to them in this Contract.
3. This Contract, including any previous Variations, shall remain effective and unaltered except as amended by this Variation.

Signed by an authorised signatory for and on behalf of the Customer

Signature [REDACTED]
Date Apr 28, 2022
Name (in Capitals) [REDACTED]
Address [REDACTED]

Signed by an authorised signatory to sign for and on behalf of the Supplier

Signature [REDACTED]
Date Apr 28, 2022
Name (in Capitals) [REDACTED]
Address [REDACTED]