



AMENDMENT TO CONTRACT

The details contained in this document form a binding amendment to the Contract referenced below between the Contractor and the Secretary of State for Communities and Local Government (“DCLG”).

Contract title	:	Contract for Right to Buy Agent Service
Contract reference	:	CPD/04/106/078
Purchase order no.	:	4500332901
Contractor	:	Move With Us
Amendment no.	:	5
Effective date of amendment	:	5 August 2017
Details of amendment	:	As follows.

Term

Clause A35 is amended to allow the Contract Term to be extended by a further 6 months. The Contract will now expire on **4 February 2018**.

Termination

In addition to the rights set out in Clauses A23 and A24, DCLG reserves the right to break the Contract at no additional cost at the following break points by giving the Contractor not less than 2 months written notice:

- 3 months into the extension period – and no later than **3 November 2017**.



Schedule 1 - Services

Paragraph 1.15 - Offering call backs to Tenants

Sub-paragraph ii. Delete “...or as directed via the direct marketing coupon response mechanism”.

Schedule 6 – Service Levels

The following SLA is deleted:

Service Level	Standard
Six (6) Working Days following the sending of the information pack by the Tenant, the Right to Buy Agent will contact the Tenant in order to explain the Agent Service, answer any pre application queries and to ascertain next steps with the Tenant, including whether the Tenant would like to use the service.	For the initial 3 months of the contract this target must be met in 80% of cases. Thereafter the target will be 90%.

Costs

The total value for the original contract term is amended by £36,207.89 (excluding VAT). This increase is in accordance with paragraph 8.2 (Schedule 8) of the Contract.

An additional £250,000 (excluding VAT) is added to the total contract value for the 6-month extension period from 5 August 2017 to 4 February 2018.

Contract value prior to this amendment	:	£752,324.75 (excluding VAT)
Maximum value of this amendment	:	£36,207.89 (excluding VAT) (for Original Contract Term) + £250,000.00 (excluding VAT) (for 6-month Extension)
Revised maximum value of the Contract	:	£1,038,532.64 (excluding VAT)



Department for
Communities and
Local Government

Terms and conditions : All other terms and conditions shall remain unchanged for this Contract.

FOR AND ON BEHALF OF THE SECRETARY OF STATE FOR COMMUNITIES AND LOCAL GOVERNMENT	FOR AND ON BEHALF OF THE CONTRACTOR
Name:	Name:
Title	Title:
Signed:	Signed:
Date:	Date: