



Define Research & Insight Ltd

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Attn: REDACTED

REDACTED

Date: 3rd January 2018

Procurement ref: CCCO17A56

Dear Sir/Madam,

Award of contract for the supply of Provision of Qualitative Research for Immigration Enforcement (IE), UK Visas and Immigration (UKVI) and Border Force (BF)

Further to your submission of a Tender/Proposal for the above Procurement, on behalf of the Home Office (the "Customer"), I am writing to advise that the procurement is now complete.

I am pleased to inform you that your company ranked first in our evaluation and therefore we would like to award the contract to you.

The attached appendix provides detailed feedback on your submitted proposal.

The call-off contract shall commence 10th day of January 2018 and the Expiry Date will be 9th day of January 2019. The Authority reserves the option to extend the call-off contract by one (1) period of one (1) year. The total contract value shall be £600,000.00 including all extension options. This is a call of contract and there is no guarantee of spend.

This procurement activity was a further competition under framework MR130001 UKSBS Market Research and the framework Terms and Conditions shall apply. A copy of the contract is provided with this Award Letter and includes those framework terms and conditions.

Please print and sign a copy and forward to the Procurement Lead electronically via the e-Sourcing Suites' messaging service. They in turn will manage its ratification and return a copy for your records.

Please ensure that the signed copy of the contract is submitted via the e-sourcing suite by 12:00 8th January 2018. You are reminded that no engagement with the Contracting Authority is permitted until a copy of the signed contract is received.

Should you have any queries regarding this or any other matter please do not hesitate to contact me.

Yours faithfully,

Signed for and on behalf of the Home Office

OFFICIAL



REDACTED

Sourcing Specialist

REDACTED