

# Further Competition Order Form Template

# Further Competition Order Form Template

**CALL-OFF REFERENCE:** 00579474  
**THE BUYER:** GOVERNMENT PROPERTY AGENCY  
**BUYER ADDRESS** REDACTED  
**SUPPLIER REFERENCE** REDACTED  
**THE SUPPLIER:** STONE COMPUTERS LIMITED  
**SUPPLIER ADDRESS:** REDACTED  
**DUNS NUMBER:** 770082022

## APPLICABLE FRAMEWORK CONTRACT

This Order Form is for the provision of the Call-Off Deliverables and dated **23/06/20**. It's issued under the Framework Contract with the reference number RM3808 for the provision of Network Services.

**CALL-OFF LOT(S):**  
**LOT 2**

## CALL-OFF INCORPORATED TERMS

The following documents are incorporated into this Call-Off Contract. Where numbers are missing we are not using those schedules. If the documents conflict, the following order of precedence applies:

1. This Order Form including the Call-Off Special Terms and Call-Off special Schedules.
2. Joint Schedule 1(Definitions and Interpretation) RM3808
3. The following Schedules in equal order of precedence:
  1. Joint Schedules for framework reference number RM3808
    - a. Joint Schedule 2 (Variation Form)
    - b. Joint Schedule 3 (Insurance Requirements)
    - c. Joint Schedule 4 (Commercially Sensitive Information)
    - d. Joint Schedule 6 (Key Subcontractors)
    - e. [Joint Schedule 7 (Financial Difficulties)
    - f. [Joint Schedule 8 (Guarantee)
    - g. [Joint Schedule 9 (Minimum Standards of Reliability)
    - h. Joint Schedule 10 (Rectification Plan)
    - i. Joint Schedule 11 (Processing Data)

j. [Joint Schedule 12 (Supply Chain Visibility)]

2. Call-Off Schedules for

- a. Call-Off Schedule 1 (Transparency Reports)
- b. Call-Off Schedule 2 (Staff Transfer)
- c. [Call-Off Schedule 3 (Continuous Improvement)]
- d. [Call-Off Schedule 5 (Pricing Details)]
- e. Call-Off Schedule 6 (ICT Services)
- f. [Call-Off Schedule 7 (Key Supplier Staff)]
- g. Call-Off Schedule 8 (Business Continuity and Disaster Recovery)
- h. Call-Off Schedule 9 (Security)
- i. [Call-Off Schedule 10 (Exit Management)]
- j. Call-Off Schedule 11 (Installation Works)
- k. [Call-Off Schedule 13 (Implementation Plan and Testing)]
- l. Call-Off Schedule 14 (Service Levels)
- m. [Call-Off Schedule 15 (Call-Off Contract Management)]
- n. [Call-Off Schedule 18 (Background Checks)]
- o. [Call-Off Schedule 20 (Call-Off Specification)]

- 4. CCS Core Terms (version 3.0.5)
- 5. Joint Schedule 5 (Corporate Social Responsibility)
- 6. [Call-Off Schedule 22 (Supplier-Furnished Terms)]
- 7. [Call-Off Schedule 4 (Call-Off Tender)] as long as any parts of the Call-Off Tender that offer a better commercial position for the Buyer (as decided by the Buyer) take precedence over the documents above

No other Supplier terms are part of the Call-Off Contract. That includes any terms written on the back of, added to this Order Form, or presented at the time of delivery.

**CALL-OFF SPECIAL TERMS**

The following Special Terms are incorporated into this Call-Off Contract:

Call off schedule 3 - Item 2.1

Call off schedule 7 - Paragraph 1.5.3 - Duration to be 1 month

Call off schedule 14 - Annexure 1 - Updated with definition of Critical service level failure

<b>CALL-OFF START DATE</b>	1 <sup>st</sup> July 2020
<b>CALL-OFF EXPIRY DATE</b>	30 <sup>th</sup> June 2023
<b>CALL-OFF INITIAL PERIOD</b>	3 Years
<b>CALL-OFF OPTIONAL EXTENSION PERIOD</b>	2 Years

**MINIMUM PERIOD OF NOTICE FOR WITHOUT REASON TERMINATION**

**3 months** minimum period of notice from Buyer

## **CALL-OFF DELIVERABLES**

Please refer to Call-Off Schedule 20

## **MAXIMUM LIABILITY**

The limitation of liability for this Call-Off Contract is stated in Clause 11.2 of the Core Terms.

REDACTED

## **CALL-OFF CHARGES**

The total Contract value should not exceed **£1,325,000.00** for the total Contract term.

All changes to the Charges must use procedures that are equivalent to those in Paragraphs 4 and 5 in Framework Schedule 3 (Framework Prices).

The Charges will not be impacted by any change to the Framework Prices.

## **REIMBURSABLE EXPENSES**

None

## **PAYMENT METHOD**

Bacs Transfer

## **BUYER'S INVOICE ADDRESS**

REDACTED

## **BUYER'S AUTHORISED REPRESENTATIVE**

REDACTED

## **BUYER'S ENVIRONMENTAL POLICY**

Refer Statement of Requirements

## **ADDITIONAL INSURANCES**

Not applicable

## **GUARANTEE**

Not applicable

## **SOCIAL VALUE COMMITMENT**

The Supplier agrees, in providing the Deliverables and performing its obligations under the Call-Off Contract, that it will comply with the social value commitments in Call-Off Schedule 4 (Call-Off Tender)

## **STAFF TRANSFER**

The following parts of Call-Off Schedule 2 (Staff Transfer) shall apply:

Part C (No Staff Transfer On Start Date)

Part E (Staff Transfer on Exit) will apply to every Contract

Further Competition Call-Off Order Form

V1.0 12082019

**QUALITY PLAN**

The Supplier must provide the Buyer with a Quality Plan within 30 Working Days

**MAINTENANCE OF ICT ENVIRONMENT**

The Supplier must provide a Maintenance Schedule to the Buyer for Approval as part of the Response

**BUSINESS CONTINUITY AND DISASTER RECOVERY**

In accordance with Call-Off Schedule 8 (Business Continuity and Disaster Recovery) Part B, the Supplier shall prepare and deliver a bespoke BCDR Plan for the Buyer's written approval at least 60 Working Days prior to the Start Date

**SECURITY REQUIREMENTS**

In accordance with Call-Off Schedule 9, Part A (Short Form Security Requirements) applies

**BUYER'S SECURITY POLICY**

Security Policy Compliance required:

Refer Statement of Requirements

**INFORMATION SECURITY MANAGEMENT SYSTEM (ISMS)**

Not Applicable

**SERVICE LEVELS AND SERVICE CREDITS**

Service Credits will accrue in accordance with Call-Off Schedule 14 Part A (Short Form Service Levels and Service Credits)

The required Service Maintenance Level:

Refer Statement of Requirements

The Service Credit Cap is: in accordance with Call-Off Schedule 14 (Service Levels)

The Service Period is 30 days

**PERFORMANCE MONITORING**

Specified in the Statement of Requirement

**SUPPLIER'S AUTHORISED REPRESENTATIVE**

REDACTED

**SUPPLIER'S CONTRACT MANAGER**

REDACTED

**PROGRESS REPORT FREQUENCY**

Specified in the Statement of Requirement

**PROGRESS MEETING FREQUENCY**

Specified in the Statement of Requirement

**OPERATIONAL BOARD**

Specified in the Statement of Requirement

**KEY STAFF**

REDACTED

**KEY SUBCONTRACTOR(S)**

No subcontractors

**COMMERCIALLY SENSITIVE INFORMATION**

The Suppliers bid submission and price breakdown are considered commercially sensitive.

For and on behalf of the Supplier:		For and on behalf of the Buyer:	
Signature:	REDACTED	Signature:	REDACTED
Name:	REDACTED	Name:	REDACTED
Role:	REDACTED	Role:	REDACTED
Date:	24 <sup>th</sup> June 2020	Date:	29 <sup>th</sup> June 2020