



Department
for Environment
Food & Rural Affairs

CONTRACT CHANGE NOTE

Contract Change Note Number	CCN01
Contract Reference Number and Title	P30216/C25269 – Provision of Servicing and Maintenance of Laboratory Equipment
Variation Title	Addition of Specific APHA Equipment.
Number of Pages	9

Whereas the Contractor (Agilent Technologies LDA UK Ltd) and the Authority entered into a Contract (reference C25269) for the Provision of Servicing and Maintenance of Laboratory Equipment dated 01/10/2024 (the “Original Contract”) and now wish to amend the Original Contract.

It is agreed as follows:

1. With effect from 01/10/2024 the Original Contract shall be amended as set out in this Contract Change Note:

Change Requestor / Originator	[REDACTED] APHA Contract Manager	
Summary of Change	<p>The Animal and Plant Health Agency (APHA) require a service and maintenance contract for Aria MX Polymerase Chain Reaction (PCR's) and Biotek Reader Imager and stacker (the Equipment). To include:</p> <ul style="list-style-type: none"> • Addition of Equipment; • Addition of APHA specific Service Levels; • Addition of APHA delivery address; • Addition of APHA site access requirements. <p>Additions as allowed for in the Original Contract.</p>	
Reason for Change	Addition of specific APHA Equipment to the Contract.	
Revised Contract Price	Original Contract Value	£10,839,238.16
	Contract Change Note 01	£0.00

	New Contract Value	£10,839,238.16
Revised Payment Schedule	See Annex 1	
Revised Specification	See Annex 2	
Revised Contract Period	No Change	
Change in Contract Manager(s)	[REDACTED]	
Other Changes	N/A	

2. Save as herein amended all other terms and conditions of the Original Contract shall remain in full force and effect.

Execution of the Contract Change Note is carried out in accordance with EU Directive 99/93 (Community framework for electronic signatures) and the Electronic Communications Act 2000. The revised Contract is formed on the date on which both Parties communicate acceptance of its terms on the Authority's electronic contract management system ("Atamis").

Supplier Signature:

Authority Signature:

Annex 1**The Animal and Plant Health Agency (APHA) Pricing from 01/10/2024 to 31/07/2027**

Model	Equipment	Serial Number	Agilent iBase	Cover or extend to	PM Month	Service level	Year 1 2024/2025 Price	Year 2 2025/2026 Price	Year 3 2026/2027 Price
G8830A	AriaMx Real-Time PCR	MY17015202	13678430	31-Jul-27	April	Service Centre w/loan & 1PM/annum	██████	██████	██████
G8830A	AriaMx Real-Time PCR	MY22285202	25424736	31-Jul-27	April	Service Centre w/loan & 1PM/annum	██████	██████	██████
G8830A	AriaMx Real-Time PCR	MY21515265	23724084	31-Jul-27	April	Service Centre w/loan & 1PM/annum	██████	██████	██████
G8830A	AriaMx Real-Time PCR	MY18195267	18545696	31-Jul-27	August	Service Centre w/loan & 1PM/annum		██████	██████
BSTCK4-SN	Biotek Biostack	1902058	22722316	31-Jul-27	December	CrossLab Silver	██████	██████	██████
CYT5W-SN	Biotek Reader Imager	2204052F	25569657	31-Jul-27	December	CrossLab Silver	██████	██████	██████
G8830A	AriaMx Real-Time PCR	MY16445223	13678432	31-Jul-27	December	Service Centre w/loan & 1PM/annum	██████	██████	██████
G8830A	AriaMx Real-Time PCR	MY17105260	16676673	31-Jul-27	December	Service Centre w/loan & 1PM/annum	██████	██████	██████

G8830A	AriaMx Real-Time PCR	MY22225257	25445568	31-Jul-27	February	Service Centre w/loan & 1PM/annum	██████	██████	██████
G8830A	AriaMx Real-Time PCR	MY22225254	25424720	31-Jul-27	January	Service Centre w/loan & 1PM/annum	██████	██████	██████
G8830A	AriaMx Real-Time PCR	MY22225263	25424731	31-Jul-27	January	Service Centre w/loan & 1PM/annum	██████	██████	██████
G8830A	AriaMx Real-Time PCR	MY22275284	26448443	31-Jul-27	January	Service Centre w/loan & 1PM/annum	██████	██████	██████
G8830A	AriaMx Real-Time PCR	MY22295205	25411612	31-Jul-27	January	Service Centre w/loan & 1PM/annum	██████	██████	██████
G8830A	AriaMx Real-Time PCR	MY22315225	25411614	31-Jul-27	January	Service Centre w/loan & 1PM/annum	██████	██████	██████
G8830A	AriaMx Real-Time PCR	MY22335237	25411616	31-Jul-27	January	Service Centre w/loan & 1PM/annum	██████	██████	██████
G8830A	AriaMx Real-Time PCR	MY22455205	25405610	31-Jul-27	January	Service Centre w/loan & 1PM/annum	£ ██████	██████	██████
G8830A	AriaMx Real-Time PCR	MY22335235	25405608	31-Jul-27	January	Service Centre w/loan & 1PM/annum	██████	██████	██████
G8830A	AriaMx Real-Time PCR	MY22455206	25405612	31-Jul-27	January	Service Centre w/loan & 1PM/annum	██████	██████	██████
G8830A	AriaMx Real-Time PCR	MY22455214	25405614	31-Jul-27	January	Service Centre w/loan & 1PM/annum	██████	██████	██████

G8830A	AriaMx Real-Time PCR	MY22285292	27097275	31-Jul-27	January	Service Centre w/loan & 1PM/annum	██████		
G8830A	AriaMx Real-Time PCR	MY20535239	21434706	31-Jul-27	July	Service Centre w/loan & 1PM/annum	██████	██████	██████
G8830A	AriaMx Real-Time PCR	MY20535226	21434700	31-Jul-27	July	Service Centre w/loan & 1PM/annum	██████	██████	██████
G8830A	AriaMx Real-Time PCR	MY20535231	21434691	31-Jul-27	July	Service Centre w/loan & 1PM/annum	██████	██████	██████
G8830A	AriaMx Real-Time PCR	MY16515294	16676615	31-Jul-27	June	Service Centre w/loan & 1PM/annum	██████	██████	██████
G8830A	AriaMx Real-Time PCR	MY17155280	16676675	31-Jul-27	June	Service Centre w/loan & 1PM/annum	██████	██████	██████
G8830A	AriaMx Real-Time PCR	MY17035208	16702194	31-Jul-27	June	Service Centre w/loan & 1PM/annum	██████	██████	██████
G8830A	AriaMx Real-Time PCR	MY20505212	21207209	31-Jul-27	June	Service Centre w/loan & 1PM/annum	██████	██████	██████
G8830A	AriaMx Real-Time PCR	MY17035209	16702196	31-Jul-27	March	Service Centre w/loan & 1PM/annum	██████		
G8830A	AriaMx Real-Time PCR	MY17035211	16702276	31-Jul-27	March	Service Centre w/loan & 1PM/annum	██████	██████	██████
G8830A	AriaMx Real-Time PCR	MY20075261	19943835	31-Jul-27	May	Service Centre w/loan & 1PM/annum	██████		

G8830A	AriaMx Real-Time PCR	MY16485258	13678406	31-Jul-27	November	Service Centre w/loan & 1PM/annum			
G8830A	AriaMx Real-Time PCR	MY17025204	13678413	31-Jul-27	November	Service Centre w/loan & 1PM/annum			
G8830A	AriaMx Real-Time PCR	MY18105275	16675110	31-Jul-27	November	Service Centre w/loan & 1PM/annum			
G8830A	AriaMx Real-Time PCR	MY18095270	16396102	31-Jul-27	November	Service Centre w/loan & 1PM/annum			
G8830A	AriaMx Real-Time PCR	MY23115242	26769417	31-Jul-25	November	Service Centre w/loan & 1PM/annum			
G8830A	AriaMx Real-Time PCR	MY23115242	26769417	31-Jul-27	November	Service Centre w/loan & 1PM/annum			
G8830A	AriaMx Real-Time PCR	MY18135204	16675119	31-Jul-27	October	Service Centre w/loan & 1PM/annum			
G8830A	AriaMx Real-Time PCR	MY18235206	18521719	31-Jul-27	October	Service Centre w/loan & 1PM/annum			
G8830A	AriaMx Real-Time PCR	MY18225205	18521832	31-Jul-27	October	Service Centre w/loan & 1PM/annum			
G8830A	AriaMx Real-Time PCR	MY18175246	18521849	31-Jul-27	October	Service Centre w/loan & 1PM/annum			
G8830A	AriaMx Real-Time PCR	MY20535229	21434702	31-Jul-27	October	Service Centre w/loan & 1PM/annum			

G8830A	AriaMx Real-Time PCR	MY20535241	21434708	31-Jul-27	October	Service Centre w/loan & 1PM/annum	██████	██████	██████
G8830A	AriaMx Real-Time PCR	MY20535235	21434704	31-Jul-27	October	Service Centre w/loan & 1PM/annum	██████	██████	██████

Annex 2

Amendments to Section 2, Appendix 3 Specification of Requirements:

The addition of two (2) Animal and Plant Health Agency (APHA) specific Service Levels to paragraph 5 – Service Level Requirements:

1. The **Crosslab Preventative and Service Centre repair with loaner** will include the following:
 - Unlimited phone support to resolve hardware and software issues available within Working Hours, with a target two (2) hour phone response.
 - One (1) on-site Preventative Maintenance visit per annum.
 - Unlimited Corrective Maintenance visits via return to Agilent Service Centre.
 - Collection of faulty instrument within one (1) Working Day of APHA notice of availability for collection (packaged with shipping label provided by Agilent).
 - A loan instrument will be offered free of charge in the event of Equipment failure, should this be required with shipping costs covered by Agilent.
 - Repair parts included.
2. The **CrossLab Silver agreement** will include the following:
 - Unlimited phone support to resolve hardware and software issues available within Working Hours, with a target two (2) hour phone response.
 - One (1) on-site Preventative Maintenance visit per annum (including parts).
 - Unlimited Corrective Maintenance visits including travel, labour and parts.
 - Priority response time of two (2) Working Days' for engineer to attend on-site for Corrective Maintenance visits.

13. Location Site Addresses

APHA, Weybridge
Woodham Lane
New Haw
Addlestone
Surrey
KT15 3NB

APHA Penrith
Merrythought

Calthwaite
Penrith
Cumbria
CA11 9RR

APHA Starcross
Staplake Mount
Starcross
Exeter
EX6 8PE

APHA York
Sand Hutton
York
YO41 1LZ

Addition to Section 2, Appendix 3 Specification of Requirements

ACCESS TO APHA SITES

A Facilities Management (FM) Provider controls access to APHA locations and requires confirmation of Contractor's insurance and certificates of competency / training, plus they will retain a copy of the Contractor's Risk Assessment Method Statement (RAMS). RAMS must be received by the FM Provider two (2) weeks prior to an on-site visit. An updated version will also be required on an annual basis.

The FM Provider will administer the 'Permit to Work' process in the Permit Office / FM Provider office on site. They will provide the contractor's engineer with copies of Building Entry permits that must be signed on arrival and departure of the required building by APHA. The Contractor's staff will be escorted to and from the Permit Office by a designated officer from the Authority.

When arriving on site for the first time, the Contractor's staff will be required to attend a site safety induction (before commencing their work) and they must allow time within their schedule for this to take place. Inductions usually take no more than forty-five (45) minutes and are valid for twelve (12) months.

The Contractor, whilst on site, shall adhere to the Authority's and FM Provider's health and safety policies and procedures.

Engineers will need to be vaccinated against rabies and meet the requirements of the APHA rabies health surveillance scheme to be able to enter the building for servicing, maintenance, or any work performed with the Cytation 5 and the Stacker.

It is the Contractor's responsibility to ensure that engineers are enrolled on the required health surveillance schemes and have had any courses of vaccinations or confirmation of their health status to enter the laboratories or facilities.

Addition to Schedule 1 – Definitions

"Corrective Maintenance"	means a visit conducted by the Contractor to undertake repairs when required by, and as requested by, APHA.
"Preventative Maintenance"	means a systematic visit for inspection, detection, correction and prevention of incipient failures, before they become actual failures.