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Schedule 3 (Tasking Form)

FATS 5 Tasking

Draft Tasking Order Form

Tasking Identification

Unique Tasking Order Number	FTS5/SACC/0001	Version No. & Date	1.0 07/11/2017
FATS Business Case Number	Original FBC: FBC6604 Amendment FBC (FATS team supplied)	Supplier Reference Number	FATS5/SACC/0001
Project / Equipment for which task is in support	RNSES	UOR	N/A

Task Title: Technical Services for the Integration of Tactical Data Links

Filter Name and Number: Filter 26 – Software Acquisition and Support

Please refer to FATS 5 Customer Guidance for definition of Work Category

Directorate & PT / Organisation Title	SACC DT	Supplier Name	
PT Leader/ Project Manager	[Redacted]	Post	
Post	[Redacted]	Address	
Address	Room 9		
	Southwick Road		
	Portsmouth		
Postcode	PO6 3SX	Postcode	
Telephone / Fax No	[Redacted]	Telephone / Fax No	/
E-mail	[Redacted]	E-mail	
UIN & RAC	P2497A, NPD004	CPV Code	72227000-2

Date Draft Tasking Issued: 07/11/2017

Deadline for Authority's receipt of Tenderer's response to the Draft Tasking: 05/12/2017

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1. Schedule of Requirements

As per the Statement of Work, dated 09/2017, and Contractor Proposal submitted to the Authority dated xx/12/2017.

Item No	Description	Firm Price (Unless otherwise stated) £ (Ex VAT)
Line Item 1	Supply of Technical Services for the integration of Tactical Data Links; Contract - XX/01/2018 – XX/07/2018 WP1 – Task 1, 2, 3 & 4; WP2 – Task 5, 6, 7, 8 & 9; WP3 – Task 13, 14, 15*, 16, 17; WP4 – Task 18, 19, 20; WP5 – Task 21; WP6 – Task 22.	Firm Price
	*WP3 – Task 15 – ITEAP WG meeting element only.	Firm Price per meeting upto a maximum of 4
Line Item 2	Travel and Subsistence in support of Technical Services for the integration of Tactical Data Links, Line item 1.	Max Price

OPTIONS

The Authority shall notify the contractor by way of proposed contract amendment if the Option(s) are to be exercised. **Once the Amendment is signed and returned, the option will then form part of the contract.** The option must be exercised prior to the contract end date.

Note: In the event one, or more, of the options below are invoked the delivery date of Task 3, under Line Item 1 above, will be expected to be delivered one month prior to the end date of the option invoked.

OPTION 1		Firm Price (Unless otherwise stated) £ (Ex VAT)
Further duration of Contract; For a 6 month period from XX/07/2018 to XX/01/2019		
Line Item 3	Supply of Technical Services in respect of; WP1 - Task 1, 2, & 4; WP2 - Task 5, 6 & 7; WP3 - Task 13, 14, 15*, 16; WP4 - Task 18, 19 & 20; WP5 - Task 21; WP6 - Task 22.	Firm Price
	*WP3 – Task 15 – ITEAP WG meeting element only.	Firm Price per meeting upto a maximum of 4
Line Item 4	Travel and Subsistence in support of Technical Services for the integration of Tactical Data Links, Line item 3.	Max Price

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OPTION 2		Firm Price (Unless otherwise stated) £ (Ex VAT)
Further duration of Contract; For a 6 month period from XX/01/2019 to XX/07/2019		
Line Item 5	Supply of Technical Services in respect of; WP1 - Task 1, 2, & 4; WP2 - Task 5, 6, 7 & 9; WP3 - Task 13, 14, 15* & 16; WP4 - Task 18, 19 & 20; WP5 - Task 21; WP6 - Task 22.	Firm Price
	*WP3 – Task 15 – ITEAP WG meeting element only.	Firm Price per meeting upto a maximum of 4
Line Item 6	Travel and Subsistence in support of Technical Services for the integration of Tactical Data Links, Line Item 5.	Max Price

OPTION 3		Firm Price (Unless otherwise stated) £ (Ex VAT)
Further duration of Contract; For a 6 month period from XX/07/2019 to XX/01/2020		
Line Item 7	Supply of Technical Services in respect of; WP1 - Task 1, 2, & 4; WP2 - Task 5, 6, 7, 10, 11, 12; WP3 -Task 13, 14, 15* & 16; WP4 - Task 18, 19 & 20; WP5 - Task 21; WP6 - Task 22.	Firm Price
	*WP3 – Task 15 – ITEAP WG meeting element only.	Firm Price per meeting upto a maximum of 4
Line Item 8	Travel and Subsistence in support of Technical Services for the integration of Tactical Data Links, Line Item 7.	Max Price

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STATEMENT OF REQUIREMENT

Unique Tasking Number <p style="text-align: center;">FTS5/SACC/0001</p>	Issue Number & Date <p style="text-align: center;">1.0</p>	Supplier Reference Number:
Task Title: Technical Services for the Integration of Tactical Data Links		
Brief Description of Task: Maritime TDL Support Engineers Statement of Work at Annex A to the TOF Provision of maritime TDL Support Engineers to the Situational Awareness Command and Control Team (SACC DT) from xx/01/2018 to xx/07/2018		
Background/Justification: The SACC DT team based at Portsmouth Technology Park (PTP) provide in service support and are the integration and interoperability authority for all surface ship Maritime Tactical Data Links (TDLs). This responsibility includes ensuring that TDLs are integrated with a mixture of new and legacy combat systems and are fully interoperable with all other UK TDLs as well as NATO and other international partners. TDLs require a specialist and broad depth of expertise and knowledge.		
Activities to be Undertake: See attached Statement of Work <u>EXERCISE OF OPTIONS</u> <i>The duration of this task is for 6 months. Prior to the end of the 6 months, Option 1 (Further 6 months, with associated activities) may be considered, this will be same for Option 2 at the end of option 1 (if invoked) and so on with Option 3. The Authority shall notify the contractor by way of proposed contract amendment if the Option(s) are to be exercised. Once the Amendment is signed and returned, the option will then form part of the contract.</i>		
Deliverables: (insert here or below Key Deliverables template) See attached SOW and Key Deliverables table on Page 5 below. Acceptance: In accordance with the acceptance criteria at 'Key Deliverables' on page 5 of this Tasking Order Form.		
Key Project Indicators (KPIs) and Performance Management Requirements: N/A		
Government Furnished Assets (GFA) (List <u>all</u> GFA applicable to the task in accordance with DEFCON 611 (Edn 02/16) & 694 (Edn 03/16)) N/A		
Additional Quality Requirements & Standards: See AOF Quality Assurance Website: http://aof.uwh.diif.r.mil.uk/aofcontent/tactical/quality/	Timescale: 6 Months + Options (3 x 6 month) Commencement Date: XX/01/2018 Delivery Date: XX/07/2018	
Project Manager: [Redacted]		
Signature:		Date:

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KEY DELIVERABLES

(Below is in accordance with the *Statement Of Work* at Annex A to this Tasking Order Form)

Task No	Activities to be Undertaken by Supplier	Key Deliverable and Required Delivery Date	Acceptance Criteria	Pricing Mechanism
WP 1 – General				
TASK 1	Production of monthly activity report.	Monthly Activity Report by the last working day of the month.	Meets task, format and time specifications. Subject to RN5 satisfaction and agreement with deliverable.	Firm Price
TASK 2	Attend a start up meeting and quarterly project review meetings.	Attend a start up meeting and QPM meetings The Contractor is to issue a calling notice with an agenda at least 10 working days before every designated meeting and meeting minutes 5 working days after the meeting.	100% attendance at meetings Meets task, format and time specifications. Subject to RN5 satisfaction and agreement with deliverable.	Firm Price
TASK 3	Produce a draft LFE (learning from experience) report about the contract deliverables and scope.	Draft LFE Report. 1 month before the end of contract.	Meets task, format and time specifications. Subject to RN5 satisfaction and agreement with deliverable.	Firm Price
TASK 4	Work in Progress Certificate.	Completion of Work in Progress Certificate, to be delivered to SACC RN-5 and SACC Finance. Monthly, by the last working day of the calendar month	Meets task, format and time specifications. Subject to RN5 satisfaction and agreement with deliverable.	Firm Price
WP 2 – In Service Support Activities				
Task 5	Operate and provide analytical support to new and in service platforms.	Utilisation and activity against this task to be recorded in the monthly report.	Meets task, format and time specifications. Subject to RN5 satisfaction and agreement with deliverable.	Firm Price
Task 6	Contribute to the improvement of TDL system reliability.	During all testing activities. Include in Monthly Activity Report.	Meets task, format and time specifications. Subject to RN5 satisfaction and agreement with deliverable	Firm Price
Task 7	Provide operator and analytical function for the Mobile Test Facility (MTF) for Tactical Data Link Performance	Task conducted as directed by DES SACC-RN5. This may require off site travel. Written observations to be provided to DES SACC-RN6. Report within 2 working days of	Meets task, format and time specifications. Subject to RN5 satisfaction and agreement with deliverable.	Firm Price

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Task No	Activities to be Undertaken by Supplier	Key Deliverable and Required Delivery Date	Acceptance Criteria	Pricing Mechanism
	Assessments and trials.	trial. Utilisation and activity against this task to be recorded in the monthly report.		
Task 8	Produce MTF Test and Calibration Schedules.	MTF Test Schedule document. One test schedule 6 months after contract start.	Meets task, format and time specifications. Subject to RN5 satisfaction and agreement with deliverable.	Firm Price
Task 9	Conduct an annual assessment and calibration of the MTF at the Portsdown Testing facility.	Annual test report. - Annual test for the current vehicle commencing May 18. Test report within 10 working days of trial.	Meets task, format and time specifications. Subject to RN5 satisfaction and agreement with deliverable.	Firm Price
Task 10	Draft an ITEAP for the replacement MTF.	Draft ITEAP. Once.	Meets task, format and time specifications. Subject to RN5 satisfaction and agreement with deliverable.	Firm Price
Task 11	Produce Acceptance Testing Schedules for the replacement MTF.	MTF Test Schedules. One set of schedules.	Meets task, format and time specifications. Subject to RN5 satisfaction and agreement with deliverable.	Firm Price
Task 12	Conduct acceptance testing of the replacement MTFs and produce a report of findings.	Acceptance Testing Post-trial report.	Meets task, format and time specifications. Subject to RN5 satisfaction and agreement with deliverable.	Firm Price
WP 3 – Integration Activities				
Task 13	Test Routine DLPS software updates / changes. Provide operator and analytical functions for the acceptance testing DLPS software changes for in-service platforms (Type 23, LPD and LPH). Test and trials to be conducted in accordance with DEFSTAN 21-88.	Utilisation and activity against this task to be recorded in the monthly report. Trial reports. Draft CCU.	Meets task, format and time specifications. Subject to RN5 satisfaction and agreement with deliverable.	Firm Price

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Task No	Activities to be Undertaken by Supplier	Key Deliverable and Required Delivery Date	Acceptance Criteria	Pricing Mechanism
	Testing of PICS operational software.	Report detailing testing and results. Issues report within 1 month of NWHT / NWST.	Meets task, format and time specifications. Subject to RN5 satisfaction and agreement with deliverable.	Firm Price
Task 14	Production of DLPS Trouble Reports.	Trouble Reports. With outstanding Priority 1 & 2 TRs included in the monthly activity report.	Meets task, format and time specifications. Subject to RN5 satisfaction and agreement with deliverable.	Firm Price
Task 15	Technical advice for the production of ITEAPs. ITEAPs will include integration of DLPS, Link 11, Link 16, Link 22, JREAP(C), CAYMAN, TDLS, DNA(2) and CMS 1 on Type 23, Type 26, Type 45, LPD and QEC. Integration and acceptance testing will be conducted using MLST3 and MLTF.	Document reviews. Utilisation and activity against this task to be recorded in the monthly report.	Meets task, format and time specifications. Subject to RN5 satisfaction and agreement with deliverable.	Firm Price
		Attendance at ITEAP working groups at PTP or off-site. Utilisation and activity against this task to be recorded in the monthly report.	100% Attendance at meetings Meets task, format and time specifications. Subject to RN5 satisfaction and agreement with deliverable.	Firm Price Per meeting, upto a maximum of four in a six month period. Max Price
Task 16	Provide operator and analytical functions for production, execution and post-trial analysis of test schedules for integration testing	Test Schedules and reports of trials. Utilisation and activity against this task to be recorded in the monthly report. Trials reports to be produced 10 working days after activity.	Meets task, format and time specifications. Subject to RN5 satisfaction and agreement with deliverable.	Firm Price
Task 17	CAYMAN Software integration scoping. Scoping to cover the tasks, resources and level of effort required to provide regular software updates to TDLS and the CAYMAN DLP.	Task Specific Report. 6 months after contract placement.	Meets task, format and time specifications. Subject to RN5 satisfaction and agreement with deliverable.	Firm Price

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Task No	Activities to be Undertaken by Supplier	Key Deliverable and Required Delivery Date	Acceptance Criteria	Pricing Mechanism
WP 4 – 3rd / Party Support Activities				
Task 18	3 rd Party Testing.	Testing report. Utilisation and activity against this task to be recorded in the monthly report.	Meets task, format and time specifications. Subject to RN5 satisfaction and agreement with deliverable.	Firm Price
Task 19	Mobile 3 rd Party Testing.	Test Schedules. Post-Trial Reports. Utilisation and activity against this task to be recorded in the monthly report.	Meets task, format and time specifications. Subject to RN5 satisfaction and agreement with deliverable.	Firm Price
Task 20	3 rd Party Trouble Reports.	Trouble Reports. Outstanding Priority 1 & 2 TRs included in the monthly activity report.	Meets task, format and time specifications. Subject to RN5 satisfaction and agreement with deliverable.	Firm Price
WP 5 – Maritime Multi-Link (MML) Testing Activities				
Task 21	Provide operator and analytical expertise in support of the MML Project.	Document review. Draft post trial reports. - Report 10 working days after trial completion. Utilisation and activity against this task to be recorded in the monthly report.	Meets task, format and time specifications. Subject to RN5 satisfaction and agreement with deliverable.	Firm Price
WP 6 – Link 16 Sustainment Activities				
Task 22	Provide operator and analytical expertise in support of the Maritime component of Link 16 Sustainment project.	Document review. Draft post test and trial reports. - Report 10 working days after trial completion. Utilisation and activity against this task to be recorded in the monthly report.	Meets task, format and time specifications. Subject to RN5 satisfaction and agreement with deliverable.	Firm Price

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2. Order Conditions

All conditions of the framework shall apply as supplemented by the terms selected below. The two sets of conditions become a binding contract at the time of signature on the Schedule.

Type of Contract

Competitive	<input checked="" type="checkbox"/>
Competitive Award Criteria	Most Economically Advantageous Tender (MEAT)
Weightings	Technical 60% - Price 40%
Reverse Auction used?	<input type="checkbox"/>
Single Source	<input type="checkbox"/>

General Conditions

DEFCON 624 (Edn 04/10) – Use of Asbestos in Arms, Munitions or War Materials	<input type="checkbox"/>	DEFCON 603 (Edn 10/04) – Aircraft Integration and Clearance Procedure	<input type="checkbox"/>
DEFCON 176A (Edn 06/08) - MOD Requirements For Competition In Subcontracting (Non-Competitive Main Contract)	<input type="checkbox"/>	Additional Conditions <i>See Annex (B) to the Tasking Order Form.</i>	<input checked="" type="checkbox"/>
<u>Choose one of the following:</u>			
DEFCON 514A (Edn 03/16) Failure of Performance under Research and Development Contracts	<input type="checkbox"/>	DEFCON 514 (Edn 08/15) – Material Breach	<input checked="" type="checkbox"/>

Special Indemnity Conditions

DEFCON 661 (Edn 10/06) – War Risk Indemnity	<input type="checkbox"/>
DEFCON 661A (Edn 05/02) – War Indemnity Risk (Alternative Version)	<input type="checkbox"/>
DEFCON 684 (Edn 01/04) – Limitation upon Claim in Respect of Aviation Products	<input type="checkbox"/>
DEFCON 638 (Edn 12/08) – Flights Liability and Indemnity	<input type="checkbox"/>

Pricing Conditions Required

Firm Priced at Outset (<i>this applies to all tasks other than by exception</i>)	<input checked="" type="checkbox"/>
For single source tasks valued below £5M, the following conditions shall apply: DEFCON 127 (Edn 12/14) – Price Fixing Condition for Contracts of a Lesser Value DEFCON 800 (Edn 12/14) – Qualifying Defence Contract DEFCON 801 (Edn 12/14) – Amendments to Qualifying Defence Contracts – Consolidated Versions. DEFCON 802 (Edn 12/14) – QDC – Open Book on sub-contracts that are not Qualifying Sub-Contracts. DEFCON 803 (Edn 12/14) – QDC: Disapplication of Protection against Excessive Profits and Losses (PEPL)	<input type="checkbox"/>

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Pricing Conditions Required	
DEFCON 804 (Edn 12/14) – QDC: Confidentiality of Single Source Contract Regulations Information. DEFCON 811 (Edn 12/14) – Single Source: Profit and Loss sharing on FIRM/FIXED Price Contracts. DEFCON 812 (Edn 04/15) – Single Source Open Book DEFCON 815 (Edn 04/15) – Contract Pricing Statement – Single Source Non-qualifying contracts	
Exceptionally, if other than Firm Priced at Outset (<i>include additional conditions in attachment & complete Appendix 4</i>)	<input type="checkbox"/>

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Payment Terms <i>(Use of CP&F and Payment on Completion are the default)</i>			
DEFCON 522 (Edn 18/11/16) – Payment and Recovery of Sums Due	<input checked="" type="checkbox"/>	Milestone/Stage Payments <i>(see DEFCON 649 (Edn 07/99) below)</i>	<input checked="" type="checkbox"/>
DEFCON 5J (Edn 18/11/16) – Unique Identifiers	<input checked="" type="checkbox"/>	DEFCON 649 (Edn 07/99) – Vesting <i>(applicable to Tasks with deliverables where provision has been made for milestone/Stage payments in advance of completion)</i>	<input type="checkbox"/>
DEFCON 129 (Edn 18/11/16) – Packaging (For Articles other than Ammunition & Explosives)	<input type="checkbox"/>		<input type="checkbox"/>
OGD Payment Arrangements <i>For tasks placed by other Government departments, please provide full details of the payment procedure to be followed, as an attachment to this tasking form.</i>			<input type="checkbox"/>

Milestone/Stage Payments <i>(Expand table as appropriate)</i>		Due Date	%	Value £k (ex VAT)
Milestone/Stage No	Key Deliverable			
	(Add more lines where necessary)			
FINAL <i>(Payment should be subject to a reasonable retention based on % of total cost)</i>	Satisfactory delivery of all work under the contract			

Payment Procedure:

- 1.1 All payments shall be made upon acceptance of the deliverables by the Authority.
- 1.2 A single standard purchase order (SPO) shall be created on CP&F to cover all deliverables on this Contract. The SPO will operate on a 'three way match' basis.
- 1.3 On the last working day of each quarter the Contractor shall raise an invoice via CP&F and send a separate written invoice to the Authority's Project Manager and Commercial Officer as per the attached DEFFORM 111. This invoice shall detail all payments due for that quarter, calculated per completion of each approved deliverable, and clearly listing the Work Package to which it relates.
 - 1.3.1 The Authority's Project Manager will review the invoice for accuracy and then pass this to the Authority's Commercial Officer.

Once the Authority's Project Manager and Commercial Officer are content with the invoice, the payment will be authorised on CP&F

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Intellectual Property Rights

Completion of this section is **mandatory**. Select the appropriate condition(s) by ticking the boxes below after consulting FTS/STS Customer Guidance or with DIPR, if appropriate. In the event that no boxes are ticked in this section (Intellectual Property Rights), all intellectual property generated under the Task shall be subject to the terms of DEFCON 703.

DEFCON	Tick	As Applicable	Tasking Order Line Item (tick as appropriate)
<u>If DEFCON 703 does not apply then select either:</u>			
DEFCON 705 (Edn 11/02)	<input type="checkbox"/>	All <input type="checkbox"/>	<input type="checkbox"/> The following Item Nos. only (insert below)
<u>OR:</u>			
DEFCON 14 Edn 11/05, 15 21 ,126 Edn 11/06 & DEFFORM 315	<input type="checkbox"/>	All <input type="checkbox"/>	<input type="checkbox"/> The following Item Nos. only (insert below)
DEFCON 14 Edn 11/05, 16 Edn 10/04, 21 & DEFFORM 315	<input type="checkbox"/>	All <input type="checkbox"/>	<input type="checkbox"/> The following Item Nos. only (insert below)
DEFCON 14 Edn 11/05, 90 Edn 11/06 & 126 Edn 11/06)	<input type="checkbox"/>	All <input type="checkbox"/>	<input type="checkbox"/> The following Item Nos. only (insert below)
DEFCON 14 (Edn 11/05), 91 (Edn 11/06) & 126 (Edn 11/06)	<input type="checkbox"/>	All <input type="checkbox"/>	<input type="checkbox"/> The following Item Nos. only (insert below)
Other, as specified in a special IPR condition to be applied to the Tasking Order	<input type="checkbox"/>	All <input type="checkbox"/>	<input type="checkbox"/> The following Item Nos. only (insert below)
No intellectual property conditions apply (<i>refer to DIPR before ticking this box</i>).			<input type="checkbox"/>

Issue of Government Stores

DEFCON 23 (Edn 08/09)* – Special Jigs, Tooling and Test Equipment	<input type="checkbox"/>
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Controlled Information

Issue of Controlled Information (<i>subject Condition 50 of Schedule 1</i>) (<i>if ticked then list Controlled Information and attach list to Tasking Form</i>)	<input type="checkbox"/>
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Payment of Customs Duty – select one box only

DEFCON 619A (Edn 09/97) - Customs Duty Drawback	<input type="checkbox"/>	Issue of Certificate in accordance with EU (Council) Regulation 150/2003	<input type="checkbox"/>
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Progress Reports					
If ticked, progress reports must utilise the current version of DRRS Format Standards for Scientific and Technical Reports Prepared for the United Kingdom Ministry of Defence.	<input type="checkbox"/>	DEFCON 642 (Edn 06/14) – Progress Meetings	<input checked="" type="checkbox"/>	Frequency required	Quarterly
Brief Description	See Statement of Work, at Annex A, for details of progress reports/meeting requirements.				

Transport – select one box only			
DEFCON 621A (Edn 06/97) – Transport (if the Authority is responsible for transport)	<input type="checkbox"/>	DEFCON 621B (Edn 10/04) – Transport (if the Contractor is responsible for transport)	<input type="checkbox"/>

Quality Assurance Conditions			
According to the product or scope of the work to be carried out, the Contractor shall meet the requirements of:			
AQAP 2110 – NATO Quality Assurance Requirements for Design, Development and Production			<input type="checkbox"/>
Deliverable Quality Plan requirements			
DEFCON 602A (Edn 12/06) - Quality Assurance with Quality Plan	<input type="checkbox"/>	DEFCON 602B (Edn 12/06) - Quality Assurance without Quality Plan	<input checked="" type="checkbox"/>
AQAP 2105 – NATO Requirements for Delivering Quality Plans			<input type="checkbox"/>
Software Quality Assurance requirements			
AQAP 2210 – NATO Supplementary Software Quality Assurance Requirements to AQAP 2110			<input type="checkbox"/>
Air Environment Quality Assurance requirements			
Def. Stan. 05-100 – Ministry of Defence Requirements for Certification of Aircraft for Authorised Flight and Ground Running (Mandatory where flying and/or ground running of issued aircraft is a requirement of the Task)			<input type="checkbox"/>
Relevant MAA Regulatory Publications (See attachment for details)			<input type="checkbox"/>
Additional Quality Requirements (See attachment for details)			<input type="checkbox"/>

Warranty			
Express Warranty (See attachment for details)	<input type="checkbox"/>	Warranty – remedies implied by general law	<input checked="" type="checkbox"/>

Security			
DEFCON 659A (Edn 02/17) – Security Measures. DEFCON 660 (Edn 12/15) – Official-Sensitive Security Requirements.			<input checked="" type="checkbox"/>
DEFCON 658 (04/17) Cyber			<input checked="" type="checkbox"/>
<ul style="list-style-type: none"> - Further to DEFCON 658 the Cyber Risk level of the Contract is [Redacted] as defined in DEFSTAN 05-138. - Cyber Security Risk Assessment reference number is [Redacted]; For Tenderers to complete the CSM Supplier Assurance Questionnaire. 			<input checked="" type="checkbox"/>

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3. Price

TOTAL CONTRACT PRICE	TYPE OF PRICING
Line Item 1	Firm Price
Line Item 2	Max Price
Line Item 3	Firm Price
Line Item 4	Max Price
Line Item 5	Firm Price
Line Item 6	Max Price
Line Item 7	Firm Price
Line Item 8	Max Price

4. Authority Tasking Order Commercial Officer Authorisation

Name	
Position	
Signature	
Date	Telephone Number

5. Acknowledgement by supplier

Name	
Position	
Signature	
Date	Telephone Number

6. Record of Authorised Changes

CHANGE ISSUE NUMBER	DATE OF ISSUE	COMMENTS / REASON FOR CHANGE
1.0	07/10/2017	DRAFT TOF issued for Tender Purposes.

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7. Final Administration

On receipt of the tasking acknowledgement from the Contractor, the **Authority's Commercial Manager (who placed the task)** must send a copy of the acknowledged final tasking order form together with a completed DEFFORM 57 AND DEFFORM 111 (Edn 07/12) to:

DBS Finance
Walker House
Exchange Flags
Liverpool
L2 3YL

For OGDs Only

A copy of the acknowledged final tasking form must be sent by the **Authority's Commercial Manager (who placed the task)** and by the Contractor electronically to the FATS Team at the following address:

defcomrclcc-fatscases@mod.uk

Def Comrcl CC-TechSpt1c
Poplar 1 #2119
MOD Abbey Wood South
Bristol
BS34 8JH

Appendix 1 - Addresses and Other Information

1. Commercial Officer:

Name: [Redacted]

Address: SACC DT, Yew 3b, #1345, MOD Abbeywood, Bristol BS34 8JH

Email: [Redacted]

☎ [Redacted]

2. Project Manager, Equipment Support Manager or PT Leader
(from whom technical information is available):

Name: DES SACC-RN5

Address: Room 9, Southwick Road, Portsmouth PO6 3SX

Email: [Redacted]

☎ [Redacted]

3. Packaging Design Authority:

Organisation and point of contact:

DES IMOC SCP TLS Packaging

MOD Abbey Wood,

Bristol, BS34 8JH

Email: DESIMOCSCP-TLS-Pkg@mod.uk

☎ +44(0)30 679 35353

4. (a) Supply/Support Management Branch or Order Manager Branch/Name:

DES SACC-RN5

☎ [Redacted]

(b) U.I.N. 2497A

5. Drawings/Specifications are available from:

See box 2

7. Intentionally Left Blank**8. Quality Assurance Representative:**

Commercial staff are reminded that all Quality Assurance requirements should be listed under the General Contract Conditions.

AQAPS and DEF STANs are available from UK Defence Standardization, for access to the documents and details of the helpdesk visit <http://dstan.uwh.diif.r.mil.uk/> [intranet] or <https://www.dstan.mod.uk/> [extranet, registration needed]**8. Public Accounting Authority:**1. Returns under DEFCON 694 (or SC equivalent) should be sent to DBS Finance ADMT – Assets In Industry 1, Level 4 Piccadilly Gate, Store Street, Manchester, M1 2WD
☎ 44 (0) 161 233 53972. For all other enquiries contact DES Fin FA-AMET Policy, Level 4 Piccadilly Gate, Store Street, Manchester, M1 2WD
☎ 44 (0) 161 233 5394**9. Consignment Instructions:**

The items are to be consigned as follows:

See Schedule of Requirement

10. Transport. The appropriate Ministry of Defence Transport Offices are:A. **DSCOM.** DE&S, DSCOM, MoD Abbey Wood, Cedar 3c, Mail Point 3351, BRISTOL BS34 8JH**Air Freight Centre**

IMPORTS ☎ 030 679 81113 / 81114 Fax 0117 913 8943

EXPORTS ☎ 030 679 81113 / 81114 Fax 0117 913 8943

Surface Freight Centre

IMPORTS ☎ 030 679 81129 / 81133 / 81138 Fax 0117 913 8946

EXPORTS ☎ 030 679 81129 / 81133 / 81138 Fax 0117 913 8946

B. JSCSJSCS Helpdesk ☎ 01869 256052 (option 2, then option 3); JSCS Fax No 01869 256837 www.freightcollection.com**11. The Invoice Paying Authority:**

Ministry of Defence ☎ 0151-242-2000

DBS Finance

Walker House, Exchange Flags

Liverpool, L2 3YL

Fax: 0151-242-2809

Website is:<https://www.gov.uk/government/organisations/ministry-of-defence/about/procurement#invoice-processing>**12. Forms and Documentation are available through *:**

Ministry of Defence, Forms and Pubs Commodity Management PO Box 2, Building C16, C Site

Lower Arcott

Bicester, OX25 1LP (Tel. 01869 256197 Fax: 01869 256824)

Applications via fax or email: DESLCSLS-OpsFormsandPubs@mod.uk.**NOTES**

* Many DEFCONs and DEFFORMs can be obtained from the MOD Internet Website [extranet, registration needed]:

<https://www.aof.mod.uk/aofcontent/tactical/toolkit/index.htm>

Appendix 2 to Schedule 3 (Confidentiality Agreement)

The provisions of this Clause are supplemental to DEFCON 531

1. Both DEFCON 531 and the provisions of this Clause apply to:
 - (A) This Tasking;
 - (B) Any Information disclosed by either party prior to the issue of a draft Tasking and in contemplation of Work being placed by the Authority under a Tasking; and
 - (C) Any Tasking placed under this Agreement, provided that Information provided to a party for the purpose of Tendering for a Tasking shall only be used for that Tendering purpose, and Information provided to a party for performing a Task placed on it under this Agreement shall only be used for the performance of that Task.

2. Subject to its requirements of continued access to Information necessary to exercise its rights of disclosure and use hereunder including under any Tasking Order, and to the obligations set out herein in respect of any Controlled Information (Definition in Clause 42 Schedule 1), the recipient of any Information shall:
 - (A) Upon the expiry or termination of the Agreement; or
 - (B) Upon the expiry or termination of any Tasking Order (for the purposes of which Information is disclosed); or
 - (C) If the Authority decides not to proceed with the issue of a Tasking Order (for the purposes of which Information is disclosed),

in accordance with any reasonable directions given and/or a reasonable request made by the other party promptly:
 - (1) Return to the other party the Information and all copies thereof; or
 - (2) Take such other measures in respect of the Information and all copies thereof as may be required elsewhere in the Tasking Order.

3. The provisions of DEFCON 531 and of this Clause shall survive the expiry or termination of the Agreement or any Tasking Order in accordance with 2(A) or 2(B) or the decision not to proceed in accordance with 2(C).

Appendix 3 to Schedule 3 (Price Summary)

Supplier price summary: To be completed by the supplier in support of a quotation provided in response to an ITT for the requirement captured on the above Draft Tasking Order Form. Rates used shall be on accordance with the provisions of Clauses 13-14 of Schedule 1.

1. To: _____ 2. From: _____

Date of submission: _____

In response to your request for a quotation reference FTS5/SACC/0001 _____ Dated _____

*The work can be undertaken and our detailed response is attached.

*We are unable to provide the resources/deliverables identified on this occasion.

(* Check box as appropriate)

Signed: _____ Name: (Block Capitals)
Date: _____

2. Task title): _____

3. Unique Reference Number: _____

4. Start Date: _____ Completion Date: _____

5a. Quotation Broad Capability Area No.	Grade	Hourly rate quoted at ITT	Hourly rate quoted for this task	Reduction on original ITT rate	No of Hours	Total
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5b. Travel		Unit cost	Number of Journeys / Miles	Total
	Rail			
	Motor Mileage (max price per mile)	£0.30 (inc VAT)		
	Air			
	Sea			

5c. Subsistence	Estimated expenditure on:	Unit cost	Number of Night/Days	Total
	Accommodation			
	Meals			
	Misc (please state below)			

The above T&S costs relate to the period _____ to _____

Sub-contractor Price

5d.Other
Costs

Sub-Contractor Details

Materials

Other (Please provide details
below)
Description

Cost

Total Price

(excl. VAT)

Appendix 4 to Schedule 3 (Montreal Protocol Substances)

CFCs - Production of controlled CFCs has stopped.

CFC-11(trichlorofluoromethane)	CFC-211
CFC-12(dichlorodifluoromethane)	CFC-212
CFC-13	CFC-213
CFC-111	CFC-214
CFC-112	CFC-215
CFC-113 (trichlorotrifluoroethane)	CFC-216
CFC-114 (dichlorotetrafluoroethane)	CFC-217
CFC-115 (chloropentafluoroethane)	

The above substances are also used in blends: e.g.

CFC-500 (CFC-12/HFC-152a)

CFC-502 (CFC-115/HCFC-22).

Halons - Production of controlled Halons has stopped.

Halon-1211 (bromochlorodifluoromethane - BFC)

Halon-1301 (bromotrifluoromethane - BTM)

Halon-2402

HBFCs - Production has stopped.

CHFBr_2	$\text{C}_2\text{H}_2\text{F}_2\text{Br}_2$	$\text{C}_3\text{HF}_4\text{Br}_3$	$\text{C}_3\text{H}_3\text{F}_2\text{Br}_3$
CHF_2BrC	$2\text{H}_2\text{F}_3\text{Br}$	$\text{C}_3\text{HF}_5\text{Br}_2$	$\text{C}_3\text{H}_3\text{F}_3\text{Br}_2$
CH_2FBrC_2	H_3FBr_2	$\text{C}_3\text{HF}_6\text{Br}$	$\text{C}_3\text{H}_3\text{F}_4\text{Br}$
	$\text{C}_2\text{H}_3\text{F}_2\text{Br}$	$\text{C}_3\text{H}_2\text{FBr}_5$	$\text{C}_3\text{H}_4\text{FBr}_3$
C_2HFBr_4	$\text{C}_2\text{H}_4\text{FBr}$	$\text{C}_3\text{H}_2\text{F}_2\text{Br}_4$	$\text{C}_3\text{H}_4\text{F}_2\text{Br}_2$
$\text{C}_2\text{HF}_2\text{Br}_3$		$\text{C}_3\text{H}_2\text{F}_3\text{Br}_3$	$\text{C}_3\text{H}_4\text{F}_3\text{Br}$
$\text{C}_2\text{HF}_3\text{Br}_2$	C_3HFBr_6	$\text{C}_3\text{H}_2\text{F}_4\text{Br}_2$	$\text{C}_3\text{H}_5\text{FBr}_2$
$\text{C}_2\text{HF}_4\text{Br}$	$\text{C}_3\text{HF}_2\text{Br}_5$	$\text{C}_3\text{H}_2\text{F}_5\text{Br}$	$\text{C}_3\text{H}_5\text{F}_2\text{Br}$
$\text{C}_2\text{H}_2\text{FBr}_3$	$\text{C}_3\text{HF}_3\text{Br}_4$	$\text{C}_3\text{H}_3\text{FBr}_4$	$\text{C}_3\text{H}_6\text{FBr}$

HCFCs - Production to be run down and phased out by 2015.

Certain use controls apply.

HCFC-21	HCFC-141	HCFC-225ca	HCFC-243
HCFC-22	HCFC-141b	HCFC-225cb	HCFC-244
HCFC-31	HCFC-142	HCFC-226	HCFC-251
HCFC-121	HCFC-142b	HCFC-231	HCFC-252
HCFC-122	HCFC-151	HCFC-232	HCFC-253
HCFC-123	HCFC-221	HCFC-233	HCFC-261
HCFC-124	HCFC-222	HCFC-234	HCFC-262
HCFC-131	HCFC-223	HCFC-235	HCFC-271
HCFC-132	HCFC-224	HCFC-241	
HCFC-133	HCFC-225	HCFC-242	

CARBON TETRACHLORIDE (CCl₄) - Production has stopped.

1,1,1-TRICHLOROETHANE (C₂H₃Cl₃) - Production has stopped.

METHYL BROMIDE (CH₃Br) – Production limits apply.

Appendix 5 - Tenderer's Commercially Sensitive Information)

<i>ITT Ref No: FTS5/SACC/0001</i>
<i>Description of Tenderer's Commercially Sensitive Information:</i>
<i>Cross Reference(s) to location of sensitive information in Tender:</i>
<i>Explanation of Sensitivity:</i>
<i>Details of potential harm resulting from disclosure:</i>
<i>Period of Confidence (if applicable):</i>
<i>Contact Details for Transparency / Freedom of Information matters:</i> <i>Name:</i> <i>Position:</i> <i>Address:</i> <i>Telephone Number:</i> <i>Email Address:</i>