Covoxa Limited

45 Stockbridge Road,

Winchester,

SO22 6RW

Attn: REDACTED

REDACTED

Date: 26th November 2021

Contract ref: CCZN21A82

Dear REDACTED

**Award of contract for the Provision of ERP Technical Support**

Further to your submission of a bid for the above Procurement, on behalf of Cabinet Office (the “Authority”), I am pleased to inform you that you ranked first in our evaluation and therefore we would like to award the contract to you.

The attached appendix provides detailed feedback on your submission.

The call-off contract shall commence 1st day of December 2021 and the Expiry Date will be 30th day of November 2023. The Contracting Authority reserves the option to extend the call-off contract by 2 periods of 1 year. The total contract value shall be £3,997,082.50 (exc VAT), including all extension options.

This procurement activity was a Call Off under Commercial Agreement RM6193 Software Design and Implementation Lot 1, and the Commercial Agreement Terms and Conditions shall apply. A copy of the contract is provided with this Award Letter and includes those terms and conditions.

Please sign the Call-Off Contract/Terms and Conditions and forward to the Procurement Lead electronically via the e-Sourcing Suites’ messaging service by 13:00hrs on 29th November 2021. You are reminded that no engagement with the Contracting Authority is permitted until a copy of the signed contract is received.

A copy signed on behalf of the Contracting Authority will be returned for your records.

Should you have any queries regarding this or any other matter please do not hesitate to contact me.

Yours sincerely,

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| Signed for and on behalf of Cabinet Office |
| Name: REDCATED |  |
| Signature: |  |
| Date: |  |