

OFFICIAL
 Price Schedule Services
 BSOG Debt Recovery Services
 Contract Reference: TLOT0015

The Total tendered **Firm Price (inclusive of all expenses)** for all work to be carried out under this contract TLOT0015 is as follows:

Stage	Action	Price	Weighting
1	Tracing service		
2	Letter 1		
3	Letter 2		
4	Final letter before legal action		
5	Enforcement/recovery work		
6	Instruction of legal specialist		

The price entered by the Potential Provider to include:

- Pre-Legal Action
- Issued Claim
- Entering Judgement
- Enforcement Costs
- Any other relevant costs
- Monthly case meetings (by phone or Skype)
- Face to face meetings with the Department (including all travel and subsistence costs) to be held at either the Potential Provider's office or BSOG offices in the Hastings area.

All costs entered by the Potential Provider are to be exclusive of VAT.

Signed

in the capacity of

duly authorised to sign tenders for and on behalf of (in BLOCK CAPITALS)

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Postal Address

Telephone No

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Fax No.

.....

Email

Date.....