

REQUEST FOR PROPOSAL

FOR

**Future Connectivity Application of Internet of Things (IoT) for
the NHS**

TENDER QUESTIONNAIRE

1. INSTRUCTIONS

- 1.1 Bidders must provide an answer to every question and responses should **ONLY BE SUBMITTED DIRECTLY** in the e-Sourcing Suite. The questions set out below are only included for completeness of information and are a replication of the direct questions listed in the e-Sourcing Suite envelope.
- 1.2 Bidders must provide a response to every question in the blue shaded boxes.
- 1.3 Bidders must not alter/amend the document in any way other than as instructed.
- 1.4 Bidders must not submit any additional information with the Tender Questionnaire other than that specifically requested or allowed in this document. Attachments submitted other than as specifically requested or allowed will be disregarded.
- 1.5 Additional information submitted in line with 1.4 should be submitted as attachments with the completed questionnaire, not as embedded documents.
- 1.6 Bidders must conform to word limits where specified.

2. RESPONSE TEMPLATE

1 COMPANY INFORMATION		
1.1	Full company name	
1.2	Registered office address	
1.3	Registered website address	
1.4	Trading status	
1.5	Company registration number	
1.6	Name of parent company if applicable	

2 BIDDER CONTACT		
2.1	Contact's name	
2.2	Contact's email address	
2.3	Contact's telephone number	

3 MANDATORY QUESTIONS			PASS/FAIL		
<p>Please note: The following questions are Pass/Fail questions therefore if a Bidder cannot or is unwilling to answer 'Yes' their Tender will be deemed non-compliant and they will be unable to be considered for this requirement.</p> <p>The Bidder should confirm by deleting the inappropriate answer.</p>					
3.1	Do you accept all the obligations set out in this RFP	Yes	No		
3.2	Do you accept the obligations set out in NHS England's standard terms & conditions referenced in section 10.3 of the RFP document	Yes	No		

4 QUALITY QUESTIONS			Overall weighting 70%	
4.1	Key dates	Actual weighting 15%		
Please provide the following target dates:				
4.1.1	Earliest start date	DD/MM/YY		
4.1.2	Milestone 1 submission date	DD/MM/YY		
4.1.3	Milestone 2 submission date	DD/MM/YY		
Please provide your high level plan, rationale and explain any dependencies you have on NHS England and/or other NHS organisations for the above target dates. (maximum 400 words)				

4.2	Previous experience	Actual weighting 15%
<p>Please provide the following details for 3 examples of similar work you have performed in the past, explaining how they are relevant to these requirements.</p> <p>Please provide details of experience you have working with NHS or ICS Partner organisations that would demonstrate you understand the connectivity needs of the specified target audience of this RFP.</p> <p>If you have no experience with NHS organisations, please provide non-NHS examples with an explanation as to why you believe this experience is applicable to an NHS environment.</p> <p>Each example can be maximum 150 words, stating:</p> <ul style="list-style-type: none"> • Client company name; • Start date and overall timescales; • Number of man-days effort required; • Scope of the project; • Sample pages of the final report. (If necessary, please provide as a 1-page attachment in Word or PDF format) <p>Note: The Authority may, at its sole discretion, request contact details and take up references with the clients used to verify the information provided within the Tender.</p> <p>Responses with less than 3 examples provided will have scoring reduced accordingly.</p>		

4.3	Report Structure	Actual weighting 15%
<p>Please describe how you would structure and layout the guidance report detailed to address the requirements and promote consistent understanding of the applications and benefits of IoT connectivity infrastructure technologies. (maximum 300 words)</p>		

4.4	Research and engagement process	Actual weighting 15%
	Please describe how you would a) research the key topics and b) engage with NHS organisations to fulfil the requirements of this RFP. (maximum 400 words)	

4.5	Future developments	Actual weighting 10%
	Please provide an outline of what changes you anticipate to IoT capabilities and connectivity infrastructure in the next 5 years. (maximum 300 words)	

4.6	IoT use cases	Actual weighting 20%
	Please detail the 3 IoT use cases for the NHS that you suggest addressing in the report, your rationale for selecting these and any relevant detail on recommended connectivity infrastructure. (maximum 600 words)	

4.7	Challenges	Actual weighting 10%
	What area of this RFP do you perceive as the most difficult to address and why? (maximum 300 words)	

5	PRICE	Actual weighting 30%
<ul style="list-style-type: none">• Price should be in GBP and exclusive of VAT.• Please provide a fully costed breakdown of the activities involved in meeting this requirement		