



Department  
for Transport

Commercial Relationship Manager  
GROUP COMMERCIAL  
DIRECTORATE DEPARTMENT  
FOR TRANSPORT DIRECT LINE:

@dft.gov.uk

Thinks Insight and Strategy (Britain  
Thinks) Ltd  
Metherell Gard,  
Looe,  
Cornwall, PL13 1PN

Web Site: [www.dft.gov.uk](http://www.dft.gov.uk)

Contract Agreement Number:  
TCOM3065

23 September 2024

**TCOM3065: Qualitative Research Services**

Dear ,

I refer to my letter dated 10<sup>th</sup> September 2024; I am writing to confirm that the standstill period has now finished.

On behalf of the Secretary of State for Transport, I accept your tender dated 16<sup>th</sup> August 2024 for the above-mentioned Contract. The attached contract details ("Order Form"), contract conditions and the Annexes set out the terms of the contract between Department for Transport and Britian Thinks LTD for the provision of the deliverables set out in the Order Form.

The contract shall reflect the terms contained in the ITT, the specification, bid submission and any clarifications thereafter.

|                            |                                 |
|----------------------------|---------------------------------|
| <b>Value</b>               | No greater than £1,500,000      |
| <b>Contract Start Date</b> | 25 <sup>th</sup> September 2024 |
| <b>Contract End Date</b>   | 24 <sup>th</sup> September 2027 |

We intend for the service to commence on 25<sup>th</sup> September 2024.

Please confirm your acceptance of the Conditions by signing and returning the Order Form as soon as possible from the date of this Order Form. No other form of acknowledgement will be accepted. Please remember to include the reference number above in any future communications relating to this contract.

The Order Form will be countersigned and will create a binding contract between the two named parties.

We thank you for your co-operation to date and look forward to forging a successful working relationship. The Contract Manager, Luke Dolan, Digital Content and Communications Officer email: @dft.gov.uk will be in contact shortly to discuss arrangements for commencement of the Contract.



**Commercial Relationship Manager**  
by authority of the Secretary of State for Transport