**WWF-UK Request for Proposal for A Supplier**

**for the Beliefs and Values Programme Faith & Restoration Project – Cambodia / Myanmar**

**Background – WWF-UK Strategy**

The environmental impact of human activity on both nature and climate now threatens the survival of all life on our planet.  Since 1970, we have seen a calamitous decline in vertebrate wildlife population sizes of, on average, 69%.  Over the next decade, we face a triple challenge; to meet the needs of a growing human population against a backdrop of a dramatically changing climate and a biodiversity crisis across land and sea.

Underpinned by science, WWF-UK’s strategic vision is that **by 2030 nature’s vital signs are improving – we will have halted the loss of nature**.  We are working to avoid the sixth mass extinction of life on our planet.  If we are to ‘bend the curve’ on nature loss, we need to inspire people and institutions to tackle the greatest threats to nature and the future of our planet.

This is a **Fight for Our World** and we will focus on the following Impact Goals:

1. Accelerate the transition to a sustainable and just global food and agriculture system;
2. Avert dangerous climate change and safeguard the Polar Regions for people and nature; and
3. Protect and restore threatened habitats and species and improve rights of communities and Indigenous peoples.

To achieve this impact, we need to deliver the following enabling Goals:

1. Grow support for our work and better enable our supporters to act with us; and
2. Be an inclusive, agile, accountable and continuously learning organisation with a shared mission.

**Background – Faith & Conservation in the Mekong**

The Beliefs and Values Programme (BVP) mission is to encourage engagement in conservation with leaders and communities based on their spiritual, religious and cultural beliefs and value systems. The BVP is working in Myanmar and Cambodia through WWF country offices with a variety of Buddhist, Christian and Indigenous partners on wildlife and forest conservation. We are also exploring possible programmes in other areas of the Mekong region.

**The Requirements of a Supplier**

WWF’s BVP seeks a long-term consultant to support the BVP’s global faith and restoration project over a period of 3 years. The key areas of work consist of the following, but more specific, time-bound scopes of work with specified activities and deliverables will be created based on annual budgets:

* Ideally be based in Cambodia or Myanmar;
* Support the WWF Cambodia community outreach team to engage with faith partners, primarily Buddhist monks. Advise team on faith-based partnership development, workplans, and lessons learned from regional BVP work;
* Help explore opportunities for BVP projects with WWF offices and faith relationships in the wider Mekong region;
* Assist in developing fundraising proposals for project to a variety of donors; as well as input into donor reports;
* Support efforts to connect faith-based conservation efforts and actors with future peace building, dialogue, and mediation efforts;
* Co-organise regular BVP family calls and specific themes for learning and sharing;
* Help gather stories, case studies and other relevant information for inclusion on the BVP’s Faith & Nature Hub website and for other communication purposes.

**In their response, the consultant must be able to demonstrate and evidence:**

1. Understanding of the brief and propose options for the approach.
2. Depth and breadth of expertise in this field in the charity /not for profit / NGO and commercial / private sectors. *Please include names of recent clients for who you have delivered similar work and case studies of similar work you have carried out.*
3. A strong alignment with WWF’s vision and mission with values that respect diversity, equality and inclusivity and evidence of partnership working. *Please provide a short statement on this and how you evidence your values in your work.*

**Sustainable Procurement Questionnaire:**

*Please complete the enclosed WWF-UK Supplier Sustainable Procurement Questionnaire to the best of your ability.*

**Cost:**

 We need fees to be clear and structured in a flexible way, with evidence that the consultant can show value for money; competitive pricing for expertise. *Please state day / hourly rates.*

Costings for each statement of work will be based on the stated day / hourly rate and timings will be agreed for each statement of work, with an agreement between both parties before the work commences.

**Contracting with WWF-UK:**

It is our preference that an appointed external partner adopts our standards terms and conditions for engaging with us. These are included within the tender documents. *Please confirm you are willing to accept these terms. Should you have any amends you wish to make, these will need to be discussed with the WWF-UK legal team.*

WWF-UK asks all suppliers to comply with the Supplier Code of Conduct and WWF-UK 3rd Party Expenses Policy. Both documents are enclosed within the tender pack. *Please confirm your acceptance of both.*

All contracted suppliers are required to register on Panda Purchasing (WWF-UK’s PO and invoice system). *Should you be successful in your bid, please confirm you will be willing to register on the system.*

***The Selection Process***

In line with our procurement process, we are now approaching 3 individuals who might be able to provide the above services and will consider the responses and make a decision based on the following criteria, with approximate weightings shown:

* 1. **10%: The supplier’s understanding of the brief and proposed approach**
	2. **30%: Depth and breadth of expertise as evidenced by recent client work**
	3. **20%: Values, partnership, inclusivity – alignment with WWF**
	4. **30%: Price – value for money**
	5. **10%: Sustainable Procurement Questionnaire**

**Timelines and Next Steps**

This RFIQ was issued during w/c **20th March 2023.**

Any potential providers can speak to **Chantal Elkin** CElkin@wwf.org.uk with any queries

We request that all responses are returned to Chantal Elkin CElkin@wwf.org.uk by **5pm** **24th April 2023.**

A decision will be made as soon as possible with a view to the project starting on **1st May 2023.**

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Thank you for expressing an interest in working with and supporting WWF-UK with this important piece of work. We look forward to receiving your response.

**Annex:**

1. WWF-UK Supplier Terms
2. WWF-UK Supplier Code of Conduct
3. WWF-UK 3rd Party Expenses Policy
4. WWF-UK Supplier Sustainable Procurement Questionnaire
5. Panda Purchasing Supplier User Guide