DPS Schedule 6 (Order Form Template and Order Schedules)

Order Form

ORDER REFERENCE: **P2986**

THE BUYER: **Cabinet Office**

BUYER ADDRESS 70 Whitehall, London

THE SUPPLIER: **AVMI Kinly Ltd**

SUPPLIER ADDRESS: Europe House, 170 Windmill Road, Sunbury-On-Thames, Middlesex, TW16 7HB

REGISTRATION NUMBER: 02468436

DUNS NUMBER: **50-500-3053**

DPS SUPPLIER REGISTRATION SERVICE ID: **n/a**

APPLICABLE DPS CONTRACT

This Order Form is for the provision of the Deliverables and dated **16th of September 2025.**

It's issued under the DPS Contract with the reference number RM6225 for the provision of Audio Visual Technical Consultancy & Commissioning

DPS FILTER CATEGORY(IES):
Project Management, Audio Visual Turnkey Delivery & Warranty, Monitoring, New or Renewal, On-site, Remote Management & Support 5 Mile radius of Whitehall

ORDER INCORPORATED TERMS

The following documents are incorporated into this Order Contract. Where numbers are missing we are not using those schedules. If the documents conflict, the following order of precedence applies:

1. This Order Form including the Order Special Terms and Order Special Schedules.
2. Joint Schedule 1(Definitions and Interpretation) RM6225
3. DPS Special Terms
4. The following Schedules in equal order of precedence
    i. Joint Schedules for RM6225
        - Joint Schedule 2 (Variation Form)
        - Joint Schedule 3 (Insurance Requirements)
        - Joint Schedule 4 (Commercially Sensitive Information)
        - [Joint Schedule 6 (Key Subcontractors)
        - Joint Schedule 10 (Rectification Plan)
        - Joint Schedule 11 (Processing Data)
        - Joint Schedule 12 (Supply Chain Visibility)
    - Order Schedules for P2986
        - Order Schedule 1 (Transparency Reports)
        - Order Schedule 2 (Staff Transfer)
        - Order Schedule 3 (Continuous Improvement)
        - Order Schedule 5 (Pricing Details)
        - Order Schedule 6 (ICT Services)
        - Order Schedule 7 (Key Supplier Staff)
        - Order Schedule 8 (Business Continuity and Disaster Recovery)
        - Order Schedule 10 (Exit Management)
        - Order Schedule 11 (Installation Works)
        - Order Schedule 13 (Implementation Plan and Testing)
        - Order Schedule 14 (Service Levels)
        - Order Schedule 15 (Order Contract Management)
        - Order Schedule 18 (Background Checks)
        - Order Schedule 20 (Order Specification)
        - CCS Core Terms (DPS version) v1.0.3
5. Joint Schedule 5 (Corporate Social Responsibility) RM6225
6. Order Schedule 4 (Order Tender) as long as any parts of the Order Tender that offer a better commercial position for the Buyer (as decided by the Buyer) take precedence over the documents above.

No other Supplier terms are part of the Order Contract. That includes any terms written on the back of, added to this Order Form, or presented at the time of delivery.

ORDER SPECIAL TERMS

The following Special Terms are incorporated into this Order Contract:

Special Term 1: We are revising the CCS Security Schedule 9 and inserting our own DPS Order Schedule 9 - CO Security Schedule Security-Consultancy.

ORDER START DATE: 1st October 2025

ORDER EXPIRY DATE: 30th September 2027

ORDER INITIAL PERIOD: 2 years

ORDER OPTIONAL EXTENSION 1 Year (the extension year will be subject to internal approvals and budget approval prior to exercising)

DELIVERABLES
See details in Order Schedule 20 (Order Specification)

MAXIMUM LIABILITY
The limitation of liability for this Order Contract is stated in Clause 11.2 of the Core Terms.

The Total value of the contract for the 2 year period is: **£362,124 (Ex VAT) excluding any extension years.** The 1 year optional extension will be subject to internal approvals and budget approval.

The estimated Year 1 Charges used to calculate liability in the first Contract Year is**:** **£200,000 Exc VAT**

ORDER CHARGES
See details in Order Schedule 5 (Pricing Details)

REIMBURSABLE EXPENSES
None

PAYMENT METHOD
Payments to be made via BACS.

BUYER'S INVOICE ADDRESS:
[redacted]

[redacted]

BUYER'S AUTHORISED REPRESENTATIVE
[redacted]

BUYER'S ENVIRONMENTAL POLICY
Cabinet Office Environmental policy statement, October 2017, available online at: https://www.gov.uk/government/publications/cabinet-office-environmental-policy-statement

BUYER'S SECURITY POLICY
Security policy framework, December 2022, available online at: https://www.gov.uk/government/publications/security-policy-framework/hmg-security-policy-framework

SUPPLIER'S AUTHORISED REPRESENTATIVE
[redacted]

SUPPLIER'S CONTRACT MANAGER
[redacted]

PROGRESS REPORT FREQUENCY
On the first Working Day of each calendar month

PROGRESS MEETING FREQUENCY
Quarterly on the first Working Day of each quarter

KEY STAFF
As per the SC clearance document submitted with our tender response

KEY SUBCONTRACTOR(S)
[redacted]

E-AUCTIONS
Not applicable

COMMERCIALLY SENSITIVE INFORMATION
[redacted]

SERVICE CREDITS
Not applicable

ADDITIONAL INSURANCES
Not applicable

GUARANTEE
Not applicable

SOCIAL VALUE COMMITMENT
The Supplier agrees, in providing the Deliverables and performing its obligations under the Order Contract, that it will comply with the social value commitments in Order Schedule 4 (Order Tender)

[redacted]