

People Asset Management Limited
Holly House,
73 Sankey Street,
Warrington,
WA1 1SL

Attn: [REDACTED]
[REDACTED]

Date: 10th August 2018

Contract Reference: CCHR17B17

Dear [REDACTED]

Award of Contract for 'The Provision of Occupational Health and Employee Assistance Programmes'

Further to your submission of a Tender/Proposal for the above Procurement, on behalf of the Cabinet Office (the "Authority"), I am writing to advise that the procurement is now complete.

I am pleased to inform you that your company ranked first in our evaluation and therefore we would like to award the contract to you.

The attached appendix provides detailed feedback on your submitted proposal.

The call-off contract shall commence on 10th day of August 2018 for contract implementation and commencement of service delivery of 1st September 2018 and the Expiry Date will be 22nd day of May 2021. The Authority reserves the option to extend the call-off contract by a further period of up to 1 year only if the framework agreement has also been extended for a further one year. The total contract value shall be up to £200,000 including all extension options.

This procurement activity was a further competition under Crown Commercial Service RM3795 Occupational Health, Employee Assistance Programme and Eyecare Services Framework (Lot 1 – Full Service) and the Framework Terms and Conditions shall apply. A copy of the contract is provided with this Award Letter and includes those framework terms and conditions.

Please print and sign a copy and forward to the Procurement Lead electronically via the e-Sourcing Suites' messaging service. They in turn will manage its ratification and return a copy for your records.

Please ensure that the signed copy of the contract is submitted via the e-sourcing suite as soon as possible. You are reminded that no engagement with the Contracting Authority is permitted until a copy of the signed contract is received.

Should you have any queries regarding this or any other matter please do not hesitate to contact me.

Yours sincerely,

Signed for and on behalf of Cabinet Office

Name: [REDACTED]

Senior Finance Business Partner, Finance

Signature: [REDACTED]

Date: 8th August 2018