

Questions and Answers

No.	Question	Answer
1.	Are we able to discuss the requirements of this tender with UKCES prior to submitting our proposal?	UKCES will not discuss forthcoming or live tenders with individual suppliers as this could result in unintentionally giving them an unfair advantage. We would be pleased to receive, in writing, any questions which you may have.
2.	Can we be placed on a list to be notified of future opportunities of this type?	To be notified of new tenders posted please register on Contracts Finder and subscribe to the RSS / data feed. All suppliers are welcome to bid for our work but we do not operate any kind of preferred supplier list. Each tender is open to all who can fulfil the requirements; simply read the tender documents for any opportunity and respond with the information requested, details of the evaluation criteria and scoring systems are included with each Invitation to Tender.
3.	What is the e-mail size limit for submissions?	E-mails should be no greater than 10MB in size. Any emails which are bordering on the 10MB size limit MAY NOT reach tenders@ukces.org.uk and therefore cannot be considered. All submissions which reach the Tenders inbox will trigger an automated email response confirming receipt. If you do not receive this automated email response your submission has NOT been received and you should contact tenders immediately. Late submissions will not be considered whatever the cause of the delay.
4.	Will UKCES pay for the preparation of our proposal and for expenses for attending an interview?	No – UKCES will not reimburse any costs of preparing any application or for attending an interview.
5.	Please can you confirm if max budget of 170k is for migration of 2 or 5 delivery partners	We would wish to migrate between as many delivery partners across to the national CRM as the budget allows. Our working principle is that learning and processes will become less complex as we roll across each Delivery Partner.
6.	Please can you confirm the number of users to be migrated to the National CRM system for each DP	The number of users per delivery partner vary from between 30 – 60. It is not yet clear how many individual users each Delivery Partner will wish to have access for.
7.	What is the deadline for questions about this tender?	The deadline for questions was noon on 1 June 2015 and has now passed. Therefore, no further questions will be answered.