



Ministry  
of Defence

[REDACTED]  
Commercial Officer

Defence Munitions  
Defence Equipment & Support  
MOD Abbey Wood  
Fir 1 #4110  
Bristol  
BS34 8JH

Tel: + [REDACTED]

Email: [REDACTED]

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RPS Environmental Management  
Ltd



Your Reference:

Our Reference:  
702645455 - DM/00170

Date: 27/10/2022

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Dear Sir/Madam,

**Offer Of Contract for DM/00170 HAP and OTTO Fuel Analysis at Defence Munitions  
Beith.**

1. As you are aware, the Authority intends to enter into the above contract with you.
2. Please sign and return the enclosed final version of the Contract (by signing the enclosed Purchase Order) within 10 working days of the date of this letter to acknowledge your acceptance of the Terms and Conditions.
3. Please note that no Contract will come into force until both parties have signed it. The Authority will countersign the Contract and return a copy of the same to you.
4. Payment will be made in accordance with the attached Terms and Conditions. If your company has not already provided its banking details to the Defence Business Services (DBS) Finance Branch, please complete the Form CX723, which is available from the Gov.uk (<https://www.gov.uk/government/publications/dbs-finance-payments-nominate-a-bank-form>) and forward to DBS Finance, Walker House, Exchange Flags, Liverpool, L2 3YL.
5. The Authority may publish notification of the Contract and shall publish Contract documents under the FOI Act except where publishing such information would hinder law enforcement; would otherwise be contrary to the public interest; would prejudice the legitimate commercial interest of any person, or might prejudice fair competition in the supply chain.
6. If you wish to make a similar announcement you must seek approval from the named Commercial Officer.
7. Under no circumstances should you confirm to any third party that you are entering into a legally binding contract for HAP and OTTO Fuel Analysis at DM Beith prior to both

parties signing the Terms and Conditions, or ahead of the Authority's announcement of the Contract award.

Yours sincerely,

A solid black rectangular box used to redact a signature.

Defence Munitions Commercial Officer