



# Department for Transport

Department for Transport  
Great Minster House  
33 Horseferry Road  
London SW1P 4DR  
Telephone 0300 330 3000  
Website [www.gov.uk/dft](http://www.gov.uk/dft)  
General enquiries: <https://forms.dft.gov.uk>

Mills & Reeve LLP  
24 King William Street  
London  
United Kingdom  
EC4R 9AT

22nd August 2022

Attn: REDACTED

REDACTED

Dear REDACTED,

**Award of Contract for the Provision of Legal Advisers for Future of Shared Services (FoSS) - Reference: P4104026**

I am pleased to inform you that Mills & Reeve LLP (with its sub-contractor Womble Bond Dickinson (UK) LLP) has been selected for a Direct Award for the Provision of Legal Advisers for Future of Shared Services (FoSS) and therefore we would like to award the contract to you.

The call-off contract shall commence on the 1st July 2022 and the expiry date will be 30<sup>th</sup> September 2022 for a period of three months. The contract value will be up to £150,000 excluding VAT.

This Direct Award is being offered under Panel RM 6179 Legal Services Panel (Lot 1) Framework and the Panel Terms and Conditions shall apply. A copy of the contract is provided with this Award Letter and includes those Panel Terms and Conditions.

Please would you print and sign a copy of this Letter of Appointment with the acknowledgement signed by a partner of your firm and return via email.

Should you have any queries regarding this or any other matter please do not hesitate to contact me.

Yours faithfully

Signed for and on behalf of the Department for Transport

Name: REDACTED

Signature:  
REDACTED

Date: 22nd August 2022

I hereby confirm receipt of the above Letter of Appointment and the agreement of Mills & Reeve LLP to provide to the Department for Transport (DfT) the Services as specified in the Letter of Appointment.

Signed on behalf of Mills & Reeve LLP

Signature.....REDACTED.....

Title.....REDACTED.....

Date.....16<sup>th</sup> September 2022.....