### **CONTRACT ORDER FORM**

This Contract Order Form is issued in accordance with the provisions of the Apprenticeship Training Provider Dynamic Marketplace (DMP) Agreement for the provision of Apprenticeship Services Dated 22/10/2020.

The Supplier agrees to supply the Goods and/or Services specified below on and subject to the terms of this Contract.

For the avoidance of doubt this Contract consists of the terms set out in this Contract Order Form and the Contract Terms

Order Number	Ecm_62103	
From	Animal Plant Health Agency	
То	THE ASHRIDGE (BONAR LAW MEMORIAL) TRUST	

### 1. CONTRACT PERIOD

1.	1	Commencement Date	05/08/2021
1.	2	Expiry Date	01/01/2025
		(Apprenticeship programme completion date / End Point Assessment completion date)	

### 2. SERVICES REQUIRED

2.1	Services Required.	Delivery of Apprenticeship Training for Operations/Departmental Manager Level 5
	APPRENTICESHIP TRAINING PROVIDER SERVICES / END POINT ASSESSOR SERVICES / BOTH.	Both
	LOCATION	Remote Delivery
	APPRENTICESHIP TYPE AND SPECIFIC APPICABLE INSTITUTE FOR APPRENTICESHIPS STANDARD	Standard
	NUMBER OF STUDENTS	2 apprentices
	CLASS BASED	
	ADDITIONAL SERVICES	A

### 3. CONTRACT PERFORMANCE

3.1	Required Apprenticeship	Operations/Departmental Manager Level 5 ST0385
	Standard [ie the required	
	apprenticeship course]	

3.1	Quality Standards	Continued adherence to the relevant Institute
		for Apprenticeships industry standard.
		(www.instituteforapprenticeships.org/)
		Maintained ESFA registration and accreditation.
		General industry good practice

### 4. PAYMENT

4.1	Contract Charges	Includes the cost of any subcontractors and the cost
		of an approved end point assessor.
4.2	Payment terms/Profile	Payment to be made in accordance with the current in force ESFA funding rules.
		Further additional terms in Annex 2 of Contract Schedule 3
4.3	Customer billing address	N/A

# 5. LIABILITY AND INSURANCE

5.1	Suppliers limitation of Liability	In Clause 25 of the Contract Terms
5.2	Insurance	Professional Indemnity Insurance cover of £1 million any one claim.
		Public Liability Insurance cover of £1 million any one claim.
		Employers Liability insurance cover of £5 million any one claim.

## FORMATION OF CONTRACT

Each party agree[s] to sign this contract by electronic signature (whatever form the electronic signature takes) and that this method of signature is as conclusive of our intention to be bound by this contract as if signed by each party's manuscript signature.